PACIFIC GAS AND ELECTRIC COMPANY

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May 9, 1984

Local Union No. 1245
International Brotherhood of
Electrical Workers, AFL-CIO
P. O. Box 4790
Walnut Creek, California 94596

Attention: Mr. Jack McNally, Business Manager

Gentlemen:

Section 10.7 of the Clerical Agreement provides the basis for implementing changes in the hours of work and/or the basic workweek of employees covered by this Agreement. Frequently, employees and Division management together desire a temporary change in hours (i.e., to work "early" hours during the summer months of the year).

Therefore, in order to facilitate the establishment of a procedure whereby temporary changes in the hours of work for clerical employees may be executed at the local level in conjunction with the existing Agreement which provides a means to locally accomplish such changes for physical employees (Letter Agreement 81-67-PGE), Company proposes that temporary (less than six months) changes in hours of work, which are intended to implement summer/winter schedules, be executed by the Division Personnel Manager and the Union Business Representative and that copies of these executed agreements be filed with the Manager of Industrial Relations and the Business Manager of Local 1245, IBEW.

Hours agreements that are in conflict with the provisions of the current Labor Agreement (other than Section 10.4) shall be subject to invalidation by mutual agreement of the Manager of Industrial Relations and IBEW Business Manager.

Under this proposal, and in accordance with the current practice provided in Letter Agreement 81-67-PGE, it is intended that any schedule change proposed to last for more than six months, or proposed to recur annually, will continue to require agreement between the Manager of Industrial Relations and the IBEW Business Manager.

This proposal has been discussed with Mr. M. A. Mederos, Assistant Business Manager.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By Manager of Industrial Relations

The Union is in accord with the foregoing and agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

<u>Man 17</u>,1984

Business Manager