## PACIFIC GAS AND ELECTRIC COMPANY

PG ≥ 245 MARKET STREET · SAN FRANCISCO, CALIFORNIA 94106 · (415) 781-4211 · TWX 910-372-6587

June 29, 1984

Local Union No. 1245 International Brotherhood of Electrical Workers, AFL-CIO P. O. Box 4790 Walnut Creek, California 94596

Attention: Mr. Jack McNally, Business Manager

Gentlemen:

This will cancel and supercede previous correspondence on this subject.

The PREMIS Program for outage scheduling at Steam Generation facilities is the key to job control as it provides the optimal work schedule based on what has been accomplished and what remains to be done. Updating the PREMIS Program must be performed daily at the conclusion of the previous shift and in time to provide the work schedule which is used to make job assignments for the next shift. The data entry must begin by 4:00 a.m. to allow time for the program to run and generate a new schedule. Scheduling this work before 4:00 a.m. and concurrent with established graveyard shifts provided by Paragraph F.1. of the Clarification for Section 202.17 of the Physical Agreement is not feasible since necessary input from work performed is not available until 4:00 a.m.

Therefore, pursuant to Subsection 204.4(b) of the Physical Agreement, Company proposes to amend the job definition of Routine Plant Clerk as follows:

## 0294 Routine Plant Clerk

An employee who performs routine clerical work requiring a basic knowledge of established Company steam plant office procedures and elementary accounting principles; may operate PBX Board or take readings during plant tests; in training for advancement to First Plant Clerk. Must have a high school education or its equivalent and be able to type with reasonable speed and accuracy (35 words per minute); may be required to learn shorthand prior to promotion to First Plant Clerk.

Beginner's classification

Notes: 1. Employees who were classified as Technical Clerks on December 21, 1976, and who on such date had a valid prebid on file for a vacancy in the Apprentice Instrument Repairman classification, shall continue to be considered a prebidder under the provisions of Subsection 205.8(b).

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2. Employees performing clerical work associated with maintenance informational systems (e.g., PREMIS) may be assigned the work period of 4:00 a.m. to 12:00 noon in conjunction with work that may be in progress under the provisions of 202.17 of the Physical Agreement and be entitled to the third shift premium for such work period. Such hours change shall be assigned in accordance with seniority.

It is further agreed that the Company and Union will meet six to twelve months from the effective date of this Agreement in order to review its provisions.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to the Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

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The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

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Manager