

PACIFIC GAS AND ELECTRIC COMPANY

PG&E + 245 MARKET STREET • SAN FRANCISCO, CALIFORNIA 94106 • (415) 781-4211 • TWX 910-372-6587

December 2, 1981

Local Union No. 1245
International Brotherhood of
Electrical Workers, AFL-CIO
P.O. Box 4790
Walnut Creek, CA 94596

Attention: Mr. Jack McNally, Business Manager

Gentlemen:

The General Office Reprographics Section has traditionally rescheduled regular work hours on December 24 and December 31 of each year to the day shift.

The established hours for this Section are:

1. First Shift - 7:25 AM to 4:10 PM
2. Second Shift - 4:00 PM to 12 Midnight
3. Third Shift - 11:45 PM to 7:45 AM

The Company proposes, pursuant to Subsection 10.7(b) of the Clerical Agreement, to reschedule on December 24 and December 31, 1981, the first and second shifts as described above to report to work at 8:00 AM and conclude at 1:00 PM without reference to Title 12 of the Agreement.

The employees on the third shift will be excused from work entirely for the eight hours beginning at 11:45 PM on December 25, 1981, but will be paid for that shift as though it were worked. These employees will work their regular schedule (except for the holiday in the week beginning December 27, 1981).

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By *J. W. Conright*
Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL
BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

Dec 18, 1981

By *Jack McNally*
Business Manager