

# PACIFIC GAS AND ELECTRIC COMPANY

PGE + 245 MARKET STREET • SAN FRANCISCO, CALIFORNIA 94106 • (415) 781-4211 • TWX 910-372-6587

May 15, 1987

Local Union No. 1245  
 International Brotherhood of  
 Electrical Workers, AFL-CIO  
 P. O. Box 4790  
 Walnut Creek, California 94596

Attention: Mr. Jack McNally, Business Manager

Gentlemen:

Pursuant to Subsection 10.7(b) of the Clerical Agreement, Company proposes a change of hours for the Accounting Clerks and Machine Operators in the Operations Unit of the Payment Processing Section (formerly Receivables Accounting).

Letter Agreement 86-161-PGE recently authorizes the conversion of this Section from a 24-hour operation to a 14-hour operation. Consequently, its Operations Unit is experiencing difficulty in processing all payments for banking by the current closing time of 6 p.m. Therefore, to ensure that all payments are processed in a timely manner, Company proposes the following change of hours for four Accounting Clerks, closing function:

<u>Current</u>	<u>Proposed</u>
Start Time 9:00 a.m.	10:00 a.m.
Core Hours 3:00 p.m. - 6:00 p.m.	4:00 p.m. - 7:00 p.m.
End Time 6:00 p.m.	7:30 p.m.

Please note that the proposed core hours are one hour later and give an extra half-hour to the flexband and added flexibility to the Accounting Clerks. Also note that the current flextime agreement would remain in effect.

Company also proposes to change the core hours requirement of the five Machine Operators in the Operations Unit, closing function:

<u>Current</u>	<u>Proposed</u>
Start Time 9:00 a.m.	9:00 a.m.
Core Hours 3:00 p.m. - 6:00 p.m.	3:00 p.m. - 5:30 p.m.
End Time 6:00 p.m.	6:00 p.m.

The Machine Operators requested this change for various personal reasons and the Payment Processing management has supported it as the critical work of the group is routinely completed by 5:30 p.m. Further, this matter has been discussed with Ms. Gwen Wynn, Union Business Representative.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to the Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By *M. Donbright*  
Manager of Industrial Relations

The Union is in accord with the foregoing and agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL  
BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

May 28, 1987

By *Jack Welch*  
Business Manager