

3-11-64

PACIFIC GAS AND ELECTRIC COMPANY

245 Market Street
San Francisco 94106
SUtter 1-4211

March 11, 1964

Local Union No. 1245
International Brotherhood of
Electrical Workers, AFL-CIO
1918 Grove Street
Oakland 12, California

Attention: Mr. Ronald T. Weakley, Business Manager

Gentlemen:

Attached are proposed amendments to the Job Definitions and Lines of Progression for the Division Warehouse Departments, including the Department of Pipe Line Operations, and the Davis Warehouse of General Construction, Exhibit VI-J.

These amendments incorporate changes made during the general negotiations of 1963. However, the pages of the exhibit are shown as being revised on January 15, 1964.

If you are in accord with the foregoing and attachment, and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By
Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL
BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

April 15, 1964

By
Business Manager

3-11-64

JOB DEFINITIONS AND LINES OF PROGRESSION
FOR THE DIVISION WAREHOUSE DEPARTMENTS, INCLUDING
THE DEPARTMENT OF PIPE LINE OPERATIONS, AND THE
DAVIS WAREHOUSE OF GENERAL CONSTRUCTION

SENIOR STOREKEEPER

An employee who is in charge of a warehouse where three or four men including himself are employed, interprets and administers Purchasing and Stores Department procedure, and both supervises and performs work relating to the ordering, receiving, disbursing and salvaging of materials. He shall have the personal qualifications of leadership and supervisory ability and be familiar with Company's warehouse procedures, accounting procedures and other applicable rules and procedures.

STOREKEEPER

An employee who is in charge of a warehouse where one or two men including himself are employed, interprets and administers Purchasing and Stores Department procedure, and both directs and performs work relating to the ordering, receiving, disbursing and salvaging of materials. He shall be familiar with Company's warehouse procedures, accounting procedures, other applicable rules and procedures, and be able to type with moderate skill.

SENIOR WAREHOUSEMAN

An employee in a warehouse who, subordinate to a warehouse supervisory employee not in the bargaining unit, is qualified to perform without direct supervision, and who both supervises and performs work relating to ordering, receiving, dispersing, and salvaging of materials; or

An employee who is engaged in operating a warehouse facility which is physically removed from the local warehouse but is within the same city or town; or

An employee who handles all the work and duties relating to the operation of a warehouse where it is necessary regularly to assign other nonwarehouse duties to him in order to utilize his full working time. When not engaged in warehouse duties he may be assigned other routine physical or clerical duties around the Service Center.

In any of the above situations, he shall be able to type with moderate skill.

WAREHOUSEMAN

An employee who is qualified to perform without direct supervision, and who performs subordinate to the employee in charge, duties relating to the ordering, receiving, disbursing and salvaging of materials including the operation of material handling equipment. May be required to operate Company vehicles in order to perform loading and servicing duties on such vehicles. He shall be able to type with moderate skill.

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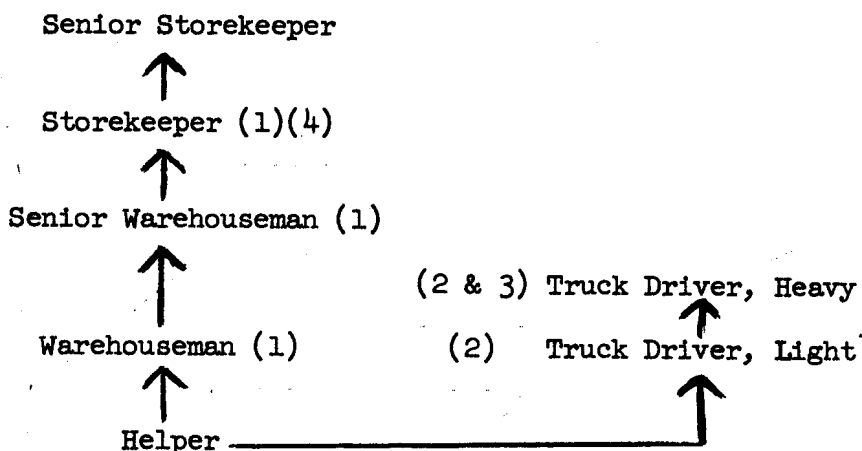
HELPER

An employee who assists other warehouse employees in the performance of their duties and in addition does such work as crating and uncrating materials, breaking down salvage, handling tools and materials and learning the paper work performed in a warehouse.

TRUCK DRIVER (LIGHT OR HEAVY)

An employee who drives a truck transporting men, supplies and equipment; loads and unloads the truck; performs necessary paper work in connection therewith; assists warehouse employees in the performance of their work and may be required to operate material handling equipment.

LINES OF PROGRESSION



- (1) If no bid is submitted on a vacancy in the Storekeeper classification by an employee in the Senior Warehouseman, Storekeeper or Senior Storekeeper classifications on Company's system, Warehouseman shall be considered as the next lower classification to Storekeeper.
- (2) As of September 15, 1958, Truck Drivers will accrue classification seniority as Helpers for bidding to Warehouseman.
- (3) If there are no Truck Driver, Light classifications in the Warehouse Department in the Division, Warehouse Helper shall be considered as the next lower classification to Truck Driver, Heavy.
- (4) Employees who were reclassified from Warehouse Attendant to Senior Warehouseman, effective July 1, 1963, shall accrue classification seniority when bidding on Storekeeper vacancies as a Senior Warehouseman from July 1, 1963, when bidding in competition with an employee who was a Senior Warehouseman on or before July 1, 1963. When only former Warehouse Attendants are in competition to a Storekeeper vacancy, they shall accrue their former Warehouse Attendant classification seniority as Senior Warehouseman for the purpose of such bid.