

RULES AND REGULATIONS
GOVERNING EMPLOYMENT CONDITIONS,
SALARIES AND BENEFITS FOR EMPLOYEES
OF
PARADISE IRRIGATION DISTRICT
In The
General Unit

July 1, 2022 – June 30, 2027

Adopted by the Board of Directors of the PARADISE IRRIGATION DISTRICT
at a Special Meeting
on
June 27, 2022

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FOREWORD

The Paradise Irrigation District is a State Agency governed by a Board of Directors elected by the people. It operates under the authority conferred by the Water Code of the State of California. It makes no profit and is operated for the sole benefit of the lands and people within its boundaries. The benefits they can derive from it will be measured by the extent to which the people within the District and employees of the District cooperate to make it a success. Details of carrying out the Board's policies and desires are in the hands of full-time officers and employees who serve at the pleasure of the Board.

Employees of the Paradise Irrigation District are under Social Security immediately upon employment and are covered by the State of California Unemployment and Disability Insurance Program. The District has retirement, medical, dental, vision, life insurance and long-term disability plans for employees.

Employees are expected to be loyal to the District and are required to be friendly and courteous to the public and their fellow workers.

GENERAL DEFINITIONS

1. "District Officers" are those elected as provided in the Water Code of the State of California and consist of the Board of Directors.
2. Appointive officers or employees are those appointed by the Board of Directors and serve at the pleasure of the Board. They consist of the Secretary, General Manager, Treasurer, and any other person whom the Board desires to appoint.
3. "Department Heads" are the General Manager and any other person whom the Board desires to appoint.
4. "Continuous Employment" as used herein shall be calculated to include time spent on certain authorized leaves of absence, vacation, short-term disability, and sick leave.
5. "Paid" status as used herein is considered to include any time where compensation is earned from the District. This would include vacation, sick leave, bereavement leave, jury duty, compensatory time off, regular pay and overtime.
6. "Unpaid" status as used herein is considered as any time during any pay period where compensation is not received directly from the District. This would include time off due to worker compensation leave, pregnancy disability leave, unpaid Family & Medical Leave Act, unpaid leave of absence, etc.
7. "Exclusive Recognized Labor Organization" for the purpose of this document (the three [3] year period through June 30, 2014), shall be the I.B.E.W. Local Union 1245.

ARTICLE I

Statutes Pertaining To Employer-Employee Relations

1. The PARADISE IRRIGATION DISTRICT is a public agency formed and existing under the laws of the State of California.
2. Government Code Sections 3500 through 3509 apply to and govern the employee-employer relations in the PARADISE IRRIGATION DISTRICT.
3. The International Brotherhood of Electrical Workers Union Local Union 1245 (IBEW) is recognized as the exclusive representative of the General Bargaining Unit.

ARTICLE II

Employee Organizations

1. The District may grant the exclusive status of a recognized employee organization to any employee organization which shall from time to time be designated by employees of the District as their representative on matters relating to employment conditions and other matters of employee-employer relations.
2. District may in its sole discretion ascertain and confirm from time to time by secret ballot or otherwise whether or not an employee organization holding the status of recognized employee organization is in fact entitled under the Government Code of the State of California to that status and in fact is the recognized representative of any employee.
3. Representatives of recognized employee organizations will be permitted access to District property to confer at reasonable times with District employees on matters of employer-employee relations, but such representatives shall not interfere with the work in progress, and shall request and receive the authorization of the District's General Manager or his representative before entering the premises.
4. The District recognizes the right of recognized employee organizations to appoint Shop Stewards. The recognized employee organization shall notify the District in writing as to such Shop Stewards' identities and of subsequent appointments, if any. It is understood that employees appointed as Shop Stewards shall, nevertheless, be required to and shall work full time in their respective classifications and shall not interrupt the work of other employees. A Steward may, with the permission of their supervisor, leave their work during working hours for reasonable periods to investigate pending grievances and to present said grievances to representatives of the District. No Steward shall leave their job without first obtaining the permission of their supervisor, which permission may be withheld by the supervisor if, in the sole discretion of the supervisor, their presence is necessary for the safe conduct and efficiency of the operations.
5. The District shall provide and permit recognized employee organizations reasonable use of the bulletin board at the District corporation yard.
6. District will deduct dues of a recognized employee organization from the compensation of employees who execute appropriate forms authorizing the deduction. Each recognized employee organization for whom the deduction is made shall pay a service charge to District of no more than \$4.00 per month for expenses of District. Failure to make the payment shall be grounds for District terminating the deductions from the employee's compensation.
7. The Union shall notify the District of any employee who has given the Union written authorization for deduction of any Union dues or fees. The Union certifies that it shall collect and will maintain records of individual employee authorizations for deductions of said dues or fees. The Union agrees to notify the District of any changes in employee authorizations to deduct Union dues or fees. The District shall rely on the Union's certification of any dues and

fees authorized by an employee and will not require the Union to provide a copy of the employee's authorization unless a dispute arises about the existence of terms of the authorization. Any inquiries by employees regarding Union dues or fees should be directed to the Union.

8. Upon Union notification to the District of written authorization by an employee, deductions shall be made from the first and second payroll periods of each month and a check for the total deductions shall be submitted to the Union within five (5) working days of the date the dues are withheld from the employee's check. The total deductions shall be submitted to the Financial Secretary of Local Union 1245, IBEW, P.O. Box 2547, Vacaville, CA 95696-9908. Any employee appointed to any classification out of the bargaining unit covered by this Memorandum of Understanding may temporarily suspend their authorization to pay Union dues and fees, and upon notice to the District by the Union of such temporary suspension, the employee's payroll deductions of any Union dues or fees shall be suspended for the duration of such period as the individual is working for District in a job classification not covered by this Memorandum of Understanding.
9. At least every 120 days, the District will provide the Union with a master list of all bargaining unit employees. The Master list will include the following information: Name, address, job, title, department.
10. The Union must indemnify the District against any liability arising from any claims, demands, or other action by any employee for deductions made pursuant to this article in reliance on information provided by the Union.
11. The District shall provide notice and input to the IBEW Local Union 1245 in the event the District initiates a movement to consolidate to another public or private agency the functions of the District. The District will provide for continuance of the terms of the agreement with IBEW Local Union 1245.

In the event the District is taken over by a non-District, upon initiation of such action the District will assure employees of continuance of 90 days of employment or equivalent benefit.

12. The District has the right to rearrange its business, direct the work force, and institute such reasonable rules governing the conduct of business, as, from time to time, are deemed desirable, provided that no such rule shall be violative of applicable law.

ARTICLE III

Employee Status

A. Definitions

1. A "Regular Employee" is an employee who has successfully completed an initial evaluation period and continues employment with the District in a regular classification on a full-time basis. The duration of employment is indefinite.
 2. An "Introductory Employee" is defined as an employee hired in a regular classification. An introductory employee will receive not less than the minimum rate for the job. Upon completion of at least twelve (12) months' continuous service with the District and upon being officially accepted by District as a regular employee, an introductory employee will be given the status of a regular employee. During the initial evaluation period the introductory employee may be terminated with or without cause, and the termination will not be subject to the Grievance Procedure.
 3. A "Regular Part-time Employee" is an employee who has successfully completed an initial evaluation period and continues employment with the District on a part-time basis. The duration of employment is indefinite. If a regular part-time employee is normally scheduled to work at least 20 hours per week, certain benefits are provided on a pro-rata basis, according to hours worked. Eligibility and participation in benefit programs is fully subject to the provisions governing the District's group insurance plans and other benefit policies.
 4. A "Temporary Employee" is an employee hired for an indefinite period not intended to exceed eight (8) months. These employees are not hired to perform work in a regular classification. A temporary employee will receive not less than the minimum rate for the job. A temporary employee may be terminated with or without cause, and their termination will not be subject to the Grievance Procedure. Temporary employees will not be eligible for any employee benefits herein provided, other than overtime at the rates and under the terms specified hereafter. The District shall not fill more than five Temporary Laborers at one time.
 5. The District agrees not to utilize a temporary employment agency to back fill positions or to augment work within the IBEW Local Union 1245 bargaining unit.
 6. The District shall only employ persons within those "Employee Status" definitions as defined here within, namely, "Regular Employee", "Introductory Employee", "Regular Part-Time Employee", and "Temporary Employee" employment status.
 7. The District from time to time may employ persons pursuant to Federal, State and County employment subsidy programs calling for the payment either directly or indirectly by such governmental agencies of a portion or all of the salary of the employee. Under such programs, the persons will be employed at specially determined rates of pay as set forth in those governmental programs. Such employees will not be required or allowed:
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- a. To perform any work unless under the supervision or guidance of another District employee.
- b. To perform work which is hazardous or dangerous unless under proper supervision, and providing the employee has received proper instruction or training prior to performing the work.
- c. To operate heavy equipment or vehicles belonging to the District except after receiving proper training and under adequate supervision.
- d. Employees to be hired pursuant to this Section shall not be employed or utilized if by doing so it would displace a regular District employee or replace a regularly established position.

B. Introductory Employees and Applicants.

1. Unless otherwise approved by the Board, introductory employees shall be hired at Step A of the salary schedule by department head to fill a vacancy or an allocated position, and shall serve an initial evaluation period of at least twelve (12) months before becoming a regular employee. A satisfactory medical examination at District cost may be required and a pre-employment drug test indicating negative for safety sensitive positions will be required prior to final acceptance as an introductory employee. An introductory employee is subject to termination for any reason during the initial evaluation period.
2. All persons employed by the District are hired subject to salary deductions covering federal income tax, social security and State Disability insurance. District pays medical, dental (including orthodontic coverage), and vision coverage for eligible employees and their dependent(s) on the first of the month after thirty (30) days employment, group life for each employee after thirty (30) days, long term disability after ninety (90) days, and a retirement benefit for eligible employees.
3. A person returning from a District approved leave of absence without pay, or one who was separated from his position in good standing may, upon recommendation of the department head and the approval of the Board of Directors, be returned to the same salary for the position which they occupied on the effective date of their leave, or, resignation. Persons returning and not so recommended will be considered introductory employees.
4. Every officer and employee shall have an anniversary date, which is the first day of the month following the month of their regular status appointment to a particular class or position, except that if an officer or employee is appointed on the first working day of a month their anniversary date shall be the first day of that month.

C. Retirement

1. Retirement Dates

- a. Normal Retirement: Normal Retirement Date will be the first day of the month on or following a 65th birthday.
 - b. Early Retirement: Employees that have reached age 55 with 20 years of service shall be eligible for medical insurance benefits as provided to employees for the employee and their partner upon retirement until normal full Medicare benefits become available for the employee. The District will contribute a percentage of the cost based on their age plus their years of service. The District contribution shall be as follows: 75 = 50%; 80 = 75%; and 85+ = 100%. The difference in District contribution and like coverage shall be borne by the ex-employee. Employee must be in good standing at time of termination or retirement and will not be eligible if terminated for cause. This benefit shall supersede any and all previous health plans made available for retired or terminated employees. The employee will be asked to sign an agreement recognizing that if coverage under the District employee medical insurance plan cannot be provided or is of lesser coverage, the District will not be liable for providing replacement coverage, nor will the District make compensating monetary payments to the retired employee.
 - c. Late Retirement: Employees will be allowed to continue to work for the District as long as they are physically and mentally able to perform the duties of their assigned positions. The District reserves the right to discharge any employee, regardless of age, when in the opinion of the District such employees are unable to safely and adequately perform the duties of the job.
2. Information in regard to retirement benefits or elections is available from the District General Manager. At least ninety (90) days before reaching Normal Retirement Date, District employees will be required to notify the District whether they will elect to retire upon that date. For purposes of alerting such employees to conditions of employment beyond the Normal Retirement Date, a letter will be sent approximately one hundred thirty five (135) days before that date.

ARTICLE IV
Wages and Other Terms and Conditions of Employment

A. Wages and Hours

1. The list of job classifications and applicable wage rates for the Paradise Irrigation District are set forth on Schedules A, A-1, B, B-1, C and C-1. Effective July 1, 2022, the salary schedule shall increase by 5%. Effective July 1, 2023 and every July 1st thereafter, up to and including July 1, 2026, the Salary Schedules shall increase by 2.5% as set forth in Schedules A, A-1, B, B-1, C. 2. On July 1, 2022, or upon both parties' ratification of this Agreement, whichever is later, employees shall receive a one-time off the salary schedule payment of \$2,000. This one-time off the salary schedule payment is subject to standard withholdings and is not considered base-pay.
3. As soon as administratively possible, the District shall secure a third party vendor to perform a compensation study including wages, and agrees to a wage reopener based on the results of that study.
2. All employees shall have their wages calculated and paid every two (2) weeks. Pay periods begin at 12:00 a.m. every other Saturday. Pay periods will be scheduled by the District to provide for pay checks to be issued every other Friday (one week after the end of the pay period) unless that day is a non-work day for the District forces, in which case the pay day shall be the last preceding work day prior to the non-work day.
3. Payment for part of any pay period for officers and employees who are absent from duty for any reason not authorized by sick leave, disability leave, accrued vacation time, compensatory time off, or by special permission for a particular reason or purpose, shall be paid the net number of days or portion thereof they work in the pay period concerned. In computing this, the net working days shall be determined by applying the hourly equivalent to the hours actually worked, as shown on Schedules A-1, B-1, and C-1.
4. Temporary workers replacing an absent regular employee or authorized by the Board of Directors may be paid at an hourly rate set by the General Manager using the Board of Directors approved Schedule of Classifications and Salary Ranges, Schedules A, B, and C.
5. The regular work hours for employees in field positions shall be eight (8) hours scheduled between 7:00 A.M. and 3:30 P.M., with one-half (½) hour off for lunch. A three-fourths (¾) majority of the employees in field positions may ratify a change of regular work hours for their division to affect a "9-80s" schedule (i.e., employees would work eight nine-hour days and one eight-hour day during a pay period), subject to the consent of the District General Manager and the Union. A simple majority (>50%) may ratify returning the regular work hours for field positions to a traditional "10-80s" schedule (ten eight-hour days in a pay period, except as otherwise provided herein).
6. The regular work hours for employees in office positions shall be seven and one-half (7½)

hours scheduled between 8:30 A.M. and 5:00 P.M. with one (1) hour off for lunch. Flexible hours for office staff have been instituted to accommodate personal needs and to increase productivity. Flexible schedules must be worked out to attain 75 hours of work during each two week pay period. In accounting for hours during each pay period adjustments may need to be made for 7.5 hour Holidays. Office accounting, billing and customer service staff will compile a calendar monthly showing regularly scheduled days and hours off and must ensure that a minimum of two office accounting/billing/customer service positions are present during hours that the office is open without dependence on mid-management staff for coverage except for emergency situations. When scheduling anticipated absences such as vacation and sick leave for medical appointments the monthly calendar and office coverage must be considered. Scheduling must take into account District deadlines and regularly scheduled safety meetings. The duties of all accounting/billing/customer service positions must be covered on a daily basis. Overtime will be considered to be earned when, after approval of the General Manager, an individual works over 75 hours in the two (2) week pay period. Additionally, at the discretion of the District, overtime earned may be considered as compensatory time off, provided it is taken in a future pay period. The flexible hours program may be terminated at any time at the General Manager's discretion.

The regular work hours for person(s) filling the classification of Mechanic may be altered by the District to 6:00 A.M. to 2:30 P.M. provided four (4) days prior notice shall be provided to the affected employee(s).

The regular lunch period for all employees shall be scheduled as near as practicable to the mid-point of the work period as the work in progress shall reasonably permit.

In an emergency, the regular work hours or work days may be rescheduled without prior notice by the District, providing regular work hours shall not exceed eight (8) hours on a scheduled work day. An emergency is defined as a sudden and unforeseen event giving rise to the need for immediate District action to protect the public interest.

The regular work hours or work days of any employee may be temporarily changed in non-emergency circumstances provided those work hours shall not exceed eight (8) hours for field employees or seven and one-half (7½) hours for office employees, with the exception of flexible schedules, on a scheduled work day and,

- a. such alteration of work hours shall be acceptable to the affected employees,
or,
 - b. the District provides the affected employees at least four (4) days prior notice of the change in work hours or work days.
7. Regular hours for the position of Lake Patrol shall be those necessary to adequately maintain the duties of the position recognizing those duties vary with the seasons, and are not necessarily consecutive. Regular hours are to be confined to eight (8) hours per day,

except under certain conditions such as when responding to an emergency or a potential emergency condition.

If time worked in any workday exceeds eight (8) hours or a non-workday, those excess hours are to be reported to the immediate supervisor the following regular workday, and the Lake Patrol's hours within the same workweek may, at District discretion, be reduced by the same number of excess hours.

If regular Lake Patrol employee works excess hours which occur following a regular shift on the last day of a forty (40) hour week, those excess hours may be paid at the rate of time and one-half (1½) or accrued as compensatory time off at the rate of time and one-half (1½) to a maximum of one hundred fifty two (152) hours, at District discretion. Accrued compensatory time off shall be taken after November 30 of the year in which it occurred but before April 1 of the following year.

8. The basic work week shall be considered as five (5) working days of eight (8) work hours each for field employees and seven and one-half (7½) work hours for office employees with the exception of flexible schedules. An exception also applies to Water Treatment Plant Operators.

Work is to be scheduled so that each employee shall not work more than five (5) days in each calendar week, except that the District may require an employee to perform services in excess of five (5) days per week or eight (8) hours per day for field employees or seven and one-half (7½) hours for office employees.

No employee shall be assigned work in excess of sixteen (16) continuous work hours, except for Water Treatment Plant Operators, without providing a non-paid eight (8) hour break at the end of each sixteen hours of continuous work.

Employees shall receive no less than eight (8) hours between shifts. In the event an employee's scheduled shift is extended, the employee shall not be required to return to work for the subsequent shift until eight (8) hours has passed, but will receive pay for the full eight (8) hours. For example:

- a. Employee is scheduled to work from 8 a.m. through 5. p.m. Monday through Friday. On Monday, the employee is called out at 10:00 p.m. and does not complete work until 2:00 a.m. on Tuesday. Although employee is scheduled to work at 8:00 a.m. on Tuesday, he/she need not report to work until 10:00 a.m. and will still receive pay for the full eight (8) hour shift.

9. MEALS

- a. Non workday- When the District requires an employee to work on their non-workdays or outside of their regular hours on workdays, and the employee has not been given sufficient notice to enable them to prepare meals, the District will provide meals

approximately every four (4) hours therefore, insofar as it is possible for the District to do so. The cost of such meals and a reasonable length of time necessarily taken to consume the meal will be at the District's expense.

- b. Workday- If the District requires an employee to perform work for two (2) hours or more beyond regular work hours, it will provide that employee with a meal and with meals at intervals thereafter of four (4), but no more than six (6) hours, as long as the work continues insofar as it is possible for the District to do so. The reasonable length of time to consume the meal and the cost of same will be at the District's expense. The Supervisor in charge may dismiss the employee who has worked no more than two (2) hours beyond regular work hours, in which case the employee would only be entitled to one-half (1/2) hour pay in lieu of a meal, or a meal without payment for the time to consume it.

- c. Meals provided during overtime hours will be reimbursed at the rate of:

Breakfast	\$ 10.00
Lunch	\$ 10.00
Dinner	\$ 15.00

10. Rest and Break Time: The District encourages its employees to take a 15-minute break in the morning and a similar break in the afternoon.

11. After each officer or employee is hired and before beginning actual work, they must furnish the payroll department with their Social Security number and fill out certain forms in connection with income tax deductions.

12. District will pay employees involved in distribution system installation, maintenance and operations positions, the compensation premiums designated below, provided they obtain certification from the American Water Works Association's approved certification program or California State Equivalent designation as required by the Department of Health Services for Water Distribution System Operators the additional compensation calculated at the following hourly rate:

<u>Grade</u>	<u>Amount (As of 7/2011)</u>	<u>Positions Eligible</u>
D-1	25 cents per hour*	All
D-2	62 cents per hour*	Field Positions
D-3	99 cents per hour*	**
D-4	\$1.48 per hour	***

*Amounts to be indexed for COL annually from 5/1981. (COL is defined as U.S. Department of Labor, Bureau of Labor Statistics U.S. City Average Consumer Price Index for Urban Wage Earners and Clerical Workers [CPI-W]). NOTE: adjustments will be made July 1 of each year. (Base year July 2000)

**Other positions requiring certification by any applicable regulatory agency.

***The District and IBEW Local Union 1245 will meet and confer on this amount and

the positions eligible if this certification is required by any applicable regulatory agency.

Office employees are eligible for D-1 certification pay. Office employees shall be eligible to receive the equivalent of D-2 certification pay upon the successful completion (a "C" or better) of a three semester unit or equivalent educational course that is applicable to their job duties. Prior approval of course by the General Manager is required to be eligible. Three semester units is equivalent to 4.5 continuing education units or 48 classroom hours.

13. District will pay employees assigned to Meter Shop involved in Backflow inspections which possess a valid California State Backflow Certification an additional \$.34 per hour as of 7/2011, (Base of \$.25/hr. indexed for COL annually from 5/1999).
14. District will pay an employee assigned to the duties of Safety Coordinator an additional \$.34 per hour as of 7/2011 (Base of \$.25/hr. indexed for COL annually from 5/1999).
15. District will pay any employees assigned the duties of "Information Technology" (including Webpage design and maintenance) \$.33 per hour as of 7/2011, (Base of \$.25/hr. indexed for COL annually from 5/2000).
16. Payment of certification, fees, testing, etc.
 - a. **CERTIFICATION RENEWAL PAY**
The District will pay for Certification renewals for all regular full time employees holding the following Certifications: Distribution Operator, Treatment Plant Operator, Backflow Tester.
 - b. **JOB RELATED TRAINING (CONTACT HOURS)**
The District will pay for any job-related training, i.e. (contact hours as defined in Title 22 Code of Regulations, Division 4, Environmental Health, Chapter 13 Operator Certification), authorized for any position including transportation, housing, wages and meals.
 - c. **EDUCATIONAL COURSES (SPECIALIZED TRAINING)**
Individuals preparing for and taking tests for certification, i.e. (Specialized Training as defined in Title 22 Code of Regulations, Division 4, Environmental Health, Chapter 13 Operator Certification), will pay for the tuition, testing, and books, and upon successful completion of classes and/or testing will be reimbursed for the costs incurred. All hours required to complete the course will be at the employee's expense. Any course taken through an Accredited Academic Institution such as Sacramento State University or the AWWA Water College will be considered as an educational course but may be used to satisfy contact hours.
 - d. **CERTIFICATION TESTING TIME OFF COMPENSATION**
The District will provide time off work with pay for an employee taking a

certification or certification renewal test during normal working hours. If the employee fails to pass the test, the employee may be required to use vacation or compensatory time off to retake the test.

e. **EDUCATIONAL COURSE REIMBURSEMENT**

Any employee taking an educational course that is relevant to their job will be reimbursed for that course upon successful completion. Time spent attending classes and studying will be at the employee's expense.

f. **CONTACT HOURS**

Those personnel required to have a specified Certification for their position will be compensated for their Contact Hour Training as defined in section 15. b. **JOB RELATED TRAINING.**

Those personnel NOT required to have a specified Certification for their position but holding a certification will be compensated for their Contact Hours as defined in section 15. e. **EDUCATIONAL COURSES.**

B. **Overtime Work**

1. Overtime, except for Water Treatment Plant Operators, is defined as:

- a. Time worked in excess of forty (40) hours in a work week, or 75 hours in a pay period for office, (not including time spent on standby as hereinafter defined).
- b. Time worked in excess of eight (8) hours on a scheduled work day (not including time spent on standby as hereinafter defined), or time exceeding a normal "flexible scheduled" work week.
- c. Time worked on a non-workday (not including time spent on standby as hereinafter defined).
- d. Time worked outside of regular hours on a workday (not including time spent on standby as hereinafter defined).
- e. Time worked on a holiday (not including time spent on standby as hereinafter defined).

2. Overtime compensation is defined as:

- a. Overtime Compensation shall be paid at a rate equivalent to one and one-half (1½) times the regular rate of pay for "Regular", "Regular Part-time", "Introductory" and "Temporary" employees with the exception of those identified in paragraph (4) below. Overtime shall be computed to the nearest one-half (½) hour.
Emergency Call-Out on Holidays

Overtime compensation shall be paid at the rate of two (2) times the regular rate of pay for emergency call outs on observed holidays, and when an observed holiday falls on a weekend and an employee is called out on the actual calendar day of the holiday. Emergency compensation shall be payable for the time expended from the time leaving their home computed to the nearest one-half (1/2) hour, but in no event less than two (2) hours for the call out.

Work in Excess of Twelve Hours Per Day

Overtime compensation shall also be paid at the rate of two (2) times the regular rate of pay for all hours worked in excess of twelve (12) hours in a day for office and field workers.

b. At the discretion of the District, employee(s) overtime may be accumulated up to a maximum of seventy two (72) hours straight time. The accumulated overtime hours shall be allowed to be used normally during winter months as compensatory time off (C.T.O.) with prior authorization of the District, at the rate of one and one-half (1½) compensatory time off hours for each straight time hour worked in overtime. Upon termination any accrued compensatory overtime off hours shall be paid at the employee's current straight time pay rate.

3. All overtime work must be approved by the General Manager. Said work and personnel will be scheduled to minimize overtime work as much as possible.
4. Overtime worked by an employee shall be reported to the department head on the first workday following the performance of such work.

C. Standby Duty

The District shall establish a list of employees eligible to perform work after regular work hours and upon weekends and holidays. The list shall be developed from those who, in the judgment of the General Manager, are qualified to perform such work. The first name and sequential names on the list shall be rotated on a weekly basis. Standby Duty periods shall be seven (7) consecutive days beginning at 8:00 A.M. on Thursday and ending at 8:00 A.M. the following Thursday. Calls to Standby Personnel shall be made in the order in which the names appear on the list. The first name upon the list shall be entitled to payment in the amount of Three (3) hours on weekdays, five (5) hours on each weekend day, and ten (10) hours on each observed holiday, at the employee's regular straight time hourly rate of pay. This payment shall compensate the employee for any telephone calls which may be received outside of normal work hours. The first employee shall be entitled to take home a vehicle of the District. That employee shall not be required to remain at their home, however, employee must be within a 30-minute response time. Standby time for the first employee on the list shall be deemed to include only the time expended in answering calls or in the routine inspection of District's plant facilities. The time spent at home shall not be deemed to be work time nor

shall the employee's home be deemed to become his or her place of work.

If the first employee on the list is called out, and/or if other employees are called out, compensation shall be payable for the time expended from the time of leaving their home at the rate of time and one-half (1½) computed to the nearest one-half (½) hour but in no event less than two (2) hours for the call out. When a call out occurs on an observed holiday, the employee shall be compensated at the rate of two (2) times their regular hourly rate from the time of leaving their home, computed to the nearest one-half (½) hour, but in no event less than two (2) hours for the call out. When an observed holiday falls on a weekend and an employee is called out to work on the actual calendar day of the holiday, they shall be compensated at the rate of two (2) times their regular hourly rate from the time of leaving their home computed to the nearest one-half (½) hour, but in no event less than two (2) hours for the call out. Additional calls received prior to the employee's returning home shall be considered a continuation of the original call out and shall not create a new two (2) hour minimum call out.

REQUIREMENTS AND DUTIES

Requires the possession of State of California Water Distribution Operator Certification Grade D-1.

Responds to emergency calls concerning leaks, alarms at District facilities, pressure complaints, no water complaints, water quality complaints, pump failures. Determines necessary action, whether repairs are needed immediately or not. Assembles necessary crew members if repairs are necessary and helps to coordinate and assists with repairs. Collects funds on delinquent payments and turns on water meters. Assists Town fire department in the event of high fire flow demands, and performs other emergency standby duties as necessary.

D. Promotion

1. When other than temporary vacancies occur which the District intends to fill on a regular basis, the District will post vacancy notices for that position on all bulletin boards. Vacancy notices will be posted for a period of one (1) calendar week, and will set forth the date of posting, the nature and location of the job, its duties, qualifications and the rate of pay for the position. Employees may submit applications for such vacancies in writing to the District Office. The District need not consider the application of any applicant who does not, in District's estimation, possess the knowledge, skill, efficiency, adaptability and physical ability required for the job for which the application is made.
2. In filling vacancies, the District will give consideration to the employee's length of service with the District, and whether the applicants submitting applications for the vacancies possess the knowledge, skill, efficiency, adaptability and physical ability required for the job, among other relevant considerations. Regular employees who apply for consideration of promotion to a higher regular job classification than they currently hold will, if

promoted to that position, serve an initial evaluation period of at least six (6) months before becoming a regular employee in that position. Should that employee not satisfactorily fill the requirements of that position they may be moved back to their previous position at their previous pay scale.

3. Whenever a vacancy occurs in any regular job classification, the District may in its discretion leave that position vacant or temporarily fill such vacancy.
4. If a regular employee of the District shall be temporarily assigned to fill a higher classification than that employee's regular classification, and if the employee shall perform the duties for a minimum of one (1) hour during any workday, the employee shall be paid for actual hours worked in the higher paid classification at the rate of pay of the higher classification, in the step next higher to their normal rate of pay. Employees who are assigned to perform work in a higher classification for more than 540 days within a five year time period shall be reclassified into the higher classification.

E. Layoff

1. When it becomes necessary for the District to lay off regular employees, the District will give employees involved as much notice as possible; but in no event will employees receive less than two (2) weeks notice of layoff. Where introductory or temporary employees are laid off no notice is required. District in determining what employee or employees to lay off, will give consideration to the ability of the employee to perform in classifications in which they are qualified as well as length of service with the District. All Temporary Employees shall be laid off prior to any layoffs of regular employees, introductory employees or regular part-time employees

F. Grievance Procedure

A "grievance" is a claim by one or more unit members that there has been a violation, inequitable application, misinterpretation or misapplication of a provision of this MOU.

STEP 1: The initial step in the adjustment of a grievance shall be a discussion between the employee and/or his/her designated representative and the grievant's immediate supervisor. A grievance shall be presented within thirty (30) work days of the act or omission giving rise to the grievance, or the date the grievant should have reasonably become aware of the incident which is the basis for the grievance.

The supervisor has ten (10) work days in which to consider the matter before making his/her reply to the appropriate party. The discussion shall take place at such time as not to interfere with the work in progress.

STEP 2: If the Grievance is not satisfactorily settled as provided in Step 1 above, it shall then be reduced to writing by the individual employee and/or their designated representative and presented to the District's General Manager. The written Grievance

shall contain all facts pertinent to the case including what conditions of employment the District is alleged to have violated and the correction or action desired. The District's General Manager shall reply in writing within fourteen (14) calendar days after receipt of the Grievance setting forth their position on the matter. If it is determined it would serve any purpose in resolving the Grievance either party referred to in Step 2 may request a meeting with any or all persons involved during the exchange of written documents.

STEP 3: If no disposition is arrived at as provided in Steps 1 or 2, either of the aforementioned parties may within ten (10) calendar days following the General Manager's written reply request a hearing, which shall be held within thirty (30) calendar days of the request, with the District's Negotiating Committee. The party filing the Grievance shall present to the Chairman of the Negotiating Committee a written statement containing all facts pertinent to the case. This Committee shall conscientiously endeavor to effect a settlement with the individual employee and/or their designated representative.

STEP 4: If no disposition is arrived at as provided in Steps 1, 2, or 3, the employee and/or their designated representative may no later than ten (10) days following termination of the hearing or hearings before the District's Negotiating Committee, request the grievance be referred to mediation.

Whenever a grievance is referred to mediation, either the Union or the District may request that the California State Mediation and Conciliation Service refer a state mediator. The mediator shall assist the Parties in the resolution of the grievance in the same manner as that which is normally used in the mediation of interest disputes. Referral to step five shall not occur until a mediator has released the Parties from the mediation process.

STEP 5: If no disposition is arrived at as provided in Steps 1, 2, 3, or 4, the employee and/or their designated representative may no later than ten (10) days following the release of the parties from the mediation process, request a hearing before the Board of Directors of the District. The Request for Hearing shall be in written form and shall be accompanied by copies of any written presentations and responses prepared and used in Steps 2 and 3. The Board of Directors shall then arrange for a hearing, to be held no later than forty-five (45) calendar days of receipt of the request, on the matter in which the Board may request any employee, person or any other party to be present. The employee filing the grievance and requesting the hearing shall have the right to present their grievance, or if they choose, to designate a representative who may present the grievance to the Board of Directors on their behalf. The rules of evidence under California law shall not apply to the hearing before the Board, and the Board in its discretion may limit the time to be used in the hearing. The Board of Directors shall consider fully presentations, discussions, statements and documents presented to it and shall make a decision on the matter. The decision of the Board of Directors of the District shall be final and binding upon the employee and/or their designated

representative, and no right to rehearing shall exist. Decisions of the Board will be based upon established Rules and Regulations as contained herein wherever applicable.

G. Miscellaneous

1. Operators' Licenses are required of all employees operating District automobiles and automotive equipment. District will pay the license fee (less any Class C license fee), medical exam fee, and provide training for incumbent employees, in obtaining and renewing a Class A license. However, the District will pay a single fee; if retakes are required to obtain the license this cost will be the employee's expense. If needed, District will provide the necessary vehicle used for obtaining the Class A license. Also, subject employee must be insurable by District's insurance carrier. All new hires must satisfy this requirement prior to being hired, or, at District discretion, within the new hires' twelve (12) month initial evaluation period.
2. Should an employee fail to maintain the driver's license required for the job, the District may allow the employee up to sixty (60) days to obtain a proper reinstated license, during which time the employee may be assigned "non-driving" duties at the District's discretion. If, after sixty (60) days, an employee does not possess the appropriate license they may be terminated.

An extension of time may be granted by the Board depending upon the particular circumstances and the District's needs.

H. Special Conditions - Water Treatment Plant

The Following provisions apply to employees assigned to the water treatment facility.

1. Water Treatment Plant Operators, other than the Water Treatment Plant Superintendent and Water Treatment Plant Maintenance Mechanic, work on a shift/work schedule. "SHIFT WORK" is considered work as specified hereinafter, that is a 24-hour shift, and will also include a 40-hour work week of eight (8) hours per day which Water Treatment Plant Operators will work on a rotating basis.
2. SHIFT WORK: When engaged in SHIFT WORK, Operators are required to perform a 24-hour shift. The first eight (8) hours of the shift are considered a regular work shift. The second eight (8) hours of the shift are considered a light duty/monitoring shift. The first two shifts will be considered hours worked. The final eight (8) hours of the shift are a sleep shift and are not considered time worked. Operators will be compensated two hours of straight time for the sleep shift. If during the sleep shift, the operator does not receive an uninterrupted five (5) hours of sleep during a normal sleep period due to an alarm call-out, then the operator shall receive pay for the entire eight (8) hour sleep shift. Any work required, during a 24-hour shift, after the first sixteen (16) hours is considered overtime and is paid at the rate of one and one-half (1½) times the SHIFT WORK hourly rate. Any

hours worked in excess of Operators regularly assigned shift is paid at the rate of one and one-half (1½) times the operator's hourly rate.

Every twelve (12) weeks, Water Treatment Plant Operators will work a straight time work schedule of forty (40) hours in five (5) days for a period of four (4) weeks. Overtime worked during this scheduled period will be paid at the rate of one and one-half (1½) times the operator's hourly rate.

3. **HOLIDAYS:** Water Treatment Plant Operators are entitled to 8-hour holidays as any other regular full-time employee. Holiday work will be determined by the starting of a scheduled shift on the date of the observed Holiday.
 - a. When an observed Holiday falls on an employee's normally assigned SHIFT WORK the employee shall be entitled to eight (8) hours of regular pay double time (2) for the assigned hours of the shift. Sleep time is non-work time.
 - b. When an observed Holiday falls on an employee's Normal day off the Holiday (eight [8] hours) shall be paid as a Holiday at the operator's hourly rate.
 - c. When the actual holiday falls on a weekend and the observed holiday is on a weekday, the employee assigned to work the actual calendar day of the holiday shall be compensated at the rate of two (2) times his/her regular hourly rate for hours worked.
 4. **SICK LEAVE:** Should a SHIFT WORK operator be unavailable due to illness, the straight time work operator for that period may perform SHIFT WORK coverage as requested by the Water Treatment Plant Superintendent, after which that person will not return to work for twenty four (24) hours. That operator may work an additional eight (8) hour shift to ensure a forty (40) hour pay period.
 5. The Water Treatment Plant Operator's hourly rate will be equal to the "HOURLY RATE" for the Range and Step which the operator has attained, as found in Schedule C-1 of District's "Rules and Regulations Governing Employment Conditions, Salaries and Benefits for Employees." Water Treatment Plant Operators shall receive retirement contributions on *scheduled* overtime dollars in the amount of 66.7% of the current District contribution.
- I. **Nepotism Policy** - It is well accepted that employment of relatives in the same area of an organization can cause serious conflicts and problems with favoritism and employee morale. In these circumstances, all parties, including supervisors, leave themselves open to charges of inequitable consideration in decisions concerning work assignments, transfer opportunities, time-off privileges, training and development opportunities, performance evaluations, promotions, demotions, disciplinary actions, and discharge.

In addition to claims of partiality in treatment at work, personal conflicts from outside the work environment can be carried into day-to-day working relationships.

It is the District's policy that relatives of persons currently employed by the organization may

be hired only if they will not be working directly for or supervising a relative. The current status of employees as of June 30, 2000 will not be affected by this policy.

If already employed, they cannot be transferred or promoted into such a reporting relationship. If the relative relationship is established after employment, the District will decide if a transfer is feasible and who is to be transferred.

In other cases where a conflict or the potential for conflict arises, even if there is no supervisory relationship involved, the parties may be separated by reassignment.

For the purposes of this policy, a relative is defined to include spouses, parents, children, brothers, sisters, brothers and sisters-in-law, fathers and mothers-in-law, stepparents, stepbrothers, stepsisters, and stepchildren. This policy also applies to individuals who are not legally related but who reside with another employee.

J. Smoking Policy

The District is committed to a philosophy of good health and a safe work place. In keeping with this philosophy, it is important that the work place and office environment reflect the District's concern for good health. Smoking is therefore not permitted inside District offices, vehicles, facilities or any indoor or enclosed work area, under any circumstances except for the lake patrol housing. Employees who wish to smoke must limit their smoking to break and lunch periods, and smoke only in areas where there is adequate ventilation to prevent smoke from entering non-smoking areas. Employees who smoke are expected to be considerate of non-smoking employees.

This policy shall pertain to both employees and non-employees. All employees and visitors are expected to follow this policy. Non-employees who are smoking shall be requested, where appropriate, to refrain from smoking.

K. Light Duty Policy

An employee who is temporarily unable to perform his or her complete job duties by reason of industrial disability (Labor Code §3600) may be returned to work and given temporary light duties within his/her ability to perform with or without reasonable accommodations. Clearance to return to work, and any work restrictions, must be supplied by the employee's attending physician in writing prior to the employee returning to work. The duration of any such period of temporary work shall be determined by the District, but ordinarily will not exceed 60 calendar days. During such period, the District may require written certification by the employee's attending physician that the employee's disability is continuing to improve, with a reassessment of any work restrictions.

The employee will be compensated at the rate of pay of his or her regular classification while engaged in such temporary duties provided that, in the opinion of the supervisor, the employee can perform a substantial amount of the essential duties in his or her job description. If the

employee is unable to perform the essential duties in his or her job description with or without reasonable accommodations, the District may, if practical, assign the employee temporarily to work in a different job classification, in which case the employee will be compensated at the rate of pay established for that job classification.

Nothing contained in this policy requires the District to offer light duty to an employee who is unable to perform the essential duties of his or her job with or without reasonable accommodations, or to retain an employee on light duty for any period of time.

Nothing contained in this policy restricts the rights or duties of the District or its employees under Workers' Compensation laws, the Fair Employment and Housing Act, the Americans with Disabilities Act, or any other applicable laws.

ARTICLE V

Benefits

A. Workers Compensation Insurance

Compensation for on-the-job accidents is provided by District through a Workers Compensation Insurance Plan. It shall be the duty of all officers and employees to make an immediate report of accidental injury while working to their supervisor. Any recurrence of an old injury requiring medical treatment or hospitalization also must be reported immediately. Failure to do so will result in delay of compensation, or more serious difficulties including the possibility of disciplinary action for not reporting in a timely manner. Sick leave (if available) may be used for the initial three (3) days waiting period under an approved workers compensation claim, however, it may not be used to supplement workers compensation benefits for the lost time at work due to an industrial injury or illness.

Workers Compensation - Return to Work

For physical injury claims and stress related claims the District will require a full medical release from the treating physician prior to returning to work.

Employees who are incapacitated because of covered job related injuries or illnesses and cannot return to their prior duties, may be offered vocational rehabilitation if they are medically qualified and able to accept other employment.

B. Social Security

Social Security deductions are made beginning with the new employee's first salary check, as required by law.

C. Medical Insurance

Medical, dental, vision and hospital benefits, such as may be provided under District's insurance plan, begin on the first of the month following thirty (30) days of continuous employment and upon the applications of eligible employees being processed and accepted by the insurance carriers. District will pay the cost of the premium for eligible employees to the extent described below:

1. The full premium for dental (including orthodontic coverage) and vision coverage for employees and their eligible dependents.

2. Medical Insurance

The District will offer three (3) health plan options to employees. The employee may select the health plan in which he/she wishes to participate. Effective January 1, 2020, the District shall make monthly contributions to the employee's purchase of the health plan in an amount not to exceed:

Employee:	\$849.18
Couple:	\$1,698.36
Family:	\$2,250.33

The District further agrees to maintain the District's monthly contributions to the employee's purchase of the health plan in an amount equal to the ACWA Advantage Health Plan, or their closest ACWA equivalent, through June 30, 2027.

Unless otherwise agreed between the union and the District, the District shall only provide the ACWA Advantage Health Plan, Classic Health Plan, and Account Based Health Plan options, or their closest ACWA equivalents in the event of a plan change or elimination. The parties agree to continue meeting to discuss a transition in health care providers.

Effective January 1, 2019 the District will offer a cash payment to any eligible employee that elects to opt out of District provided health benefits. That employee shall receive a monthly payment in the amount of one half the District's premium contribution of the plan he/she would have selected as set forth above. Any employee wishing to opt out of the District provided health benefits, must first provide reasonable evidence of enrollment in another insurance such as family coverage through a spouse's employer. *This cash payment provision shall only apply if an opt out provision is offered by the health insurance company with which the District has contracted at no additional expense.*

3. The District shall reimburse the cost of employee flu and poison oak immunizations only, not the cost of associated doctor's visits, unless the immunization is first approved and then obtained through District's recognized physician.

Continuation of Coverage: Employees, their spouses and dependents covered by District health, dental and vision plans may have the right to choose a temporary extension of benefits at group rates, plus a small administration fee, in certain instances where coverage under the plans would otherwise end. Information regarding this extension of benefits (COBRA) is available at the District Office.

The employee or a family member of the employee has the responsibility of notifying the District of a divorce, legal separation, or a child losing dependent status under the plans within thirty (30) days of the change. Employee may be responsible for the additional cost of coverage should this notification not occur. Paradise Irrigation District has the responsibility of notifying the administrators of the plans of an employee's death, termination of employment, or reduction in hours, or Medicare eligibility. When the District is notified that one of these events has occurred, the District will in turn notify the employee that the employee or family member has the right to choose continuation coverage. The employee or family member has sixty (60) days from the date they would lose coverage because of one of the events described above to inform the administrators of the plans that the employee or family member wants continuation coverage.

D. Retirement

A retirement plan is offered to employees who are eligible and who wish to participate. The District contributes to such plan on behalf of the employees in accordance with such plan. Employees not electing to be a part of the retirement plan shall not receive any part of the sum that the District would have contributed to such retirement plan. See "Article III, Section C, Retirement" for information concerning retirement status. The District will contribute 9 % of the employee's base pay to the retirement plan. The District will match any employees' contribution one to one up to a maximum of 3%. The District's matching contribution shall be vested in 20% increments for the first five years of employment subject to current law. Changes to employee's contributions can be made according to the plan document.

E. Unemployment and Disability

California State Unemployment and Disability benefits are provided by the California State Employment Development Department. Currently, the District funds the Unemployment Insurance Plan and the employee pays the required premium for State Disability Insurance.

F. Long-Term Disability Program

Long-term disability coverage is provided for eligible disabilities with a ninety (90) day elimination period and 66.67% of pre-disability earnings as defined and governed by the District's Long-Term Disability insurance plan with its carrier.

G. Life Insurance

District provides each regular full-time, and regular part-time employee a Life Insurance Policy in the amount of \$50,000.00 effective on the first of the month following completion of sixty (60) days of work. In addition, employees have the option to purchase an additional \$50,000.00 Life Insurance through payroll deduction. An employee shall have the option to purchase life insurance for his/her spouse and/or dependent, at his/her own expense, provided that it is offered by the life insurance company with which the District has contracted.

H. Flexible Benefits Plan

District will provide a Flexible Benefits Plan for dependent care assistance and for medical reimbursement. A copy of this plan will be provided to all eligible employees at Plan inception. The purpose of this plan is to provide employees of the District a Dependent Care Assistance Plan, and Medical Reimbursement Plan maintained by the PID. This plan is intended to qualify as a "cafeteria plan" under Section 125 of the Internal Revenue Code of 1986, as amended, and is to be interpreted in a manner consistent with the requirements of Section 125. Each employee whose employment is considered to be regular full-time will be eligible to participate in the Plan. An employee will become a Participant on the later of (a) the effective date or (b) the first day of the month following the date he or she becomes eligible

to participate under the preceding sentence. If an employee does not elect to become a Participant on the first date of eligibility, such employee may elect to become a Participant on the first day of any subsequent Plan Year.

I. Observed Holidays - Holidays are established as follows:

1. New Year's Day
2. Martin Luther King's Birthday
3. President's Day
4. Caesar Chavez Day
5. Memorial Day
6. Juneteenth
7. Independence Day
8. Labor Day
9. Indigenous Peoples' Day
10. Veteran's Day
11. Thanksgiving Day
12. Friday after Thanksgiving
13. Christmas Eve
14. Christmas

Holidays occurring on a Sunday are normally observed on the following Monday. Holidays occurring on a Saturday are normally observed on the preceding Friday.

Employees on unpaid leaves of absence, for any reason, at the time of a Holiday observance will be ineligible for Holiday pay.

J. Vacation

Vacation leave for full time positions shall consist of: Twelve (12) working days during the first five(5) years of continuous employment; fifteen (15) working days after five (5) years of continuous employment; twenty (20) working days after ten (10) years of continuous employment; and twenty-five (25) working days after fifteen (15) years of continuous employment. Vacation is earned each pay period and is available upon completion of each pay period. Vacation will accrue only when on "paid" status. Vacation is earned each pay period and is available upon completion of each pay period. Vacation shall not accrue when on "unpaid" status. *Notwithstanding the foregoing, employees who will have attained 20 years of continuous employment by December 31, 2014, will accrue 27 days of vacation per year.*

On the fifth (5th) anniversary following the date of employment and in each fifth (5th) anniversary thereafter, the District shall grant each employee a service anniversary vacation of five (5) workdays with pay. A service anniversary vacation shall be in addition to the annual vacation allowance to which the employee may be otherwise entitled in that year and an employee who terminates employment with the District prior to reaching a fifth (5th)

anniversary shall receive credit for one working day's vacation for each full year's continuous employment since the previous fifth (5th) anniversary or their original date of employment. The service anniversary vacation must be taken within one year of the date it is earned. The service anniversary vacation provided herein shall not be retroactive and shall accrue only if such dates fall after July 1, 1974.

Absence because of injury or sickness which is covered by accumulated sick leave shall not be a bar to the granting of annual vacation as herein provided. The granting of any leave of absence without pay exceeding fifteen (15) calendar days shall cause the employee's eligibility date for the annual vacation to be postponed a number of days equal to the number of calendar days the employee is on leave without pay, less the first fifteen (15) calendar days of such leave.

All earned vacation may be taken only after accrual. A prorated accrual of annual vacation leave occurs at the completion of each pay period. The maximum accrual, excluding service anniversary vacation, can be no more than two years at the employee's current accrual rate. This may be extended by approval of the General Manager if deferral of vacation leave is due to business necessity

Vacation periods are to be arranged with the employee's department head so that the time off will not interfere with the normal operation of the District.

Eligible employees about to be laid off and those whose employment is otherwise terminated shall be paid for any earned but unused vacation as described above.

Vacation Buy / Sell Program

Employees who have been employed by the District for more than one year may sell to the District up to forty (40) hours of accrued unused vacation time upon thirty (30) days prior notice, provided that the employee takes a minimum of one half (1/2) the vacation time to which they are entitled within the same annual vacation period of the sold vacation time. An employee who has been employed by the District for more than one year may also buy from the District up to an additional forty (40) hours of vacation time within any calendar year for use during the same calendar year, provided that full and complete payment has been made for the purchased vacation time by salary modification prior to use of the vacation time.

K. Sick Leave

Sick leave is provided to eligible regular employees of the General Unit at the rate of (1) one equivalent working day per month. Sick leave is defined as absence from duty due to illness of employee or immediate family, non-industrial injury or quarantine due to exposure to contagious disease. Starting the first working day of illness, non-industrial injury or quarantine due to exposure to contagious disease, the employee shall be paid at the rate of their base pay if they have sick leave available. The General Manager may require physician certification for any sick leave absence of three (3) or more consecutive working days.

1. Immediate family includes: parents, children and spouses and are defined as follows:
A “child” means a biological, adopted or foster child, a stepchild, a legal ward or a child an employee has accepted the duties and responsibilities of raising, such as where a grandmother raises her grandchild.

A “parent” means a biological, foster or adoptive parent, a stepparent or a legal guardian. Mothers-in-law, fathers-in-law and grandparents are considered “parents” for the purposes of this law.

Sick leave will accrue only when on “paid” status. Sick leave is earned each pay period and is available upon completion of each pay period. Sick leave will not accrue when on “unpaid” status.

Accumulated vacation time or compensatory time off shall be used for sick leave at base pay rate after available sick leave has been exhausted.

Regular employees shall be allowed once a year to sell five equivalent days of sick leave annually if they use less than three equivalent days in the prior year and will have a minimum balance of thirty equivalent days after the sale. In the event of an extended medical absence, the General Manager may approve the sale of sick leave for employees that exceed the use of three days of sick leave.

Annually, November 1, an employee may elect to receive up to three (3) days pay or three (3) days vacation or any combination in exchange for unused sick leave for the twelve (12) months preceding November 1. Employees that would have been eligible to receive the bonus under the 2011-2014 language, as of November 1, 2014, will receive the bonus for 2014.

Upon termination of employment from the District, employees will be compensated for unused sick leave at the following rates for up to a maximum of 120 days of their sick leave balance.

5 to 10 Years of Service – 25%
11 to 20 Years of Service – 40%
21 to 25 Years of Service – 50%
26 to 30 Years of Service – 60%
Over 30 Years of Service – 75%

Available sick leave may be used for the initial three (3) day waiting period under an approved workers compensation claim; however, it may not be used to supplement workers compensation benefits for the lost time from work due to an industrial injury or illness.

L. Fitness for Duty

All employees must be fit for duty while in work status. Additionally, supervisors ensure

that employees are performing job functions in a safe and reliable manner.

A fitness for duty evaluation may be made at the request of management and performed by the District's Medical Provider to determine that the physical and mental health of an individual is consistent with the performance of assigned duties in a safe and reliable manner. The initial evaluation will be at the District expense. The District will not cover subsequent visits with medical personnel.

A management request for fitness for duty evaluation may be appropriate when:
The employee identifies a medical condition as a cause of a performance problem;
Behavior is observed that is not typical of the employee;
There is concern about whether the employee can work in a safe and reliable manner;
There is reasonable suspicion of substance abuse;
The employee requests a medically-based accommodation; or
There is a management concern about excessive use of sick leave.

Should it be determined that the employee is not fit for duty, they will immediately be placed on the appropriate available leave.

An employee removed from the workplace because of fitness for duty concerns must be cleared before returning to work by the District's Medical Provider at employee's expense.

Failure to comply with provisions of this policy may result in disciplinary action, up to and including termination.

M. Leave of Absence with Pay

Leave of absence with pay for full time officers and employees shall be granted by the District in the following cases:

- (a) Bereavement Leave: Upon the death of an employee's child (defined in Article V, Section K.1.), spouse, domestic partner, parent, (defined in Article V, Section K.1.) brother, sister, grandparent or grandchild, a period not to exceed five (5) non-consecutive working days within a thirty-work day period that begins on the first day bereavement leave is taken.

For jury duty, official subpoena, or serve as a witness in court, the District provides normal base pay less any jury duty pay or witness fees received by the employee. The employee may keep any court reimbursements for mileage associated with jury duty. This provision shall not apply to personal court or legal action.

Leave of Absence without Pay

Leave of absence without pay may be granted by the District General Manager or the Board of Directors for the following reasons:

- a. Illness or short term disability;
- b. Family Leave;*
- c. Pregnancy Disability Leave (PDL);**
- d. To take an educational course which will increase the employee's usefulness upon return to work;
- e. For personal reasons acceptable to the District General Manager or the Board of Directors;
- f. For military service.

A leave of absence without pay may be for a period not exceeding one (1) year, except for military service when such service exceeds one (1) year.

*Family Leave: The District will grant eligible employees, with at least one year of continuous service up to 12 weeks of unpaid leave in a 12-month period for family care responsibilities and for the employee's own serious medical condition. The purpose of the family leave is to provide the employee with the right to take time off from work to bond with a child, to care for a family member or to recover from a serious illness without jeopardizing their job. The one-year period in which employees are entitled to take up to 12 weeks of FMLA leave is not a fixed period. The one-year period is determined on a rolling basis at the time an employee requests FMLA leave. Each time an employee requests FMLA leave, the immediately preceding 12-month period will be reviewed to ascertain the employee's remaining leave entitlement. Each time an employee requests FMLA leave, his/her remaining leave entitlement will consist of any balance of the 12-week entitlement which has not been used during the immediately preceding 12 months.

Example 1:

Employee X has the following FMLA leave record:

January 1, 2000:	3 weeks
April 1, 2000:	2 weeks
June 1, 2000:	3 weeks
November 1, 2000:	4 weeks

Employee X requests additional leave on December 1, 2000. Employee X has already used 12 weeks of FMLA leave within the immediately preceding 12 months, and therefore is not entitled to additional FMLA leave as of the date of the request.

Example 2:

Based upon the same leave record, Employee X requests additional leave on February 1, 2001. January 2000 no longer falls within the immediately preceding 12-month period. Employee X is entitled to take up to an additional three weeks of FMLA leave, assuming the reason for the requested leave qualifies for leave under the Family & Medical Leave Act.

Requested leaves must be submitted in writing and be approved in writing by the General Manager before the leave begins. (Leaves over thirty [30] days must also be reviewed by the Board of Directors Personnel Committee.) In cases where it is impractical to submit this

request before the leave begins, it shall be submitted as soon as possible after the requested leave begins.

The District will maintain coverage under any group health plan for the duration of the leave (for a maximum of twelve [12] weeks) and under the conditions of coverage that would have been provided had the employee been employed continuously during the leave. If the employee fails to return to work at the end of the leave period, the District has the right to collect the cost of the health benefit premiums from the employee. An employee who returns to work for at least thirty (30) days is considered to have “returned to work”.

****Pregnancy Disability Leave (PDL):** Any full or part-time regular female employee who is disabled by pregnancy, childbirth, or a related medical condition will, upon written request, be granted a pregnancy disability leave of absence (PDL) without pay not to exceed four (4) months.

An employee who is granted a PDL may utilize any accrued sick leave benefits and earned vacation benefits during the period of her leave. Any portion of the leave that occurs after all sick and vacation benefits have been exhausted shall be without pay.

Group insurance benefits and premium payments ordinarily provided by the District will remain in effect until the end of the month in which the leave terminates. Employees are expected to pay the full costs of these coverages thereafter. Employees are requested to notify the General Manager that arrangements have been made with the Office Manager to pay for the costs of such coverages before the leave(s) begin(s).

Employees who require a PDL must notify their supervisor or the Office Manager in writing as soon as possible. These written notices should specify the commencement date(s) of the leave(s), the expected duration of the leave(s) and be accompanied by a signed physician’s statement of disability.

Written extension requests for PDL, not to exceed the four (4) month limitation, must be received by the General Manager prior to the expiration of the approved leave(s) or within three (3) days of an absence. Employees who do not report for work at the end of an approved PDL will be considered to have voluntarily resigned. Employees returning from a PDL shall be required to provide a physician’s statement that indicates that they are medically able to return to work.

For employees on PDL, the District guarantees reinstatement to the same or similar job with the same or similar duties, pay, and location unless granting such a leave would substantially undermine the District’s ability to operate the business safely and efficiently. Employees on PDL will be credited with all service prior to the commencement of their disability, but not for the period of their disability.

N. Union Leadership and Steward Leave Time

Union Leadership and Steward Leave Time is stand-alone leave time which is not subject to

the requirements of the other forms of Leave Time within Article V.

Upon the request of the Union and with the approval of the District Manager, the District shall grant employees, a leave of absence without loss of compensation or other benefits to serve as stewards, officers, or delegates of the Union, or of any statewide or national employee organization with which the Union is affiliated.

The Union request may be for full-time, part-time, periodic, or on an intermittent basis, and shall be specified in the request. Requests shall be made at least two weeks in advance and directed to the Personnel Director unless otherwise agreed to between the District and the Union.

A regular employee appointed or elected to office in the Union which requires all the employee's time shall be granted a Union Leave of Absence, upon request of the Union, for a period not more than six (6) months.

During the leave, the District shall fund the retirement contributions required of the District as an employer and as specified in the MOU. The employee shall earn full service credit during the leave of absence and shall pay his or her contributions as specified in the memorandum of understanding.

The Union shall reimburse the District for all compensation paid to the employee, and any retirement contribution paid by the District towards the employee, on leave unless otherwise specified by the memorandum of understanding. Reimbursement by the Union shall be made within 30 days after receipt of the District's certification of payment of compensation to the employee.

The leave provided under this section shall be in addition to any leave to which public employees may be entitled by other laws or by this memorandum of understanding and shall not serve to invalidate any provision of this memorandum of understanding.

At the conclusion or termination of the leave, the District shall reinstate the employee to the same position and work location held prior to the leave, or, if not feasible, a substantially similar position without loss of seniority, rank, or classification.

The District shall not be liable for any acts committed or omitted, or injuries suffered by the employee which occur during the course and scope of the employee's leave under this section. If held liable, the Union shall indemnify and hold the District harmless for any such acts.

The Union has no obligation to use leave under this section for an employee and may terminate that leave at any time, for any reason.

O. Security

Security is important to everyone. Employees are asked to not discuss the security of the

District premises or services with any individual not employed by the District. Additionally, neither the District nor its insurance carriers take any liability for an employee's personal belongings. Employees are encouraged to secure personal belongings to the best of their ability.

Since the District retains the right to search any District property or facility at any time (including employee-assigned desks, files and computer systems), if employees have anything of a private nature they do not want to be subjected to discovery during such searches, these items should be kept in the employees' briefcases, purses or lunch bags.

P. Dress and Grooming Standards

While the PID has no formal dress code, it is expected that all employees will dress in a manner consistent with good business practices. If for any reason an employee cannot dress in accordance with good business practices, or has a question about appropriate dress, the employee should discuss it with his/her managers.

1. Professional clothing is not required on a daily basis.
2. Professional clothing should be worn on days when professional contact is expected, including committee meeting days.
3. The basic rule is: "nothing too tight, short, ragged or dirty"
If in doubt, don't wear it!
4. Uniform Policy – In the interest of providing for a more uniform and presentable appearance of District employees and more readily identifying District employees servicing the community, the Paradise Irrigation District is supplying uniforms, shirt and pants, for each Meter Shop, Transmission & Distribution, Treatment Plant, and Lake Patrol employee at no cost to the employee. Each employee who is provided a uniform shall wear that uniform while on duty, however, the supervisor may waive this requirement when it is considered impractical. Each employee is responsible for the uniforms supplied to them. The laundry supply company will launder the uniforms, however, those personnel who chose to launder their uniforms themselves are responsible for keeping them clean and in good repair. Employees who lose uniform garments or damage uniform garments through negligent use will be responsible for paying for the replacement of said uniform garments.

To the extent that the budget is not negatively affected some employees may opt to wear denim pants not supplied by the District. The District will reimburse those employees, who chose this option, funds equal to the weekly value of renting uniform pants. Employees who supply their own denim pants must keep them clean and in good repair. No torn or ragged pants will be allowed. Those personnel choosing to supply their own pants will be obligated to continue doing so until the next fiscal year.

In the event that too many personnel should chose the option of supplying their own

denim pants, thereby causing a unit price increase in uniforms costing the District more money, that option may be discontinued by the District, thereby requiring all personnel to wear the uniform pants provided.

5. Prescription Safety Eyewear

In accordance with District Policy IV-15, the District will provide a reimbursement allowance up to \$200.00 once every two years for the purchase of prescription safety eyewear that meets current OSHA high impact requirements to those employees requiring corrective eyewear. Any and all costs exceeding the \$200.00 allowance for prescriptive safety eyewear shall be the sole responsibility of said employee. Providing a current eye examination and prescription to or from the District authorized provider is the responsibility of the employee and said employee shall incur the costs related to that examination.

6. Safety Toed Boots

In accordance with District established Safety Toed Boot Guidelines, District field employees, including treatment plant personnel and lake patrol personnel are required to wear safety toed boots. The District will provide those employees required to wear safety toed boots, an annual boot allowance of \$250 to be used for the purchase of new boots or maintenance of existing work boots.

Q. Lakeshore Recreation & Boating Permits

District shall provide to all regular employees of the District free Lakeshore Recreation and Boating permits under the same terms and conditions as such permits are issued to the public. Upon termination of employment the free permits shall lapse with no further force and effect.

R. Seasonal Lake Patrol

Upon completion of three continuous seasons of work, a Seasonal Lake Patrol employee shall be entitled to a pro-rata share of certain regular full time employee benefits (based on annual full time amounts).

ARTICLE VI

Discipline

A. Discipline

Violation of District policies and rules may warrant disciplinary action. The District has established a system of progressive disciplinary actions that include verbal warnings, written warnings, and suspension. The system is not formal and the District may, in its sole discretion, utilize whatever form of discipline is deemed appropriate under the circumstances, up to and including termination of employment subject to the terms of the Grievance Procedure.

It is intended that discipline be proposed for corrective purposes and to address deficiencies in work performance and behavior modification. The District expects its employees to carry out District policies and instructions from supervisors without criticizing or undermining those policies and instructions to District personnel, customers or the general public. Derogatory comments about the District, its policies, activities, personnel or governing body while on duty will not be condoned and may constitute the basis for discipline, demotion or discharge. Although an employee may have grounds for disagreement, such disagreement must not be insubordinate, slanderous, or libelous.

B. Prohibited Conduct

The following conduct is prohibited and will not be tolerated by the District. This list of prohibited conduct is illustrative only; other types of conduct injurious to security, personal safety, employee welfare and the District's operations also may be prohibited.

- a. Falsification of employment records, employment information or other District records.
- b. Falsification of any time card.
- c. Theft, abuse or misuse of District tools, vehicles, or equipment.
- d. Removing or borrowing District property without prior authorization.
- e. Unauthorized use of District's equipment, time, materials, or facilities.
- f. Provoking a fight or fighting during working hours or on District property.
- g. Wrestling, pushing, throwing objects, horseplay, and other forms of behavior which are, or can be destructive of property or endanger personal safety or the safety of others.
- h. Engaging in criminal conduct whether or not related to job performance.
- i. Causing, creating or participating in a disruption of any kind during working hours on District property.

- j. Insubordination, including but not limited to failure or refusal to follow the instructions of a supervisor or member of management (subject to safe working practices), or the abusive or threatening language toward a supervisor, other members of management, coworkers, or PID customers.
- k. Using abusive language at any time on District premises.
- l. Failure to notify a supervisor when unable to report to work.
- m. Failure to notify supervisor prior to leaving work for any reason during normal working hours.
- n. Failure to observe working schedules, including rest and lunch periods.
- o. Failure to provide a physician's certificate when requested or to report to a required District paid physical examination.
- p. Sleeping or malingering on the job.
- q. Violation of any safety, health, security or policies, rules or procedures, including violation of the District's Illness and Injury Prevention Program.
- r. Committing a fraudulent act or breach of trust under any circumstances.
- s. Violation of the District's substance abuse prevention program.
- t. Unlawful harassment of any type.
- u. Excessive absences, unexcused absences, tardiness, and abuse of sick leave.
- v. Citation for moving violations in a District vehicle.
- w. Incompetence, including failure to pass on to supervisors or fellow workers information necessary for the proper execution of their duties..
- x. Unsatisfactory work performance, including engaging in personal business during working hours..

This list is not to be construed as all-inclusive, but merely the common causes for disciplinary action.

C. Just Cause

Application of this section shall be equally applied to all employees, and it is the express policy of this District to discipline only for just cause. The elements of just cause are:

- a. The employees had forewarning or foreknowledge of possible or probable disciplinary consequences for violation of the District rule or managerial order or the basis of discipline is so obvious that forewarning or foreknowledge can be inferred.
- b. The rule or managerial order violated was reasonably related to the orderly, efficient, and safe operation of the District.
- c. Determination by the Supervisor in charge or Department Head before administering discipline that the employee did in fact violate the rule or order of management.
- d. The investigation into the charge was conducted fairly and objectively.
- e. Proof indicates the employee is guilty as charged.
- f. The degree of discipline to be administered is reasonably related to the seriousness of the employee's proven offense.
- g. The degree of discipline may also be increased or tempered if mitigation or aggravating factors are present.

These factors include such circumstances as:

- (1) Employee's prior record.
- (2) Prior progressive discipline within a reasonable period of time for the same or similar violation.
- (3) Extenuating circumstances.
- (4) Employee's length of service.
- (5) Provocation leading to a violation.
- (6) Gravity of the consequences of the violation.
- (7) Impact of violation on District customers or the District's efficient operation.
- (8) Attitude of employee (desire and ability to learn from mistakes).

D. Progressive Discipline Procedure

When an infraction occurs, the Supervisor shall consider the elements of just cause. The following steps are not mandatory, and if the infraction is deemed to be sufficiently serious, the Supervisor may recommend more severe discipline.

1. Oral Warnings

An oral warning may be given to the employee regarding his failure to comply with the rule(s) or managerial order and very clearly state what is expected in the future.

- a. The Supervisor shall keep a record of the date, time, and particulars of the conversation;
- b. The employee shall be advised that a record of the oral warning is being kept, and that another warning may lead to more severe action.

2. Written Warning/Instruction

The particulars of the written warning/instruction (date of warning, rule violated, highlights of Supervisor's instructions, etc.) may be stated under "Reason for Warning". The Supervisor may stress again what is expected and what the consequences may be if there is no improvement.

3. Suspension Without Pay

Any single or combination of disciplinary action may be considered as a major infraction. Certain actions by an employee after the elements of just cause have been considered may be so serious as to constitute a major infraction. Suspension without pay may be imposed. However, an employee's rights to a grievance on such action are not impaired.

4. Discharge

Discharge will be considered for major infractions, and/or failure to respond appropriately to prior disciplinary action. Should events compel the General Manager to take immediate action where discharge appears to be necessary, the employee may be immediately suspended for a specific period of time pending an investigation of the circumstances and a hearing based on the findings.

E. Disciplinary Records

Disciplinary records shall be kept as follows:

- a. An oral warning shall not be placed into a personnel file and shall remain with the employee's Department Head to be removed following the employee's next scheduled formal evaluation.

F. Demotion

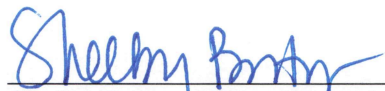
Demotion to a position having a lower salary range may be imposed for disciplinary purposes. Demotions resulting from employee's inability to perform required duties, organizational changes, and layoffs are not disciplinary.

ARTICLE VII
Prohibition of Discrimination

The District will comply with applicable state and federal laws prohibiting discrimination.

Signature Page

Paradise Irrigation District:

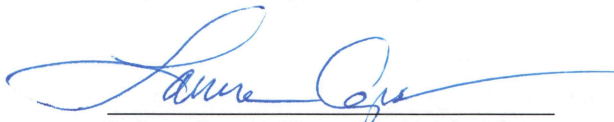


Shelby Boston, Board President



Tom Lando, District Manager

IBEW Local Union 1245:



Laura Capra, Committee Member



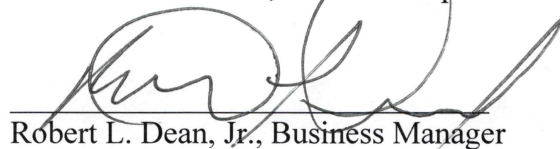
Clint Stanley, Committee Member



Jeremy Gentry, Committee Member



Dominic McCurtain, Business Representative



Robert L. Dean, Jr., Business Manager

APPROVED
INTERNATIONAL OFFICE - I.B.E.W.

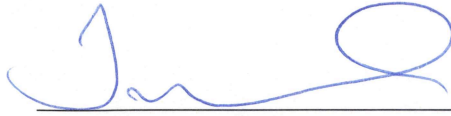
9/16/2022

Lonnie R. Stephenson, Int'l President

This approval does not make the
International a party to this agreement

Signature Page (Continued)

IBEW Local Union 1245:

A handwritten signature in blue ink, appearing to read 'Tracy Niemela', is written over a horizontal line.

Tracy Niemela, Committee Member

APPENDIX A

Schedules of Classifications and Salary Ranges

CERTIFICATION PAY RATES

Certification Rates / Hr.		
	Each	Total
D1	\$ 0.27	\$ 0.27
D2	\$ 0.41	\$ 0.68
D3	\$ 0.41	\$ 1.09
D4	\$ 0.55	\$ 1.64
Safety	\$ 0.38	\$ 0.38
Backflow	\$ 0.38	\$ 0.38
Information Technology	\$ 0.37	\$ 0.37

Effective July 1, 2022

Schedule A

Office Classifications and Salary Ranges

Monthly rates are computed based on 37.5 hours per week and 52 weeks per year (1950 hours/year).

*Movement between Step Levels A-J are based on 1950 hours on paid status, and overall rating of satisfactory or better on Employee's most recent performance appraisal. The Manager will have the discretion to approve an early step increase based on merit, and the employee would be eligible for their next increase one year from the merit-based step increase.

July 1, 2022

OFFICE CLASSIFICATIONS	RANGE		MONTHLY RATES	
Customer Service Representative	08		2,821 -	4,014
Sr. Customer Service Representative	11		3,200 -	4,552
Engineering Drafter	12		3,341 -	4,755
Sr. Customer Service Specialist	12		3,341 -	4,755
Utility Billing Technician	14		3,619 -	5,153
Accounting Technician	14		3,619 -	5,153
Engineering Aide I	17		4,103 -	5,839
Engineering Aide II	19		4,469 -	6,367

July 1, 2023

OFFICE CLASSIFICATIONS	RANGE		MONTHLY RATES	
Customer Service Representative	08		2,891 -	4,115
Sr. Customer Service Representative	11		3,279 -	4,665
Engineering Drafter	12		3,424 -	4,873
Sr. Customer Service Specialist	12		3,424 -	4,873
Utility Billing Technician	14		3,710 -	5,281
Accounting Technician	14		3,710 -	5,281
Engineering Aide I	17		4,206 -	5,985
Engineering Aide II	19		4,581 -	6,526

July 1, 2024

OFFICE CLASSIFICATIONS	RANGE		MONTHLY RATES	
Customer Service Representative	08		2,962 -	4,217
Sr. Customer Service Representative	11		3,361 -	4,782
Engineering Drafter	12		3,510 -	4,995
Sr. Customer Service Specialist	12		3,510 -	4,995
Utility Billing Technician	14		3,803 -	5,413
Accounting Technician	14		3,803 -	5,413
Engineering Aide I	17		4,311 -	6,134
Engineering Aide II	19		4,695 -	6,689

Schedule A cont.
Office Classifications and Salary Ranges

July 1, 2025

OFFICE CLASSIFICATIONS	RANGE		MONTHLY RATES	
Customer Service Representative	08		3,037 -	4,323
Sr. Customer Service Representative	11		3,445 -	4,903
Engineering Drafter	12		3,598 -	5,120
Sr. Customer Service Specialist	12		3,598 -	5,120
Utility Billing Technician	14		3,898 -	5,548
Accounting Technician	14		3,898 -	5,548
Engineering Aide I	17		4,418 -	6,287
Engineering Aide II	19		4,812 -	6,856

July 1, 2026

OFFICE CLASSIFICATIONS	RANGE		MONTHLY RATES	
Customer Service Representative	08		3,114 -	4,431
Sr. Customer Service Representative	11		3,531 -	5,025
Engineering Drafter	12		3,687 -	5,249
Sr. Customer Service Specialist	12		3,687 -	5,249
Utility Billing Technician	14		3,996 -	5,686
Accounting Technician	14		3,996 -	5,686
Engineering Aide I	17		4,529 -	6,445
Engineering Aide II	19		4,932 -	7,027

Schedule A-1

Office Monthly Salary Schedules

July 1, 2022												
RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*	A hourly	
05	2,491	2,589	2,693	2,802	2,912	3,029	3,151	3,276	3,409	3,544	15.33	
06	2,600	2,706	2,811	2,923	3,042	3,164	3,291	3,421	3,559	3,699	16.00	
07	2,709	2,819	2,930	3,047	3,169	3,297	3,426	3,564	3,708	3,856	16.67	
08	2,821	2,933	3,050	3,170	3,300	3,432	3,569	3,713	3,859	4,014	17.36	
09	2,935	3,055	3,177	3,304	3,435	3,573	3,716	3,863	4,020	4,178	18.06	
10	3,068	3,192	3,318	3,452	3,590	3,734	3,884	4,038	4,199	4,370	18.88	
11	3,200	3,325	3,456	3,595	3,744	3,892	4,046	4,209	4,376	4,552	19.69	
12	3,341	3,474	3,614	3,757	3,905	4,064	4,225	4,396	4,571	4,755	20.56	
13	3,478	3,617	3,762	3,911	4,067	4,233	4,399	4,578	4,761	4,950	21.40	
14	3,619	3,765	3,918	4,072	4,235	4,404	4,579	4,763	4,953	5,153	22.27	
15	3,765	3,918	4,072	4,235	4,404	4,581	4,766	4,955	5,153	5,359	23.17	
16	3,929	4,087	4,253	4,422	4,599	4,779	4,974	5,172	5,380	5,595	24.18	
17	4,103	4,267	4,438	4,617	4,800	4,994	5,192	5,400	5,614	5,839	25.25	
18	4,285	4,457	4,635	4,820	5,013	5,211	5,423	5,639	5,865	6,099	26.37	
19	4,469	4,649	4,836	5,029	5,229	5,441	5,658	5,883	6,120	6,367	27.50	
20	4,667	4,856	5,047	5,250	5,462	5,678	5,905	6,144	6,390	6,645	28.72	
21	4,873	5,070	5,273	5,484	5,702	5,928	6,167	6,412	6,672	6,936	29.99	
22	5,090	5,291	5,502	5,725	5,952	6,190	6,438	6,698	6,965	7,243	31.32	
23	5,315	5,525	5,744	5,977	6,216	6,463	6,723	6,992	7,270	7,561	32.71	
24	5,546	5,769	6,001	6,238	6,489	6,749	7,020	7,301	7,590	7,927	34.13	
25	5,790	6,024	6,263	6,515	6,775	7,043	7,329	7,620	7,956	8,304	35.63	
26	6,045	6,286	6,539	6,799	7,070	7,355	7,649	7,956	8,273	8,604	37.20	
27	6,310	6,563	6,825	7,100	7,382	7,680	7,987	8,304	8,635	8,981	38.83	
28	6,589	6,854	7,129	7,413	7,711	8,016	8,338	8,671	9,017	9,380	40.55	
29	6,880	7,155	7,441	7,737	8,047	8,369	8,704	9,053	9,415	9,791	42.34	
30	7,179	7,470	7,768	8,078	8,403	8,738	9,085	9,451	9,826	10,223	44.18	

July 1, 2023											
RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*	A hourly
05	2,553	2,654	2,759	2,871	2,985	3,105	3,229	3,357	3,494	3,634	15.71
06	2,665	2,774	2,881	2,997	3,118	3,244	3,374	3,507	3,648	3,791	16.40
07	2,777	2,889	3,003	3,123	3,248	3,380	3,512	3,653	3,801	3,952	17.09
08	2,891	3,006	3,127	3,250	3,383	3,518	3,658	3,806	3,955	4,115	17.79
09	3,008	3,131	3,257	3,387	3,521	3,663	3,809	3,959	4,121	4,282	18.51
10	3,144	3,271	3,401	3,538	3,679	3,827	3,981	4,139	4,305	4,479	19.35
11	3,279	3,408	3,543	3,684	3,838	3,989	4,147	4,314	4,485	4,665	20.18
12	3,424	3,560	3,705	3,851	4,002	4,167	4,331	4,506	4,685	4,873	21.07
13	3,565	3,708	3,856	4,009	4,170	4,339	4,509	4,691	4,880	5,073	21.94
14	3,710	3,859	4,015	4,175	4,340	4,514	4,693	4,882	5,077	5,281	22.83
15	3,859	4,015	4,175	4,340	4,514	4,695	4,885	5,078	5,281	5,493	23.75
16	4,027	4,189	4,358	4,532	4,714	4,899	5,099	5,302	5,515	5,735	24.78
17	4,206	4,375	4,548	4,732	4,921	5,119	5,322	5,535	5,754	5,985	25.88
18	4,392	4,570	4,750	4,940	5,138	5,341	5,558	5,780	6,011	6,251	27.03
19	4,581	4,766	4,956	5,155	5,359	5,577	5,800	6,030	6,273	6,526	28.19
20	4,784	4,977	5,174	5,382	5,598	5,819	6,053	6,299	6,549	6,810	29.44
21	4,995	5,197	5,405	5,621	5,845	6,076	6,321	6,573	6,840	7,109	30.74
22	5,216	5,423	5,640	5,868	6,102	6,344	6,599	6,866	7,139	7,423	32.10
23	5,449	5,663	5,887	6,126	6,372	6,624	6,890	7,168	7,452	7,750	33.53
24	5,684	5,913	6,151	6,394	6,651	6,918	7,196	7,483	7,781	8,125	34.98
25	5,935	6,175	6,419	6,677	6,944	7,218	7,512	7,810	8,154	8,512	36.52
26	6,196	6,443	6,703	6,970	7,248	7,538	7,841	8,154	8,479	8,819	38.13
27	6,468	6,728	6,996	7,277	7,568	7,872	8,187	8,512	8,851	9,206	39.80
28	6,754	7,025	7,308	7,599	7,904	8,216	8,546	8,887	9,243	9,614	41.56
29	7,053	7,334	7,626	7,930	8,249	8,578	8,921	9,279	9,651	10,036	43.40
30	7,358	7,657	7,963	8,279	8,613	8,955	9,313	9,687	10,072	10,478	45.28

Schedule A-1 Cont.
Office Monthly Salary Schedules

July 1, 2024											
RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*	A hourly
05	2,616	2,720	2,828	2,943	3,060	3,183	3,310	3,442	3,582	3,725	16.10
06	2,732	2,844	2,953	3,071	3,196	3,325	3,458	3,595	3,739	3,885	16.81
07	2,847	2,961	3,078	3,201	3,330	3,465	3,599	3,744	3,895	4,051	17.52
08	2,962	3,081	3,205	3,331	3,468	3,606	3,749	3,902	4,054	4,217	18.23
09	3,083	3,209	3,338	3,471	3,609	3,754	3,905	4,058	4,223	4,389	18.97
10	3,222	3,352	3,486	3,625	3,772	3,923	4,080	4,243	4,412	4,591	19.83
11	3,361	3,492	3,632	3,777	3,934	4,089	4,251	4,422	4,597	4,782	20.68
12	3,510	3,650	3,798	3,947	4,103	4,271	4,440	4,618	4,802	4,995	21.60
13	3,655	3,801	3,952	4,110	4,274	4,448	4,622	4,808	5,002	5,200	22.49
14	3,803	3,955	4,116	4,279	4,449	4,626	4,810	5,003	5,203	5,413	23.40
15	3,955	4,116	4,279	4,449	4,626	4,812	5,007	5,205	5,413	5,631	24.34
16	4,128	4,293	4,467	4,646	4,833	5,021	5,226	5,436	5,653	5,878	25.40
17	4,311	4,483	4,662	4,851	5,044	5,247	5,455	5,673	5,899	6,134	26.53
18	4,503	4,683	4,869	5,064	5,267	5,475	5,697	5,925	6,160	6,407	27.71
19	4,695	4,885	5,080	5,283	5,493	5,717	5,944	6,182	6,430	6,689	28.89
20	4,904	5,103	5,304	5,517	5,738	5,965	6,204	6,456	6,713	6,981	30.18
21	5,120	5,327	5,540	5,761	5,991	6,227	6,479	6,737	7,010	7,287	31.51
22	5,346	5,558	5,782	6,014	6,255	6,503	6,765	7,038	7,317	7,608	32.90
23	5,585	5,805	6,035	6,279	6,531	6,789	7,062	7,347	7,639	7,943	34.37
24	5,826	6,061	6,305	6,554	6,817	7,090	7,376	7,670	7,976	8,328	35.85
25	6,082	6,329	6,580	6,845	7,118	7,399	7,701	8,005	8,357	8,725	37.43
26	6,351	6,604	6,871	7,144	7,430	7,727	8,037	8,357	8,691	9,040	39.08
27	6,630	6,897	7,171	7,459	7,756	8,068	8,392	8,725	9,072	9,436	40.80
28	6,923	7,200	7,490	7,789	8,102	8,421	8,759	9,110	9,474	9,854	42.60
29	7,230	7,517	7,816	8,128	8,455	8,793	9,144	9,511	9,891	10,286	44.49
30	7,542	7,849	8,162	8,486	8,829	9,180	9,545	9,929	10,324	10,740	46.41
July 1, 2025											
RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*	A hourly
05	2,681	2,789	2,899	3,016	3,136	3,263	3,393	3,528	3,671	3,817	16.50
06	2,800	2,915	3,026	3,148	3,276	3,408	3,544	3,684	3,833	3,983	17.23
07	2,919	3,036	3,154	3,281	3,413	3,551	3,689	3,838	3,993	4,152	17.96
08	3,037	3,157	3,284	3,414	3,554	3,695	3,843	3,999	4,155	4,323	18.69
09	3,159	3,289	3,421	3,557	3,700	3,848	4,002	4,158	4,329	4,500	19.44
10	3,304	3,437	3,573	3,716	3,866	4,020	4,183	4,349	4,522	4,706	20.33
11	3,445	3,580	3,723	3,871	4,033	4,191	4,357	4,532	4,713	4,903	21.20
12	3,598	3,741	3,892	4,046	4,206	4,378	4,550	4,734	4,922	5,120	22.14
13	3,746	3,895	4,051	4,212	4,381	4,558	4,737	4,929	5,127	5,330	23.05
14	3,898	4,054	4,219	4,386	4,560	4,742	4,930	5,129	5,333	5,548	23.99
15	4,054	4,219	4,386	4,560	4,742	4,932	5,132	5,335	5,548	5,772	24.95
16	4,232	4,401	4,579	4,761	4,953	5,146	5,356	5,572	5,795	6,024	26.04
17	4,418	4,596	4,779	4,973	5,171	5,379	5,592	5,814	6,047	6,287	27.19
18	4,615	4,800	4,990	5,190	5,398	5,611	5,840	6,073	6,315	6,568	28.40
19	4,812	5,007	5,207	5,415	5,631	5,860	6,092	6,336	6,591	6,856	29.61
20	5,026	5,231	5,437	5,655	5,881	6,115	6,359	6,617	6,880	7,155	30.93
21	5,249	5,460	5,678	5,905	6,141	6,383	6,641	6,906	7,186	7,469	32.30
22	5,480	5,697	5,926	6,165	6,411	6,666	6,934	7,213	7,501	7,798	33.72
23	5,725	5,949	6,186	6,437	6,693	6,958	7,239	7,530	7,831	8,141	35.23
24	5,972	6,212	6,463	6,718	6,988	7,267	7,560	7,862	8,175	8,536	36.75
25	6,235	6,487	6,744	7,015	7,296	7,584	7,893	8,205	8,567	8,942	38.37
26	6,510	6,770	7,043	7,322	7,615	7,920	8,239	8,567	8,908	9,266	40.06
27	6,796	7,069	7,350	7,646	7,950	8,270	8,601	8,942	9,300	9,672	41.82
28	7,096	7,381	7,677	7,984	8,305	8,632	8,978	9,337	9,711	10,101	43.67
29	7,410	7,706	8,011	8,331	8,666	9,012	9,373	9,748	10,138	10,543	45.60
30	7,730	8,045	8,367	8,699	9,050	9,409	9,784	10,177	10,582	11,008	47.57

Schedule A-1 cont. Office Monthly Salary Schedules

July 1, 2026											
RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*	A hourly
05	2,748	2,858	2,972	3,091	3,214	3,344	3,478	3,616	3,762	3,913	16.91
06	2,870	2,988	3,102	3,226	3,357	3,492	3,634	3,777	3,929	4,082	17.66
07	2,992	3,112	3,234	3,362	3,499	3,640	3,781	3,934	4,092	4,256	18.41
08	3,114	3,237	3,367	3,500	3,643	3,788	3,939	4,100	4,259	4,431	19.16
09	3,239	3,372	3,507	3,647	3,793	3,944	4,103	4,262	4,438	4,612	19.93
10	3,387	3,523	3,663	3,809	3,962	4,121	4,287	4,457	4,636	4,823	20.84
11	3,531	3,669	3,816	3,968	4,134	4,295	4,466	4,646	4,831	5,025	21.73
12	3,687	3,835	3,989	4,147	4,311	4,487	4,664	4,852	5,046	5,249	22.69
13	3,840	3,993	4,152	4,318	4,490	4,672	4,856	5,052	5,255	5,463	23.63
14	3,996	4,155	4,324	4,495	4,674	4,860	5,054	5,257	5,467	5,686	24.59
15	4,155	4,324	4,495	4,674	4,860	5,055	5,260	5,468	5,686	5,917	25.57
16	4,337	4,511	4,693	4,880	5,077	5,275	5,489	5,712	5,939	6,175	26.69
17	4,529	4,711	4,899	5,098	5,301	5,514	5,731	5,959	6,198	6,445	27.87
18	4,730	4,921	5,116	5,320	5,533	5,751	5,987	6,224	6,472	6,732	29.11
19	4,932	5,132	5,337	5,549	5,772	6,006	6,245	6,494	6,755	7,027	30.35
20	5,151	5,361	5,574	5,796	6,027	6,268	6,518	6,783	7,053	7,334	31.70
21	5,380	5,597	5,819	6,053	6,294	6,542	6,807	7,079	7,366	7,655	33.11
22	5,616	5,840	6,074	6,320	6,572	6,833	7,108	7,394	7,688	7,993	34.56
23	5,868	6,099	6,341	6,598	6,861	7,132	7,420	7,719	8,026	8,344	36.11
24	6,121	6,368	6,624	6,885	7,163	7,449	7,748	8,058	8,380	8,749	37.67
25	6,391	6,650	6,913	7,191	7,478	7,774	8,089	8,409	8,782	9,167	39.33
26	6,672	6,939	7,218	7,506	7,805	8,119	8,445	8,782	9,131	9,498	41.06
27	6,966	7,246	7,534	7,837	8,148	8,476	8,816	9,167	9,532	9,914	42.87
28	7,274	7,566	7,868	8,184	8,513	8,848	9,202	9,571	9,953	10,353	44.76
29	7,595	7,899	8,211	8,539	8,882	9,238	9,607	9,992	10,392	10,806	46.74
30	7,924	8,247	8,577	8,916	9,276	9,644	10,030	10,433	10,847	11,282	48.76

Schedule B

Maintenance & Operations Classifications and Salary Ranges

Monthly rates are computed on the basis of 40 hours per week and 52 weeks per year (2080 hours/year).

*Movement between Step Levels A-J are based on 1950 hours on paid status, and overall rating of satisfactory or better on Employee's most recent performance appraisal. The Manager will have the discretion to approve an early step increase based on merit, and the employee would be eligible for their next increase one year from the merit-based step increase.

July 1, 2022

MAINTENANCE & OPERATIONS CLASSIFICATIONS	RANGE	MONTHLY RATES		
Seasonal Lake Patrol	6	2,635	-	3,753
Temporary Laborer	7	2,753	-	3,917
Utility Worker I	12	3,382	-	4,815
Utility Worker II	13	3,533	-	5,027
Lake Patrol	13	3,533	-	5,027
Meter Serviceperson	14	3,678	-	5,235
Equipment Operator	14	3,678	-	5,235
Senior Equipment Operator	15	3,841	-	5,467
Warehouseperson	16	4,011	-	5,711
Systems Operator	16	4,011	-	5,711
Utility Crew Leader	16	4,011	-	5,711
Mechanic	17	4,186	-	5,959
Meter Supervisor	18	4,373	-	6,223
Distribution System Operator	18	4,373	-	6,223
District Plant & Facility Maintenance Technician	19	4,576	-	6,517
Water Treatment Plant Maintenance Mechanic	19	4,576	-	6,517
Utility Supervisor	19	4,576	-	6,517

July 1, 2023

MAINTENANCE & OPERATIONS CLASSIFICATIONS	RANGE	MONTHLY RATES		
Seasonal Lake Patrol	6	2,701	-	3,846
Temporary Laborer	7	2,822	-	4,016
Utility Worker I	12	3,467	-	4,935
Utility Worker II	13	3,621	-	5,153
Lake Patrol	13	3,621	-	5,153
Meter Serviceperson	14	3,770	-	5,366
Equipment Operator	14	3,770	-	5,366
Senior Equipment Operator	15	3,936	-	5,604
Warehouseperson	16	4,111	-	5,853
Systems Operator	16	4,111	-	5,853
Utility Crew Leader	16	4,111	-	5,853
Mechanic	17	4,290	-	6,108
Meter Supervisor	18	4,482	-	6,379
Distribution System Operator	18	4,482	-	6,379
District Plant & Facility Maintenance Technician	19	4,690	-	6,680
Water Treatment Plant Maintenance Mechanic	19	4,690	-	6,680
Utility Supervisor	19	4,690	-	6,680

Schedule B cont.
Maintenance & Operations Classifications and Salary Ranges

July 1, 2024

MAINTENANCE & OPERATIONS CLASSIFICATIONS	RANGE	MONTHLY RATES		
Seasonal Lake Patrol	6	2,768	-	3,942
Temporary Laborer	7	2,893	-	4,117
Utility Worker I	12	3,553	-	5,058
Utility Worker II	13	3,711	-	5,281
Lake Patrol	13	3,711	-	5,281
Meter Serviceperson	14	3,864	-	5,500
Equipment Operator	14	3,864	-	5,500
Senior Equipment Operator	15	4,035	-	5,744
Warehouseperson	16	4,214	-	5,999
Systems Operator	16	4,214	-	5,999
Utility Crew Leader	16	4,214	-	5,999
Mechanic	17	4,397	-	6,261
Meter Supervisor	18	4,595	-	6,538
Distribution System Operator	18	4,595	-	6,538
District Plant & Facility Maintenance Technician	19	4,808	-	6,847
Water Treatment Plant Maintenance Mechanic	19	4,808	-	6,847
Utility Supervisor	19	4,808	-	6,847

July 1, 2025

MAINTENANCE & OPERATIONS CLASSIFICATIONS	RANGE	MONTHLY RATES		
Seasonal Lake Patrol	6	2,837	-	4,040
Temporary Laborer	7	2,966	-	4,219
Utility Worker I	12	3,642	-	5,184
Utility Worker II	13	3,805	-	5,413
Lake Patrol	13	3,805	-	5,413
Meter Serviceperson	14	3,961	-	5,637
Equipment Operator	14	3,961	-	5,637
Senior Equipment Operator	15	4,136	-	5,888
Warehouseperson	16	4,319	-	6,150
Systems Operator	16	4,319	-	6,150
Utility Crew Leader	16	4,319	-	6,150
Mechanic	17	4,507	-	6,417
Meter Supervisor	18	4,709	-	6,701
Distribution System Operator	18	4,709	-	6,701
District Plant & Facility Maintenance Technician	19	4,928	-	7,018
Water Treatment Plant Maintenance Mechanic	19	4,928	-	7,018
Utility Supervisor	19	4,928	-	7,018

Schedule B cont.
Maintenance & Operations Classifications and Salary Ranges

July 1, 2026

MAINTENANCE & OPERATIONS CLASSIFICATIONS	RANGE	MONTHLY RATES		
Seasonal Lake Patrol	6	2,909	-	4,141
Temporary Laborer	7	3,040	-	4,325
Utility Worker I	12	3,734	-	5,314
Utility Worker II	13	3,900	-	5,548
Lake Patrol	13	3,900	-	5,548
Meter Serviceperson	14	4,059	-	5,777
Equipment Operator	14	4,059	-	5,777
Senior Equipment Operator	15	4,240	-	6,035
Warehouseperson	16	4,427	-	6,304
Systems Operator	16	4,427	-	6,304
Utility Crew Leader	16	4,427	-	6,304
Mechanic	17	4,619	-	6,578
Meter Supervisor	18	4,827	-	6,869
Distribution System Operator	18	4,827	-	6,869
District Plant & Facility Maintenance Technician	19	5,051	-	7,193
Water Treatment Plant Maintenance Mechanic	19	5,051	-	7,193
Utility Supervisor	19	5,051	-	7,193

Schedule B-1

Maintenance & Operations Monthly Salary Ranges

July 1, 2022

RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*	A Hourly
5	2,534	2,635	2,742	2,850	2,964	3,084	3,205	3,335	3,467	3,605	14.62
6	2,635	2,742	2,851	2,964	3,084	3,207	3,338	3,467	3,607	3,753	15.20
7	2,753	2,863	2,974	3,094	3,222	3,347	3,484	3,623	3,763	3,917	15.88
8	2,869	2,983	3,103	3,227	3,354	3,489	3,631	3,775	3,926	4,084	16.55
9	2,981	3,101	3,226	3,351	3,487	3,628	3,773	3,923	4,079	4,241	17.20
10	3,108	3,231	3,363	3,494	3,637	3,780	3,931	4,087	4,254	4,423	17.93
11	3,243	3,373	3,508	3,645	3,794	3,945	4,106	4,266	4,441	4,616	18.71
12	3,382	3,520	3,661	3,806	3,959	4,115	4,281	4,451	4,631	4,815	19.51
13	3,533	3,675	3,820	3,973	4,134	4,299	4,469	4,647	4,834	5,027	20.38
14	3,678	3,824	3,976	4,139	4,302	4,475	4,654	4,839	5,035	5,235	21.22
15	3,841	3,995	4,155	4,321	4,493	4,671	4,862	5,053	5,257	5,467	22.16
16	4,011	4,170	4,337	4,514	4,692	4,881	5,073	5,278	5,491	5,711	23.14
17	4,186	4,352	4,526	4,708	4,898	5,093	5,299	5,507	5,729	5,959	24.15
18	4,373	4,545	4,729	4,919	5,117	5,318	5,531	5,755	5,982	6,223	25.23
19	4,576	4,760	4,950	5,148	5,354	5,569	5,791	6,025	6,264	6,517	26.40
20	4,779	4,971	4,963	5,377	5,593	5,815	6,048	6,289	6,542	6,802	27.57
21	4,997	5,197	4,989	5,618	5,843	6,079	6,321	6,575	6,838	7,110	28.83
22	5,217	5,425	5,642	5,866	6,101	6,344	6,599	6,864	7,136	7,422	30.10
23	5,448	5,666	5,892	6,126	6,372	6,627	6,892	7,169	7,455	7,753	31.43
24	5,685	5,911	6,150	6,394	6,651	6,918	7,195	7,485	7,783	8,091	32.80
25	5,935	6,172	6,422	6,677	6,944	7,223	7,509	7,814	8,124	8,448	34.24
26	6,197	6,448	6,703	6,973	7,249	7,538	7,842	8,155	8,483	8,821	35.75
27	6,471	6,727	6,997	7,277	7,569	7,869	8,185	8,512	8,854	9,207	37.33
28	6,758	7,025	7,309	7,601	7,906	8,219	8,551	8,892	9,247	9,617	38.99
29	7,053	7,337	7,630	7,935	8,251	8,582	8,923	9,282	9,653	10,041	40.69
30	7,367	7,658	7,966	8,285	8,611	8,963	9,320	9,691	10,081	10,481	42.50

July 1, 2022

RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*	A Hourly
5	2,534	2,635	2,742	2,850	2,964	3,084	3,205	3,335	3,467	3,605	14.62
6	2,635	2,742	2,851	2,964	3,084	3,207	3,338	3,467	3,607	3,753	15.20
7	2,753	2,863	2,974	3,094	3,222	3,347	3,484	3,623	3,763	3,917	15.88
8	2,869	2,983	3,103	3,227	3,354	3,489	3,631	3,775	3,926	4,084	16.55
9	2,981	3,101	3,226	3,351	3,487	3,628	3,773	3,923	4,079	4,241	17.20
10	3,108	3,231	3,363	3,494	3,637	3,780	3,931	4,087	4,254	4,423	17.93
11	3,243	3,373	3,508	3,645	3,794	3,945	4,106	4,266	4,441	4,616	18.71
12	3,382	3,520	3,661	3,806	3,959	4,115	4,281	4,451	4,631	4,815	19.51
13	3,533	3,675	3,820	3,973	4,134	4,299	4,469	4,647	4,834	5,027	20.38
14	3,678	3,824	3,976	4,139	4,302	4,475	4,654	4,839	5,035	5,235	21.22
15	3,841	3,995	4,155	4,321	4,493	4,671	4,862	5,053	5,257	5,467	22.16
16	4,011	4,170	4,337	4,514	4,692	4,881	5,073	5,278	5,491	5,711	23.14
17	4,186	4,352	4,526	4,708	4,898	5,093	5,299	5,507	5,729	5,959	24.15
18	4,373	4,545	4,729	4,919	5,117	5,318	5,531	5,755	5,982	6,223	25.23
19	4,576	4,760	4,950	5,148	5,354	5,569	5,791	6,025	6,264	6,517	26.40
20	4,779	4,971	4,963	5,377	5,593	5,815	6,048	6,289	6,542	6,802	27.57
21	4,997	5,197	4,989	5,618	5,843	6,079	6,321	6,575	6,838	7,110	28.83
22	5,217	5,425	5,642	5,866	6,101	6,344	6,599	6,864	7,136	7,422	30.10
23	5,448	5,666	5,892	6,126	6,372	6,627	6,892	7,169	7,455	7,753	31.43
24	5,685	5,911	6,150	6,394	6,651	6,918	7,195	7,485	7,783	8,091	32.80
25	5,935	6,172	6,422	6,677	6,944	7,223	7,509	7,814	8,124	8,448	34.24
26	6,197	6,448	6,703	6,973	7,249	7,538	7,842	8,155	8,483	8,821	35.75
27	6,471	6,727	6,997	7,277	7,569	7,869	8,185	8,512	8,854	9,207	37.33
28	6,758	7,025	7,309	7,601	7,906	8,219	8,551	8,892	9,247	9,617	38.99
29	7,053	7,337	7,630	7,935	8,251	8,582	8,923	9,282	9,653	10,041	40.69
30	7,367	7,658	7,966	8,285	8,611	8,963	9,320	9,691	10,081	10,481	42.50

Schedule B-1 Cont.
Maintenance & Operations Monthly Salary Ranges

July 1, 2024

RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*	A Hourly
5	2,662	2,768	2,883	2,993	3,115	3,240	3,366	3,503	3,642	3,787	15.36
6	2,768	2,883	2,995	3,115	3,240	3,368	3,507	3,642	3,789	3,942	15.97
7	2,893	3,007	3,125	3,252	3,385	3,515	3,661	3,806	3,954	4,117	16.69
8	3,013	3,134	3,260	3,392	3,524	3,666	3,815	3,966	4,125	4,290	17.38
9	3,132	3,259	3,390	3,520	3,664	3,812	3,964	4,122	4,285	4,456	18.07
10	3,266	3,396	3,534	3,671	3,820	3,973	4,131	4,293	4,469	4,647	18.84
11	3,408	3,545	3,687	3,831	3,987	4,144	4,314	4,482	4,666	4,850	19.66
12	3,553	3,699	3,846	3,999	4,160	4,323	4,498	4,677	4,865	5,058	20.50
13	3,711	3,860	4,013	4,174	4,344	4,517	4,694	4,883	5,079	5,281	21.41
14	3,864	4,018	4,177	4,349	4,521	4,703	4,890	5,086	5,290	5,500	22.29
15	4,035	4,198	4,365	4,540	4,720	4,907	5,108	5,309	5,524	5,744	23.28
16	4,214	4,382	4,557	4,742	4,930	5,127	5,330	5,545	5,769	5,999	24.31
17	4,397	4,573	4,755	4,947	5,146	5,349	5,566	5,784	6,020	6,261	25.37
18	4,595	4,775	4,968	5,169	5,377	5,588	5,812	6,046	6,283	6,538	26.51
19	4,808	5,001	5,200	5,408	5,625	5,850	6,086	6,330	6,581	6,847	27.74
20	5,021	5,224	5,214	5,651	5,878	6,110	6,353	6,607	6,873	7,147	28.97
21	5,250	5,460	5,242	5,902	6,138	6,387	6,640	6,907	7,185	7,471	30.29
22	5,481	5,699	5,926	6,164	6,410	6,666	6,933	7,211	7,498	7,798	31.62
23	5,725	5,954	6,190	6,436	6,694	6,963	7,240	7,531	7,833	8,147	33.03
24	5,973	6,209	6,462	6,718	6,987	7,268	7,559	7,864	8,176	8,502	34.46
25	6,237	6,484	6,748	7,015	7,296	7,589	7,888	8,211	8,535	8,876	35.98
26	6,510	6,774	7,043	7,327	7,616	7,920	8,239	8,570	8,911	9,266	37.56
27	6,798	7,067	7,351	7,646	7,953	8,268	8,599	8,944	9,303	9,674	39.22
28	7,100	7,381	7,679	7,985	8,306	8,637	8,982	9,341	9,715	10,104	40.96
29	7,410	7,708	8,017	8,336	8,668	9,017	9,376	9,752	10,142	10,549	42.75
30	7,739	8,044	8,370	8,707	9,046	9,417	9,792	10,182	10,591	11,012	44.65

July 1, 2025

RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*	A Hourly
5	2,728	2,837	2,955	3,068	3,193	3,321	3,451	3,591	3,734	3,883	15.74
6	2,837	2,955	3,070	3,193	3,321	3,453	3,595	3,734	3,884	4,040	16.37
7	2,966	3,082	3,203	3,333	3,470	3,604	3,753	3,902	4,053	4,219	17.11
8	3,087	3,212	3,342	3,477	3,612	3,758	3,910	4,065	4,229	4,397	17.81
9	3,210	3,340	3,475	3,609	3,756	3,907	4,063	4,224	4,392	4,567	18.52
10	3,347	3,481	3,623	3,763	3,916	4,072	4,235	4,401	4,579	4,763	19.31
11	3,493	3,633	3,779	3,926	4,087	4,248	4,422	4,595	4,782	4,971	20.15
12	3,642	3,791	3,942	4,099	4,264	4,430	4,611	4,793	4,987	5,184	21.01
13	3,805	3,957	4,113	4,278	4,453	4,630	4,812	5,004	5,205	5,413	21.95
14	3,961	4,118	4,281	4,458	4,633	4,820	5,013	5,212	5,422	5,637	22.85
15	4,136	4,304	4,474	4,652	4,838	5,030	5,236	5,443	5,663	5,888	23.86
16	4,319	4,491	4,671	4,860	5,053	5,255	5,463	5,684	5,912	6,150	24.92
17	4,507	4,687	4,874	5,070	5,275	5,483	5,704	5,928	6,171	6,417	26.00
18	4,709	4,895	5,093	5,299	5,512	5,729	5,957	6,197	6,441	6,701	27.17
19	4,928	5,125	5,330	5,543	5,765	5,996	6,238	6,488	6,746	7,018	28.43
20	5,146	5,354	5,344	5,793	6,025	6,263	6,512	6,772	7,044	7,325	29.69
21	5,382	5,597	5,373	6,049	6,292	6,547	6,807	7,081	7,365	7,658	31.05
22	5,618	5,841	6,074	6,318	6,569	6,833	7,107	7,391	7,686	7,992	32.41
23	5,869	6,103	6,344	6,597	6,862	7,136	7,420	7,720	8,029	8,351	33.86
24	6,122	6,365	6,623	6,887	7,162	7,450	7,748	8,060	8,381	8,715	35.32
25	6,393	6,647	6,916	7,190	7,478	7,777	8,086	8,415	8,748	9,098	36.88
26	6,673	6,944	7,219	7,511	7,807	8,117	8,445	8,785	9,135	9,499	38.50
27	6,968	7,244	7,535	7,836	8,152	8,474	8,814	9,168	9,535	9,916	40.20
28	7,277	7,564	7,871	8,185	8,514	8,854	9,207	9,575	9,958	10,357	41.98
29	7,595	7,901	8,218	8,544	8,885	9,242	9,610	9,996	10,395	10,813	43.82
30	7,933	8,245	8,580	8,925	9,272	9,653	10,036	10,436	10,856	11,287	45.77

Schedule B-1 cont. Maintenance & Operations Monthly Salary Ranges

July 1, 2026

RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*	A Hourly
5	2,796	2,909	3,030	3,144	3,273	3,404	3,538	3,682	3,827	3,980	16.13
6	2,909	3,030	3,146	3,273	3,404	3,539	3,685	3,827	3,981	4,141	16.78
7	3,040	3,158	3,283	3,416	3,557	3,694	3,846	3,999	4,153	4,325	17.54
8	3,165	3,292	3,425	3,564	3,702	3,851	4,007	4,167	4,335	4,507	18.26
9	3,290	3,423	3,562	3,699	3,850	4,004	4,165	4,330	4,501	4,682	18.98
10	3,430	3,567	3,713	3,857	4,013	4,174	4,340	4,510	4,694	4,883	19.79
11	3,579	3,723	3,874	4,025	4,189	4,354	4,533	4,709	4,902	5,096	20.65
12	3,734	3,886	4,040	4,202	4,371	4,541	4,727	4,912	5,112	5,314	21.54
13	3,900	4,056	4,215	4,385	4,564	4,746	4,931	5,129	5,335	5,548	22.50
14	4,059	4,221	4,389	4,569	4,749	4,942	5,138	5,342	5,557	5,777	23.42
15	4,240	4,411	4,586	4,768	4,959	5,157	5,368	5,580	5,805	6,035	24.46
16	4,427	4,604	4,787	4,982	5,179	5,387	5,600	5,826	6,060	6,304	25.54
17	4,619	4,805	4,995	5,197	5,406	5,619	5,847	6,077	6,325	6,578	26.65
18	4,827	5,018	5,219	5,431	5,651	5,873	6,107	6,351	6,602	6,869	27.85
19	5,051	5,254	5,463	5,682	5,909	6,145	6,394	6,651	6,914	7,193	29.14
20	5,275	5,488	5,477	5,938	6,176	6,419	6,675	6,942	7,221	7,509	30.43
21	5,517	5,737	5,509	6,200	6,450	6,710	6,977	7,257	7,549	7,849	31.83
22	5,758	5,987	6,226	6,476	6,734	7,004	7,285	7,576	7,878	8,192	33.22
23	6,016	6,256	6,503	6,762	7,034	7,315	7,606	7,913	8,230	8,559	34.71
24	6,275	6,524	6,789	7,058	7,341	7,635	7,942	8,261	8,590	8,934	36.20
25	6,552	6,814	7,089	7,370	7,665	7,972	8,289	8,625	8,967	9,325	37.80
26	6,840	7,117	7,400	7,698	8,003	8,320	8,656	9,005	9,363	9,736	39.46
27	7,143	7,424	7,724	8,032	8,356	8,686	9,034	9,396	9,774	10,164	41.21
28	7,459	7,753	8,069	8,389	8,727	9,076	9,438	9,814	10,208	10,615	43.03
29	7,786	8,098	8,424	8,757	9,107	9,473	9,851	10,246	10,655	11,083	44.92
30	8,131	8,452	8,795	9,149	9,504	9,894	10,287	10,698	11,128	11,570	46.91

Schedule C
Water Treatment Plant Operators Schedule of Salary Ranges

Classifications	Range	Classification	Range
Water Treatment Plant Operator II	16	Water Treatment Plant Operator IV	20
Water Treatment Plant Operator III	18	Water Treatment Plant Operator V	22

Hourly rate computed on the average hours worked by four Water Treatment Plant Operators employed on the Monthly Shift Rotation schedule dated December 13, 1994 (approximately 1872 hours/year). *Movement between Step Levels A-J are based on 1872 hours on paid status, with an overall rating of satisfactory or better on Employee's most recent performance appraisal. The manager will have the discretion to approve an early step increase based on merit and the employee would be eligible for their next increase one year from the merit based step increase.

July 1/2022

RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*
16	25.71	26.74	27.83	28.92	30.09	31.28	32.53	33.82	35.19	36.59
18	28.02	29.14	30.31	31.51	32.78	34.08	35.46	36.87	38.34	39.89
20	30.63	31.85	33.14	34.47	35.84	37.28	38.77	40.30	41.92	43.61
22	33.43	34.76	36.16	37.62	39.12	40.69	42.32	44.01	45.77	47.58

July 1/2023

RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*
16	26.35	27.41	28.53	29.64	30.84	32.06	33.34	34.67	36.07	37.50
18	28.72	29.87	31.07	32.30	33.60	34.93	36.35	37.79	39.30	40.89
20	31.40	32.65	33.97	35.33	36.74	38.21	39.74	41.31	42.97	44.70
22	34.27	35.63	37.06	38.56	40.10	41.71	43.38	45.11	46.91	48.77

July 1/2024

RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*
16	27.01	28.10	29.24	30.38	31.61	32.86	34.17	35.54	36.97	38.44
18	29.44	30.62	31.85	33.11	34.44	35.80	37.26	38.73	40.28	41.91
20	32.19	33.47	34.82	36.21	37.66	39.17	40.73	42.34	44.04	45.82
22	35.13	36.52	37.99	39.52	41.10	42.75	44.46	46.24	48.08	49.99

July 1/2025

RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*
16	27.69	28.80	29.97	31.14	32.40	33.68	35.02	36.43	37.89	39.40
18	30.18	31.39	32.65	33.94	35.30	36.70	38.19	39.70	41.29	42.96
20	32.99	34.31	35.69	37.12	38.60	40.15	41.75	43.40	45.14	46.97
22	36.01	37.43	38.94	40.51	42.13	43.82	45.57	47.40	49.28	51.24

July 1/2026

RANGE	A*	B*	C*	D*	E*	F*	G*	H*	I*	J*
16	28.38	29.52	30.72	31.92	33.21	34.52	35.90	37.34	38.84	40.39
18	30.93	32.17	33.47	34.79	36.18	37.62	39.14	40.69	42.32	44.03
20	33.81	35.17	36.58	38.05	39.57	41.15	42.79	44.49	46.27	48.14
22	36.91	38.37	39.91	41.52	43.18	44.92	46.71	48.59	50.51	52.52