

PACIFIC GAS AND ELECTRIC COMPANY

PGE +

245 MARKET STREET • SAN FRANCISCO, CALIFORNIA 94106 • (415) 781-4211 • TWX 910-372-6587

May 1, 1986

Local Union No. 1245
International Brotherhood of
Electrical Workers, AFL-CIO
P. O. Box 4790
Walnut Creek, California 94596

Attention: Mr. Jack McNally, Business Manager

Gentlemen:

The Company proposes, pursuant to Subsection 10.7(b) of the Clerical Agreement, to permanently change the hours of work for two Utility Clerks in the Administrative Services Department of the Hayward headquarters in East Bay Region.

The employees are currently working from 7:15 a.m. to 4:00 p.m. with a 45-minute lunch break. The proposed hours are from 7:30 a.m. to 4:00 p.m. with a 30-minute lunch break.

The two Utility Clerks previously started at 7:15 a.m. to start COMPRESS reports, turn on the copy machine and Bruning machines and begin sorting the mail. Now with the availability of other machines in the building for use, it is no longer necessary to start the machines before their work hours. Starting the COMPRESS reports and sorting the mail can be done at 7:30 a.m.

The Utility Clerks involved are in agreement with this proposal.

This proposal has been discussed with Mr. Bob Choate, Union Business Representative.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to the Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By *M. R. Bright*
Manager of Industrial Relations

The Union is in accord with the foregoing and agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL
BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

By *Jack McNally*
Business Manager

May 23, 1986