

245 Market Street San Francisco 6 SUtter 1=4211

March 16, 1951

Local Union 1245 International Brotherhood of Electrical Workers 450 Harrison Street San Francisco 5, California

> Attention: Mr. Merritt G. Snyder, International Representative

Gentlemen:

Herewith are job descriptions of the Inspector classification in both the East Bay Division and San Francisco Division, Service and Electric Meter Department:

## East Bay Division

An employee who is engaged in all types of current diversion and detection work including the installation of and reading of meters on poles. Checks for unintentional unmetered circuits, defective, overloaded, and hazardous customers' wiring. Maintain and repair all Company-owned air conditioning and Company sign time switches. Special assignments involving customers' wiring and inspections.

## San Francisco Division

An employee who investigates reports of consumers' theft of energy; traces circuits accidentally connected on service; investigates unusual variations in energy consumption also loss of meters from customer's premises; installs or supervises the installation of check meters; contacts contractors regarding meter settings; coaches meter readers to observe signs of current diversion; makes reports to indicate basis for consumer bill adjustments.

As the foregoing descriptions indicate the job duties are similar in both Divisions, we would appreciate receiving Union's approval of our letter agreement dated December 5, 1950, forwarded to your attention.

Yours very truly, Likson TILSON Supervisor, Industrial Relations.

VJT:MMC

