PACIFIC GAS AND ELECTRIC COMPANY

PGWE -+---245 MARKET STREET • SAN FRANCISCO, CALIFORNIA 94106 • (415) 781-4211

August 6, 1971

Local Union No. 1245 International Brotherhood of Electrical Workers, AFL-CIO P. O. Box 4790 Walnut Creek, California 94596

Attention: Mr. L. L. Mitchell, Business Manager

Gentlemen:

In accordance with Subsection 10.7(b) of the Clerical Agreement, Company proposes to change the hours of work of Carlos Portillo, Clerk C, Change Tag Unit, Customer Accounting, from 8:05 AM - 4:50 PM to 7:30 AM -4:15 PM to enable him to expedite handling and preparation of tags for the Keypunch Operators.

It is further proposed to change the hours of work of two Clerk D positions in the Accounts Payable Section, Disbursement Accounting Department, presently held by Patricia C. Lamberti and Vicki J. Florence, from 7:50 AM -4:35 PM to 7:00 AM - 3:45 PM to prepare and distribute mail prior to 8:00 AM.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to Company.

Yours very truly,

PACIFIC MAS AND ELECTRIC COMPANY Manager of Industrial Relation

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

> LOCAL UNION NO. 1245, INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

October 11 , 1971

By R. L. M. tchell Business Manager