

G-23-60(c)

# PACIFIC GAS AND ELECTRIC COMPANY

245 Market Street  
San Francisco 6  
SUtter 1-4211

In reply please refer to

September 23, 1960

Local Union No. 1245, International  
Brotherhood of Electrical Workers, AFL-CIO  
1918 Grove Street  
Oakland 12, California

Attention: Mr. Ronald T. Weakley, Business Manager

Gentlemen:

Attached are the lines of progression for the Central Accounting Department which were agreed to at our meeting of September 20, 1960. These lines of progression were established in accordance with Section 13.9 of the Agreement dated July 1, 1953, as amended and will be effective October 1, 1960.

If you are in accord with the foregoing and the attachment and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By *R. J. Wilson*  
Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL  
BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

October 3, 1960

By *Ronald T. Weakley*  
Business Manager

October 1, 1960

LINES OF PROGRESSION  
CENTRAL ACCOUNTING DEPARTMENT

The tables shown below are for use in filling vacancies in the Central Accounting Department. They should be used in connection with Subsections 18.8(a) and 18.8(c) of the Clerical Agreement dated July 1, 1953.

To use these tables, find the vacant classification in the left hand column. Opposite the vacant classification is listed the code designations of the next lower classification.

To determine the classification seniority of an employee in the next lower classification accumulate all time which the employee has spent on a regular basis in each of the classifications designated as next lower to the vacant classification. Such time shall include time spent in the same classifications in the Accounting Departments of the Divisions.

October 1, 1960

CENTRAL ACCOUNTING DEPARTMENT

<u>Vacant Classification</u>	<u>Next Lower Classification</u>
<u>Section A-Account Assignment</u>	
A-1 Clerk A	A-2, B-2, C-2, D-2, E-2
A-2 Clerk B	A-3, B-3, C-3, D-3, E-3, E-6, F-1, F-3
A-3 Clerk C	A-4, B-4, B-6, C-4, D-4, E-4, F-2, F-4
A-4 Clerk D	A-5, B-5, C-5, D-5, E-5
A-5 Clerk E	Beginner's Classification
<u>Section B-Sundry Sales</u>	
B-1 Clerk A	B-2, A-2, C-2, D-2, E-2
B-2 Clerk B	B-3, A-3, C-3, D-3, E-3, E-6, F-1, F-3
B-3 Clerk C	B-4, B-6, A-4, C-4, D-4, E-4, F-2, F-4
B-4 Clerk D	B-5, A-5, C-5, D-5, E-5
B-5 Clerk E	Beginner's Classification
B-6 Typist A	A-5, B-5, C-5, D-5, E-5
<u>Section C-Report</u>	
C-1 Clerk A	C-2, A-2, B-2, D-2, E-2
C-2 Clerk B	C-3, A-3, B-3, D-3, E-3, E-6, F-1, F-3
C-3 Clerk C	C-4, A-4, B-4, B-6, D-4, E-4, F-2, F-4
C-4 Clerk D	C-5, A-5, B-5, D-5, E-5
C-5 Clerk E	Beginner's Classification
<u>Section D-Work Order</u>	
D-1 Clerk A	D-2, A-2, B-2, C-2, E-2
D-2 Clerk B	D-3, A-3, B-3, C-3, E-3, E-6, F-1, F-3
D-3 Clerk C	D-4, A-4, B-4, B-6, C-4, E-4, F-2, F-4
D-4 Clerk D	D-5, A-5, B-5, C-5, E-5
D-5 Clerk E	Beginner's Classification

October 1, 1960

CENTRAL ACCOUNTING DEPARTMENT

<u>Vacant Classification</u>	<u>Next Lower Classification</u>
<u>Section E-Payroll</u>	
E-1 Clerk A	E-2, A-2, B-2, C-2, D-2
E-2 Clerk B	E-3, E-6, A-3, B-3, C-3, D-3, F-1, F-3
E-3 Clerk C	E-4, A-4, B-4, B-6, C-4, D-4, F-2, F-4
E-4 Clerk D	E-5, A-5, B-5, C-5, D-5
E-5 Clerk E	Beginner's Classification
E-6 Machine Operator A	B-6, F-2, F-4
<u>Section F-Comptometer and Typing</u>	
F-1 Machine Operator A	F-2, F-4, B-6
F-2 Machine Operator B	Beginner's Classification
F-3 Typist AA	F-2, F-4, B-6
F-4 Typist A	A-5, B-5, C-5, D-5, E-5
<u>Section G-Tabulating</u>	
<u>Tabulating</u>	
G-1 Machine Operator X	G-2
G-2 Machine Operator A	G-3
G-3 Machine Operator B	Beginner's Classification
<u>Keypunch</u>	
G-4 Machine Operator X	G-5
G-5 Machine Operator A	G-6
G-6 Machine Operator B	Beginner's Classification
<u>Section H-Administration</u>	
H-1 Stenographer A	A-3, B-3, C-3, D-3, E-3, E-6, F-3