PACIFIC GAS AND ELECTRIC COMPANY

215 MARKET STREET • SAN FRANCISCO, CALIFORNIA 94106 • (415) 972-7000 • TWX 910-372-6587

January 3, 1989

Local Union No. 1245 International Brotherhood of Electrical Workers, AFL-CIO P.O. Box 4790 Walnut Creek, CA 94596

Attention: Mr. Jack McNally, Business Manager

Gentlemen:

Company proposes, pursuant to Section 18.17 of the Clerical Agreement, to give two Customer Services employees, Faye Gebo, a Service Representative in the Livermore Customer Services office and Sheila Zaballos, a Utility Clerk-Typist in the Hayward Customer Services office, one time only Subsection 18.8(b) rights to operating classifications in the Livermore Service Planning Section. These classifications were originally filled on a temporary basis as Customer Services classifications prior to the establishment of the Service Planning Section. Company is now prepared to establish the positions on a permanent basis in the appropriate operating classifications.

Ms. Gebo was temporarily upgraded to Senior Service Representative I in September of 1985 and in November of 1985 when the Service Planning Section was established Ms. Gebo relocated with the other new business clerks.

Ms. Zaballos was temporarily upgraded to Service Representative-Steno in October of 1986 to perform new business work and secretarial duties in the Service Planning Section.

Since Ms. Gebo and Ms. Zaballos have both performed the duties of these classifications for a number of years Company believes it would be appropriate to give them Subsection 18.8(b) consideration in the initial filling of these two vacancies under the provisions of Subsection 18.4(h) New Jobs at a Headquarters.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to the Company.

Very truly yours,

PACIFIC GAS AND ELECTRIC COMPANY

Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

Business Manager

<u>Jun 14</u>, 1989