TO: AD STAFF, ALL FIELD STAFF WITH PG&E ASSIGNMENT

FROM: ROGER STALCUP

SUBJECT: IN LIEU HOLIDAY, NOVEMBER 11, 1989

DATE: November 3, 1989

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Attached is a copy of a letter issued by Russ Cunningham, which
states that the in lieu holiday for Veteran's Day, Saturday,
November 11, 1989, must be taken before the end of the year.
Several of you have already contacted me about this subject.

I spoke with David Bergman and Doris Spingola today about this
letter and was informed that a corrected letter was issued by
Company several days follow the attached. Unfortunately, I have
not received a copy of the correction.

The Physical (103.6) and Clerical (14.6) Agreements state that
under these circumstances, an employee is entitled to one
additional day off with pay, to be taken in conjunction with the
employees next scheduled vacation. If no additional vacation is
scheduled during 1989, this in lieu day will carry over to 1990,
where it must be taken in conjunction with the first scheduled
vacation period. However, it may be taken at any time following
the holiday and prior to the next scheduled vacation period with
the permission of the supervisor in charge.

Date: October 16, 1989

To: OFFICERS/DEPARTMENT HEADS

From: VICE PRESIDENT - HUMAN RESOURCES

Subject: Veteran's Day Holiday
November 11, 1989

PG&E

ROUTE/COPY ONLY

✓ Div Mgr	✓ AC Mgr	GF-Gas
✓ Cust Opns Mgr	✓ Jxn Mgr	GF-Elec
✓ G&E Opns Mgr	✓ Lodl Mgr	Serv Supt
✓ Supp Svcs Mgr	✓ Mjtca Mgr	Distr Plng Supvr
	✓ Tracy Mgr	✓ all Hands
✓ Hydro Supt		IR Ltr Binder
✓ GF-Substa	✓ T&R Supvr	P-RC Binder
✓ Telecom Supvr	✓ mTLS	RC Binder
✓ CBU Supvr		Arb Binder

File #: Dent 10/23/89 mz

OFFICERS
DEPARTMENT HEADS

Veteran's Day, November 11, falls on a Saturday this year. In accordance
with Standard Practice 721.3-1, Holidays, and the provisions of our union
agreements, employees are entitled to an additional workday off with pay
for this holiday.

This day off should be taken in conjunction with the employee's next
scheduled vacation or can be taken earlier with the approval of the
supervisor in charge. However, the additional day may not be taken before
November 11, and must be taken by the end of the year.

On time sheets and transmittals, this day off should be reported as a
holiday with reference to Veteran's Day, November 11.

JBrennan(223-6558):ds