

Pacific Gas and Electric Company

215 Market Street
 San Francisco, CA 94106
 415/972-7000

May 11, 1989

Local Union No. 1245
 International Brotherhood of
 Electrical Workers, AFL-CIO
 P.O. Box 4790
 Walnut Creek, CA 94596



Attention: Mr. Jack McNally, Business Manager

Gentlemen:

The Company proposes, pursuant to Subsection 10.7(b) of the Clerical Agreement, to establish a temporary swing shift of 15 Accounting Clerks in the Payables Processing Section of the Payment Accounting Department for the purpose of processing regional invoices. This invoice processing work will be performed in the Regions, beginning in October 1989, under the new payables system. However, during the transition period of June through October, the processing must be performed in General Office. The nature and volume of this work requires 15 additional teleprocessing (TP) lines in the Payables Processing Section, which are not available. By starting a swing shift operation, the Company will be able to process the regional invoices using existing workstations that have TP access.

It is proposed that the swing shift begin the week of June 19, 1989, and go through October 31, 1989, or until the work is completed. The hours would be from 3:30 p.m. to 11:30 p.m. The shift would first be offered to Accounting Clerks within the Payables Section and then to the Utility Clerks/Clerk D's in the Payables Section. If there are insufficient volunteers, the least senior Utility Clerks/Clerk D's in the Payables Section will be assigned to the shift. Any Utility Clerks/Clerk D's working on this shift will be upgraded to Accounting Clerk.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to the Company.

Very truly yours,

PACIFIC GAS AND ELECTRIC COMPANY

By Richard B. Bragg
 Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL
 BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

May 30, 1989

By Jack McNally
 Business Manager

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