

₽G . 245 MARKET STREET • SAN FRANCISCO, CALIFORNIA 94106 • (415) 781-4211

October 23, 1967

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Local Union No. 1245 International Brotherhood of Electrical Workers, AFL-CIO 1918 Grove Street Oakland, California 94612

Attention: Mr. Ronald T. Weakley, Business Manager

Gentlemen:

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Attached is the completed revision of the Clarification of Titles 202 and 208 of the Agreement dated September 1, 1952, entitled "Hours of Relief Shift Employees." This Clarification will be used as the basis of settling future grievances which may occur on this subject. It is proposed that the Clarification, as revised, be effective November 1, 1967, and that it continue in effect until amended by mutual agreement or until either party has given to the other 30 days' written notice of its termination. We are also enclosing a supplement to the Clarification which gives examples of the proper use of the Clarification. It is understood that in the event that a grievance relating to the provisions covered by the Clarification is referred to arbitration, the specific language of the Agreement of September 1, 1952, shall govern.

If you are in accord with the foregoing and the attachments and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

November 21, 1967

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LOCAL UNION NO. 1245, INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

By <u>Maid T. Weekle</u> Business Manager

LABOR AGREEMENT CLARIFICATION

TITLES 202 and 208

HOURS OF RELIEF SHIFT EMPLOYEES

A - REGULAR SCHEDULES

1. Section 208.20 states that an employee who is classified to perform the duties of relief shall be available for duty in revolving shifts on any day of the week, and may be assigned for the relief of any watch without advance notice. Nevertheless, Relief shift employees have regularly scheduled work hours, work days and workweeks.

The regularly scheduled work days and nonwork days may be either of the following arrangements:

(a) 10 and 4 arrangement with two-week cycle.

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(b) 5 and 2 arrangement with one-week cycle.

SMTWTFS / SMTWTFS

X 8 8 8 8 8 X X 8 8 8 8 8 X

Other arrangements may be established by agreement between Company and Union. Once an arrangement is established as a regular schedule, agreement between the Company and Union is required to change it (Section 202.8).

2. A Relief shift employee reports as regularly scheduled unless called upon to provide a relief assignment for another shift employee, or unless he is required to assume the hours of a nonshift employee. Special conditions allowing the change of schedule to nonshift hours are outlined in the job definitions for Electric Operating Classifications. The rescheduling of days off is clarified in paragraphs D and E hereof. The conditions regarding changes of hours are outlined in Section 208.20.

B - RELIEF ASSIGNMENTS

1. When providing relief necessitated by the absence of a shift employee, Section 208.20 provides for the assignment of a Relief shift employee at the straight rate of pay to any one watch of the watches in the 24-hour day period. Such assignment does not require the 24-hour advance notice which is given to other shift employees under Section 208.18.

2. However, if an assignment is such that it requires a Relief shift employee to report for duty without having had 12 hours off since the end of his last preceding work period, he is paid at the overtime rate for any time worked until 12 hours have elapsed from the end of his last preceding work period. (A work period is an 8-hour watch plus any extensions of such watch.)

Example:

A Relief shift employee works his regularly scheduled 0700 to 1500 watch on Tuesday; in addition, he is held over and worked on an overtime basis until 2100; on Wednesday morning, he reports as scheduled for operating duties at 0700 but since he has not had 12 hours off, he is paid 2 hours at the overtime rate between 0700 and 0900.

3. The regular work hours of a Relief shift employee may be changed by reason of a relief assignment. In such case, his regular work hours are those of the first full watch relieved by him in the 24-hour day period, even though all or part of such watch may be compensated at the overtime rate of pay.

Example:

The employee, after having worked the 0700 to 1500 watch on his regular schedule may be called upon to work the following 2300 to 0700 watch. In such case he would be entitled to the overtime rate for the first four hours of the 2300 to 0700 watch by reason of not having had 12 hours off, and such watch would be considered as his regular work hours for that day. Therefore, he would not report to work for his regularly scheduled 0700 to 1500 watch that day, unless otherwise instructed.

4. A situation may occur where the Relief shift employee is needed for relief but he cannot be contacted before reporting to work on his regular schedule or where the need for a relief assignment arises after he has been working for a period of time on his regular daily schedule. In such cases he may be assigned to the relief of another watch and have his regular hours rescheduled, provided he will have had at least six hours off between his release from duty and the starting time of the watch to which he is being reassigned. The time involved in reporting for work at his regular hours as originally scheduled is then paid at the overtime rate and treated as an emergency call outside of work hours under Section 208.8. Should he not have six hours off between the time he is notified that he will be needed for the next watch and the time he reports for such watch, he works his regular schedule and the relief assignment is paid at the overtime rate.

C - TRAVEL TIME

1. Occasionally, questions arise concerning the payment of travel time from home to headquarters for a Relief shift employee.

- (a) Where he is assigned to start work at the straight rate of pay, no travel time is involved.
- (b) However, if he starts work at the overtime rate, travel time from home to the headquarters is to be included as time worked.

2. A Relief shift employee may be called upon for a relief assignment without having had 12 hours off after his last preceding work period. When this occurs he is paid overtime compensation for actual travel time in connection with the assignment except that if such 12-hour period elapses prior to the completion of the work for which he has been called, the employee is paid overtime compensation for actual travel time only from his home.

3. Travel time from a Relief shift employee's headquarters to his home is paid where he performs work at the overtime rate of pay on a nonwork day or wholly outside of his regular work hours for that work day.

D - REDESIGNATION OF NONWORK DAYS

1. A Relief shift employee may be assigned to relieve on his regular nonwork days. Where this occurs, a regular nonwork day may be redesignated as a work day and a new nonwork day scheduled in the workweek. In rescheduling a nonwork day, it is done in such manner as to provide consecutive nonwork days in the workweek and the provisions of Section 202.3 shall be observed. The situations which can be encountered are as follows:

> (a) On a 5 and 2 schedule, the employee relieves on Sunday, a regular nonwork day. Sunday may be redesignated as a work day and Friday would then be redesignated as a nonwork day.

SMTWTFS/SM Regular Schedule X88888X X8 etc. Revised Schedule 88888XX X8 etc.

(b) On a 10 and 4 schedule, the employee relieves on Sunday, a regular nonwork day. Sunday may be redesignated as a work day and Tuesday would then be redesignated as a nonwork day.

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 Regular Schedule

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(c) On a 5 and 2 schedule, where it is known in advance that relief is required on Saturday, a regular nonwork day, Monday may be redesignated as a nonwork day and Saturday would then be redesignated as a work day.

SMTWTFS/SM Regular Schedule X88888X X8 etc. Revised Schedule XX88888 X8 etc.

(d) On a 10 and 4 schedule, where it is known in advance that relief is required on Saturday, a regular nonwork day, Thursday may be redesignated as a nonwork day and Saturday would then be redesignated as a work day.

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SMTWTFS/SMTW

Regular Schedule8888XXX88etc.Revised Schedule888XX88etc.

2. If a situation arises where the Company cannot provide a relief in accordance with the schedules in D-1 hereof, the Relief shift employee works his regular schedule and is assigned the nonwork day relief at the overtime rate as an extra watch in the workweek.

E - VACATION OR OTHER EXTENDED RELIEF

1. For vacation relief, or for other extended periods of relief, a relief shift employee may be assigned to the schedule of the employee being relieved, including the nonwork days of such schedule, on the basis of a workweek or series of workweeks. He shall be compensated at the overtime rate of pay for any time worked during the first watch of the assignment which is within 12 hours of the end of his last preceding work period. During the course of the assignment he is not subject to the conditions of a Relief shift employee, and except for his rate of pay assumes the conditions of the employee being relieved.

Example:

(a) The employee who was relieved took vacation for the entire period shown. The Relief shift employee whose regular schedule is a 10 and 4 takes the schedule of the relieved employee including his days off (Tuesday and Wednesday and Wednesday and Thursday in the first two workweeks shown in this example).

-	S	Μ	Т	W	Т	F	S	1	S	М	Т	W	Т	F	S	1	S	М	Т	W	Т	F	S
Schedule of Employee Relieved	v	v	X	X	v	v	v		v	v	v	x	X	v	v		v	v	v	v	v	x	x
Regular ER Schedule	8	8	8	8	8	х	Х		Х	х	8	8	8	8	8		8	8	8	8	8	х	x
Revised ER Schedule	8	8	Х	X	8	8	8		8	8	8	Х	Х	8	8		8	8	8	8	8	х	X

2. In situations where the duration of an absence is known in advance, more than one Relief shift employee may be assigned to the schedule of the employee who is being relieved on an extended basis. Such assignments will be made on the basis of full workweeks, that is, that the first Relief shift employee may be relieved by the second Relief shift employee at the break in the workweek involved in the schedule of the employee who is absent.

In situations when the duration of an absence is known, the assignment of relief shift employees will be scheduled in advance of the absence and the person or persons so assigned will provide the relief in accordance with the prearranged schedule.

3. Relief assignments for periods of less than a workweek may be made as follows:

(a) When the days on which relief is to be provided are the regular work days of the Relief shift employee, he retains his regular schedule of work days and nonwork days, but assumes the regular work hours of the employee being relieved, if they are other than his own.

Example:

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Schedule of	Employee								
Relieved		Х	Х	V	V	V	V	8	

Regular ER Schedule X 8 8 8 8 X

(b) When the relief assignment includes only one of the Relief shift employee's regular nonwork days, but does not include the day, if any, in conjunction with his other regular nonwork day, his regular nonwork day on which relief is to be provided may be redesignated as a work day and the day in conjunction with his other regular nonwork day may be redesignated as a nonwork day.

Example:

	-		-			•	-	
Schedule of Employee Relieved	8	8	x	x	v	v	V	
Regular ER Schedule	X	8	8	8	8	8	X	
Revised ER Schedule	х	х	8	8	8	8	8	

(c) When the relief assignment includes only one of the Relief shift employee's regular nonwork days and also includes the day, if any, in conjunction with his other regular nonwork day, he shall work his regular schedule and be assigned the nonwork day relief at the overtime rate as an extra watch in the workweek.

Examples:

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Schedule of Employee Relieved	v	x	X	v	v	v	8
Regular ER Schedule	X	8	8	8	8	8	X
Revised ER Schedule	8	8	8	8	8	8	x

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Schedule of Employee Relieved	X X 8 V V 8	
Regular ER Schedule	8 8 8 8 8 X X	
Revised ER Schedule	8 8 8 8 8 <u>8</u> X	

(d) When the relief assignment includes both of the Relief shift employee's regular nonwork days, he may be assigned to the schedule of the employee being relieved, including the nonwork days of such schedule, for the workweek. On the day, or days, on which relief is not required, he shall work his own regular work hours.

Example:

	S	M	Т	W	Т	F	S	
Schedule of Employee Relieved	8	v	x	x	v	v	v	
Regular ER Schedule	8	8	8	8	8	X	x	
Revised ER Schedule	8	8	х	х	8	8	8	

(e) If it is not known, in advance of the regular nonwork days in the schedule of the employee being relieved, on which day the relief assignment may be completed (such as may be the case in sick leave relief) the Relief shift employee may be assigned to the schedule of the employee being relieved, including the nonwork days of such schedule, although this may result in his working one or both of his regular nonwork days at other than relief.

Example:

1

Schedule of Employee Relieved	S	S	x	X	s	8	8
Regular ER Schedule	8	8	8	8	8	x	Х
Revised ER Schedule	8	8	х	x	8	8	8

F - DISTRIBUTION OF OVERTIME

Distribution of overtime is provided for in Sections 208.16 and 212.1. However, since the primary purpose of the Relief shift classification is for relief duty, employees so classified should be assigned such duty, when available, and such overtime worked by them shall not be equalized in the distribution of overtime for other employees.

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SMTWTFS

November 1, 1967

Supplement to Labor Agreement Clarification Titles 202 and 208 Hours of Relief Shift Employees

The attached examples showing the various possible assignments of Relief Shift Employees have been compiled for use with the Labor Agreement Clarification, "Hours of Relief Shift Employees."

Each page of examples is based on one set of workweeks for the employee relieved and one for the Relief Shift Employee. For example, page 2 contains the examples based on the relieved employees being scheduled on a Sunday through Saturday workweek and the Relief Shift Employee being on the same workweek with a 5-days-on and 2-days-off schedule.

The letters at the top of each column correspond to the one's used to designate the basic workweeks in the table below.

BASIC WORKWEEKS

Sun-Sat workweek:

	S	M	T	W	Т	F	S
A	8	8	8	8	8	x	x
B	x	8	8	8	8	8	x
C	x	x	8	8	8	8	8
D	8	х	X	8	8	8	8
E	8	8	х	X	8	8	8
F	8	8	8	x	Х	8	8
G	8	8	8	8	x	x	8

Mon-Sun workweek:

				•			
	M	T	W	Т	F	S	S
A'	8	8	8	8	8	x	x
в'	x	8	8	8	8	8	x
C'	x	x	8	8	8	8	8
D'	8	x	x	8	8	8	8
E'	8	8	x	x	8	8	8
F'	8	8	8	x	x	8	8
G'	8	8	8	8	х	х	8

Page 1

Relief Shift Employee's Workweek: Sunday through Saturday - 5-on and 2-off Schedule Relieved Employee's Workweek: Sunday through Saturday

		А	С	D	Е	F	G
	Days Off of Relieved Employee	Fri-Sat off	Sun-Mon off	Mon-Tue off	Tue-Wed off	Wed-Thu off	Thu-Fri off
	Relief Employee's Regular Schedule	S M T W T F S X 8 8 8 8 8 X	S M T W T F S X 8 8 8 8 8 X	<u>S M T W T F S</u> X 8 8 8 8 8 X	S M T W T F S X 8 8 8 8 8 X	<u>S M T W T F S</u> X 8 8 8 8 8 X	S M T W T F S X 8 8 8 8 8 X
1.	Schedule of Employee Relieved Revised Relief Schedule	V 8 8 8 8 X X 8 8 8 8 8 X X ex sun & fri	X X V 8 8 8 8 X 8 8 8 8 8 X no	V X X 8 8 8 8 8 8 8 8 8 X X ex sun & fri	V 8 X X 8 8 8 8 8 8 8 8 X X ex sun & fri	V 8 8 X X 8 8 8 8 8 8 8 X X ex sun & fri	V 8 8 8 X X 8 8 8 8 8 8 X X ex sun & fri
2	Schedule of Employee Relieved	v v 8 8 8 x x	X X V V 8 8 8	V X X V 8 8 8	V V X X 8 8 8	V V 8 X X 8 8	v v 8 8 x 💼
2.	Revised Relief Schedule	8 8 8 8 8 X X ex sun & fri	X 8 8 8 8 8 X no	8 8 8 8 8 8 X X ex sun & fri	8 8 8 8 8 X X ex sun & fri	8 8 8 8 8 X X ex sun & fri	8 8 8 8 8 8 X X ex sun & fri
3.	Schedule of Employee Relieved Revised Relief Schedule	V V V 8 8 X X 8 8 8 8 8 X X	X X V V V 8 8 X 8 8 8 8 8 X	V X X V V 8 8 8 8 8 8 8 X X	V V X X V 8 8 8 8 8 8 8 X X	V V V X X 8 8 8 8 8 8 8 X X ex sun & fri	V V V 8 X X 8 8 8 8 8 8 X X ex sun & fri
		ex sun & fri	no	ex sun & fri	ex sun & fri	ex sun a Iri	ex sun & Iri
4.	Schedule of Employee Relieved Revised Relief Schedule	V V V V 8 X X 8 8 8 8 8 X X ex sun & fri	X X V V V V 8 X 8 8 8 8 8 X no	V X X V V V 8 8 8 8 8 8 8 X no/6th sun	V V X X V V 8 8 8 8 8 8 8 X no/6th sun	V V V X X V 8 8 8 8 8 8 8 X no/6th sun	V V V V X X 8 8 8 8 8 8 8 X no/6th sun
-							
5.	Schedule of Employee Relieved Revised Relief Schedule	V V V V V X X 8 8 8 8 8 X X resched	X X V V V V V X X 8 8 8 8 8 resched	V X X V V V V 8 X X 8 8 8 8 resched	V V X X V V V 8 8 X X 8 8 8 resched	V V V X X V V 8 8 8 X X 8 8 resched	V V V V X X V 8 8 8 8 X X 8 resched
6.	Schedule of Employee Relieved Revised Relief Schedule	8 8 8 8 V X X X 8 8 8 8 8 X no	X X 8 8 8 8 V X X 8 8 8 8 8 ex mon & sat	8 X X 8 8 8 V X X 8 8 8 8 8 ex mon & sat	8 8 X X 8 8 V X X 8 8 8 8 8 ex mon & sat	8 8 8 X X 8 V X X 8 8 8 8 8 ex mon & sat	8888XXV XX888888 ex mon & sat
		110	ex mon & sat	ex mon & sat	ex mon & sat	ex mon a sac	
7.	Schedule of Employee Relieved Revised Relief Schedule	8 8 8 V V X X X 8 8 8 8 8 X	X X 8 8 8 V V X X 8 8 8 8 8	8 X X 8 8 V V X X 8 8 8 8 8	8 8 X X 8 V V X X 8 8 8 8 8	8 8 8 X X V V X X 8 8 8 8 8	888VXX XX88888
		no	ex mon & sat	ex mon & sat	ex mon & sat	ex mon & sat	ex mon & sat
8.	Schedule of Employee Relieved Revised Relief Schedule	8 8 V V V X X X 8 8 8 8 8 X NO	X X 8 8 V V V X X 8 8 8 8 8 ex mon & sat	8 X X 8 V V V X X 8 8 8 8 8 ex mon & sat	88XXVVV XX88888 exmon&sat	8 8 V X X V V X X 8 8 8 8 8 ex mon & sat	88VVXXV XX88888 ex mon & sat
-							
9.	Schedule of Employee Relieved Revised Relief Scheduled	8 V V V V X X X 8 8 8 8 8 X	X X 8 V V V V X X 8 8 8 8 8	8 X X V V V V X X 8 8 8 8 8	8 V X X V V V X 8 8 8 8 8 8	8 V V X X V V X 8 8 8 8 8 8	8 V V V X X V X 8 8 8 8 8 8
		no	ex mon & sat	ex mon & sat	no/6th sat -	no/6th sat _	no/6th sat —
Leį	gend: 8 = Work Day X = Non-work day V = Vacation, sick leave, etc. <u>8</u> = Non-work day worked at over	time rate	no = No Resched = Res ex = Exc	eak in the workwee schedule change f schedule Relief Sh hange Relief Shif th day worked in	or Relief Shift E ift Employee for t Employee's work	the week day and non-work	day

Page 2

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Relief ShiftEmployee's Workweek: Sunday through Saturday - 5-on and 2-off Schedule Relieved Employee's Workweek: Monday through Sunday

		Α'	A'+C'	D'	Е'	F'	G'
	Days Off of Relieved Employee	Sat-Sun	Sun + Mon - Tue	Tue-Wed	Wed-Thu	Thu-Fri	Fri-Sat
	. ,	SMTWTFSS	SMTWTFSS	SMTWTFSS	SMTWTFSS	SMTWTFSS	SMTWTFSS
	Relief Employee's Regular Schedule	[X 8 8 8 8 8 X]	x 8 8 8 8 8 x	x 8 8 8 8 8 x l	X 8 8 8 8 8 X	x 8 8 8 8 8 x	x 8 8 8 8 8 X
1.	Schedule of Employee Relieved	V 8 8 8 8 8 X X	1,	v 8 x x 8 8 8 8	v 8 8 x x 8 8 8	v 8 8 8 X X 8 8	V 8 8 8 8 X X 8
-	Revised Relief Schedule	88888xx		18 8 8 8 8 X X	8 8 8 8 8 X X	88888XX	8 8 8 8 8 X X
		ex sun & fri		ex sun & fri	ex sun & fri	ex sun & fri	ex sun & fri
2.	Schedule of Employee Relieved	v v 8 8 8 8 x x	x x x v 8 8 8 8	v v x x 8 8 8 8	v v 8 x x 8 8 8	V V 8 8 X X 8 8	v v s s s x
	Revised Relief Schedule	88888XX	[X 8 8 8 8 8 X]	18 8 8 8 8 X X	18 8 8 8 8 X X	/8 8 8 8 8 X X	[8 8 8 8 8 X X]
		ex sun & fri	no	ex sun & fri	ex sun & fri	ex sun & fri	ex sun & fri
3.	Schedule of Employee Relieved	V V V 8 8 8 X X	x	v v x x v 8 8 8	v v v x x 8 8 8	V V V 8 X X 8 8	v/v v 8 8 x x 8
	Revised Relief Schedule	88888XX)	X 8 8 8 8 8 X	8 8 8 8 8 X X	88888XX	8 8 8 8 8 X X	88888XX/
		ex sun & fri	no	ex sun & fri	ex sun & fri	ex sun & fri	ex sun & fri
4.	Schedule of Employee Relieved	V V V 8 8 X X	x	V V X X V V 8 8	V V V X X V 8 8	v/v v v x x 8 8	viv v v 8 x x 8
	Revised Relief Schedule	88888XX	X 8 8 8 8 8 X	[8 8 8 8 8 8 X]	[8 8 8 8 8 8 X]	18 8 8 8 8 X X	18 8 8 8 8 X X/
		ex sun & fri	no	no/6th sun	no/6th sun	ex sun & fri	ex sun & fri
5.	Schedule of Employee Relieved	<u>v</u> vvvv8x,x	x x x v v v 8	V V X X V V 8	vlv v x x v v 8/	v/v v v x x v 8/	V V V V V X X 8
	Revised Relief Schedule	(8'8 8 8 8 X X	(X X 8 8 8 8 8 8	8 8 X X 8 8 8	1888XX88	8888XX8	18 8 8 8 8 X X
		ex sun & fri	ex mon & sat	resched	resched	resched	resched
6.	Schedule of Employee Relieved		x x x v v v v v	<u>vvvxxvvv</u>	vvvxxvvl	vvvvxvvl	vvvvvxvv
	Revised Relief Schedule	<u> 8</u> '8 8 8 8 8 X '	X X 8 8 8 8 8 8	8 8 X X 8 8 8	18'8 8 X X 8 8	18'8 8 8 X X 8)	18'8 8 8 8 X X)
		no/6th sun	'ex mon & sat'	resched	resched	resched	resched
7.	Schedule of Employee Relieved	<u> </u>					
	Revised Relief Schedule	[X 8 8 8 8 8 X]					
		<u></u>					
8.	Schedule of Employee Relieved	8888 7 7 8 8 8 8	x	8 8 X X 8 8 V V	8 8 8 X X 8 V V	8 8 8 8 X X V V	8 8 8 8 8 7 7 7 7
	Revised Relief Schedule	x 8 8 8 8 8 x	x x 8 8 8 8 8 8 '	X X 8 8 8 8 8) x x 8 8 8 8 8 8	[X X 8 8 8 8 8 8]	x 8 8 8 8 8 x
		no	ex mon & sat	ex mon & sat	'ex mon & sat ,	ex mon & sat	no en
9.	Schedule of Employee Relieved	8 8 8 V V V X X	x x x 8 8 v v v	8 8 X X 8 V V V	8 8 8 X X V V V	_ 8 / 8 8 V X X V V /	8 8 8 V V X X 7
	Revised Relief Schedule	X 8 8 8 8 8 X	x x 8 8 8 8 8	X X 8 8 8 8 8) X X 8 8 8 8 8	X X 8 8 8 8 8	X 8 8 8 8 8 X
		no	ex mon & sat	ex mon & sat	'ex mon & sat	ex mon & sat	nρ
10.	Schedule of Employee Relieved	8 8 7 7 7 7 8 8	x	_8 8 X X V V V V	887XX777	8 8 7 7 7 7 8 8 7 7 7 8 8 7 7 7 8 8 7 7 7 8 7 7 8 7 7 8 7 7 8 7 7 8 7 8 7 7 8 7 7 8 7 7	8877778
	Revised Relief Schedule	X 8 8 8 8 8 X	x x 8 8 8 8 8) '	x x 8 8 8 8 8	x x 8 8 8 8 8	X X 8 8 8 8 8	x 8 8 8 8 8 X
		no	ex mon & sat	'ex mon & fri	'ex mon & sat	'ex mon & sat	no
11.	Schedule of Employee Relieved	.8 V V V V X X		8 V X X V V V V	8 V V X X V V V	.8 V V V X X V V	.8 V V V V X X V
	Revised Relief Schedule	x 8 8 8 8 8 x		1 X 8 8 8 8 8 8 8 8 8	x 8 8 8 8 8 8	(X 8 8 8 8 8 8 8)	x 88888x
		no I		-	'no/oth sat -'	ino/oth sat -	no
	Legend: 8 = Work day			in the workweek			
	X = Non-work day				Relief Shift Employe		
	V = Vacation, sick leave, e				Employee for the we		
	$\underline{8}$ = Non-work day worked at	overtime rate			nployee's workday an	d non-work day	
			6th = Sixth	day worked in work	week is <u>(day)</u>		

Page 3

Relief Shift Employee's Workweek: Sunday through Saturday - 10-on and 4-off Schedule with Sunday and Monday off. Relieved Employee's Workweek: Sunday through Saturday.

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		A	С	D	Е	F	G
	Days Off of Relieved Employee	Fri-Sat	Sun-Mon	Mon-Tue	Tue-Wed	Wed-Thu	Thu-Fri
	Relief Employee's Regular Schedule	<u>S M T W T F S</u> X X 8 8 8 8 8	S <u>M T W T</u> F S X X 8 8 8 8 8	<u> </u>	S M T W T F S X X 8 8 8 8 8	S M T W T F S X X 8 8 8 8 8	<u>S M T W T F S</u> X X 8 8 8 8 8
	Kerrer Bubroyee's Kegurar Schedure	A A O O O O O	AA00000	A A O O O O O	A A O O O O O	VYOOOOO	A A O O O O O
1.	Schedule of Employee Relieved	V 8 8 8 8 X X	X X V 8 8 8 8	V X X 8 8 8 8	V 8 X X 8 8 8	V 8 8 X X 8 8	V 8 8 8 X X 8
	Revised Relief Schedule	8 X X 8 8 8 8	X X 8 8 8 8 8	8 X X 8 8 8 8	8 X X 8 8 8 8	8 X X 8 8 8 8	8 X X 8 8 8 8
		ex sun & tue	no	ex sun & tue	ex sun & tue	ex sun & tue	ex sun & tue
2.	Schedule of Employee Relieved	v v 8 8 8 x x	X X V V 8 8 8	v x x v 8 8 8	v v x x 8 8 8	v v 8 x x 8 8	v v 8 8 x x
	Revised Relief Schedule	8 8 8 8 8 X X	X X 8 8 8 8 8	8 X X 8 8 8 8	8 8 X X 8 8 8	8 8 8 X X 8 8	8 8 8 8 X X
		resched	no	ex sun & tue	resched	resched	resched
2	Schedule of Employee Relieved	v v v 8 8 x x	x x v v v 8 8	v x x v v 8 8	V V X X V 8 8	v v v x x 8 8	v v v 8 x x 8
5.	Revised Relief Schedule	88888XX	X X 8 8 8 8 8	8 X X 8 8 8 8	8 8 X X 8 8 8	8 8 8 X X 8 8	8 8 8 8 X X 8
	Revised Reffer Denedule	resched	no	ex sun & tue	resched	resched	resched
4.	Schedule of Employee Relieved	V V V V 8 X X	X X V V V V 8	V X X V V V 8	V V X X V V 8	V V V X X V 8	V V V V V X X 8
	Revised Relief Schedule	88888XX	X X 8 8 8 8 8	8 X X 8 8 8 8	8 8 X X 8 8 8	8 8 8 X X 8 8	8 8 8 8 8 X X 8
		resched	no	ex sun & tue	resched	resched	resched
5.	Schedule of Employee Relieved	vvvvvxx	x	vxxvvvv	vvxxvvv	v v v x x v v	vvvvxxv
-	Revised Relief Schedule	8 8 8 8 8 X X	X X 8 8 8 8 8	8 X X 8 8 8 8	8 8 X X 8 8 8	8 8 8 X X 8 8	8888XX8
		resched	no	resched	resched	resched	resched
6	Schedule of Employee Relieved	8 8 8 8 V X X	x x 8 8 8 8 v	8 X X 8 8 8 V	8 8 X X 8 8 V	8 8 8 X X 8 V	8 8 8 8 X X V
••	Revised Relief Schedule	X X 8 8 8 8 8	X X 8 8 8 8 8	X X 8 8 8 8 8	X X 8 8 8 8 8	X X 8 8 8 8 8	X X 8 8 8 8 8
		no	no	no	no	no	no
7	Schedule of Employee Relieved	8 8 8 V V X X	X X 8 8 8 V V	8 X X 8 8 V V	8 8 X X 8 V V	8 8 8 X X V V	. 8 8 8 7 X X
/.	Revised Relief Schedule	X X 8 8 8 8 8	X X 8 8 8 8 8	X X 8 8 8 8 8	X X 8 8 8 8 8	X X 8 8 8 8 8	X X 8 8 8 8 8
	Kevised kellel beneddie	no	no	no	no	no	no
							-
8.	Schedule of Employee Relieved	8 8 V V V X X	X X 8 8 V V V	8 X X 8 V V V	8 8 X X V V V	8 8 V X X V V	8 8 V V X X V
	Revised Relief Schedule	X X 8 8 8 8 8	X X 8 8 8 8 8	X X 8 8 8 8 8	X X 8 8 8 8 8	X X 8 8 8 8 8	X X 8 8 8 8 8
		no	no	no	no	no	no
9.	Schedule of Employee Relieved	<u>8</u> v v v v x x	x x 8 v v v v	8 X X V V V	8 V X X V V V	8 V V X X V V	8 V V V X X V
	Revised Relief Schedule	X <u>8</u> 8 8 8 8 8	X X 8 8 8 8 8	X X 8 8 8 8 8	X <u>8</u> 8 8 8 8 8	X <u>8</u> 8 8 8 8 8	X <u>8</u> 8 8 8 8 8
		no/6th mon	no	no	no76th mon	no76th mon	no76th mon
	Legend: 8 = Work Day			ak in the workwee			
	X = Non-work day V = Vacation, sick leave, e	etc.		schedule change f chedule Relief Sh			
	8 = Non-work day worked at		ex = Exc	changed Relief Shi	ft Employee's wor	kday and non-work	dav
	_			th day worked in			,
				•			

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Relief Shift Employee's Workweek: Sunday through Saturday - 10-on and 4-off Schedule with Friday and Saturday Off. Relieved Employee's Workweek: Sunday through Saturday

		Α	С	D	Е	F	G	
	Days Off of Relieved Employee	Fri-Sat	Sun-Mon	Mon-Tue	Tue-Wed	Wed-Thu	Thu-Fri	
	Days off of Actieved Employee	SMTWTFS	SMTWTFS	SMTWTFS	SMTWTFS	SMTWTFS	SMTWTFS	
	Relief Employee's Regular Schedule	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	
1.	Schedule of Employee Relieved	V 8 8 8 8 X X	X X V 8 8 8 8	V X X 8 8 8 8	V 8 X X 8 8 8	V 8 8 X X 8 8	V 8 8 8 X X 8	
	Revised Relief Schedule	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	
		no	no	no	no	no	no	
2.	Schedule of Employee Relieved	v v 8 8 8 x x	X X V V 8 8 8	V X X V 8 8 8	v v x x 8 8 8	v v 8 x x 8 8	v v 8 8 x x	
	Revised Relief Schedule	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X 👯	
		no	no	no	no	no	no	
3.	Schedule of Employee Relieved	v v v 8 8 x x	x x v v v 8 8	v x x v v 8 8	v v x x v 8 8	v v v x x 8 8	v v v 8 x x 8	
	Revised Relief Schedule	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	
		no	no	no	no	no	no	
4.	Schedule of Employee Relieved	v v v v 8 x x	X X V V V V 8	V X X V V V 8	V V X X V V 8		<u>v v v v x x 8</u>	
	Revised Relief Schedule	8 8 8 8 8 X X	888888X	8 8 8 8 8 8 X	888888X	888888X	8 8 8 8 8 X X	
		no	no/6th fri	no/6th fri	no/6th fri	no/6th fri	no	
					,			
5.	Schedule of Employee Relieved	v v v v v x x	XXVVVVV	V X X V V V	V V X X V V V	v v v x x v v	v v v v x x v	
	Revised Relief Schedule	8 8 8 8 8 X X	X X 8 8 8 8 8	8 X X 8 8 8 8	8 8 X X 8 8 8	888XX88	8 8 8 8 X X 8	
		no	resched	resched	resched	resched	resched	
6.	Schedule of Employee Relieved	8 8 8 8 V X X	X X 8 8 8 8 V	8 X X 8 8 8 V	8 8 X X 8 8 V	8 8 8 X X 8 V	8 8 8 8 X X V	
	Revised Relief Schedule	8 8 8 8 8 X X	8 8 8 8 X X 8	8 8 8 8 X X 8	8 8 8 8 X X 8	8 8 8 8 X X 8	8 8 8 8 X X 8	
		no	ex thur & sat	ex thur & sat	ex thur & sat	ex thur & sat	ex thur & sat	
7.	Schedule of Employee Relieved	8 8 8 V V X X	X X 8 8 8 V V	8 X X 8 8 V V	8 8 X X 8 V V	8 8 8 X X V V	8 8 8 V X X	
	Revised Relief Schedule	8 8 8 8 8 X X	X X 8 8 8 8 8	8 X X 8 8 8 8	8 8 X X 8 8 8	8 8 8 X X 8 8	8888 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	
		no	resched	resched	resched	resched	ex thur & sat	
8.	Schedule of Employee Relieved	8 8 V V V X X	X X 8 8 V V V	8 X X 8 V V V	8 8 X X V V V	8 8 V X X V V	8 8 V V X X V	
	Revised Relief Schedule	8 8 8 8 8 X X	X X 8 8 8 8 8	8 X X 8 8 8 8	8 8 X X 8 8 8	8 8 8 X X 8 8	8888 X X 8	
		no	resched	resched	resched	resched	ex thur & sat	
9.	Schedule of Employee Relieved	8 V V V V X X	x x 8 v v v v	8 x x v v v v	8 V X X V V V	8 V V X X V V	8 V V V X X V	
	Revised Relief Schedule	8 8 8 8 8 X X	X X 8 8 8 8 8	8 X X 8 8 8 8	8 8 X X 8 8 8	8 8 8 X X 8 8	8888XX8	
		no	resched	resched	resched	resched	ex thur & sat	
	Legend: 8 = Work day		= Bre	ak in the workwee	k			
	X = Non-work day				or Relief Sh i ft E			
	V = Vacation, sick leave, etc.		Resched = Reschedule Relief Shift Employee for the week					
	8 = Non-work day worked at overtime rate		ex = Exchanged Relief Shift Employee's workday and non-work day					
			6th = Six	th day worked in	workweek is <u>(day)</u>	•		

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Relief Shift Employee's Workweek: Monday through Sunday - 5-on and 2-off schedule. Relieved Employee's Workweek: Monday through Sunday.

		Α'	с'	D'	E'	F'	G'
	Days Off of Relieved Employee	Sat-Sun	Mon-Tue	Tue-Wed	Wed-Thu	Thu-Fri	Fri-Sat
		MTWTFSS	MTWTFSS	MTWTFSS	MTWTFSS	MTWTFSS	MTWTFSS
	Relief Employee's Regular Schedule	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X
1.	Schedule of Employee Relieved	V 8 8 8 8 X X	X X V 8 8 8 8	V X X 8 8 8 8	V 8 X X 8 8 8	V 8 8 X X 8 8	V 8 8 8 X X 8
	Revised Relief Schedule	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X	8 8 8 8 8 X X
		no	no	no	no	no	no
2.	Schedule of Employee Relieved	V V 8 8 8 X X	X X V V 8 8 8	V X X V 8 8 8	v v x x 8 8 8	v v 8 x x 8 8	v v 8 8 x x
	Revised Relief Schedule	8 8 8 8 8 X X	8,8888XX	88888XX	88888XX	88888XX	888888X 🎔
		no	no	no	no	no	no
3.	Schedule of Employee Relieved	v v v 8 8 x x	X X V V V 8 8	v x x v v 8 8	v v x x v 8 8	v v v x x 8 8	V V V 8 X X 8
	Revised Relief Schedule	8 8 8 8 8 X X	88888XX	8 8 8 8 8 X X	88888XX	88888XX	8 8 8 8 8 X X
		no	no	no	no	no	no
4.	Schedule of Employee Relieved	v v v v 8 x x	X X V V V V 8	v x x v v v 8	v v x x v v 8	v v v x x v 8	v v v v x x 8
	Revised Relief Schedule	8 8 8 8 8 X X	8 8 8 8 8 8 X	8 8 8 8 8 8 X	888888X	888888X	8 8 8 8 8 X X
		no	no/6th sat	no/6th sat	no/6th sat	no/6th fri	no
5.	Schedule of Employee Relieved	vvvvvxx	x x v v v v v	vxxvvvv	vvxxvvv	v v v x x v v	vvvvxxv
	Revised Relief Schedule	8 8 8 8 8 X X	X X 8 8 8 8 8	8 X X 8 8 8 8 ·	8 8 X X 8 8 8	8 8 8 X X 8 8	8 8 8 8 X X 8
		no	resched	resched	resched	resched	resched
6.	Schedule of Employee Relieved	8 8 8 [.] 8 V X X	x x 8 8 8 8 v	8 X X 8 8 8 V	8 8 X X 8 8 V	8 8 8 X X 8 V	8 8 8 8 X X V
	Revised Relief Schedule	8 8 8 8 8 X X	8 8 8 8 X X 8	8 8 8 8 X X 8	8 8 8 8 X X 8	8 8 8 8 X X 8	8888 X X 8
		no	ex fri & sun	ex fri & sun	ex fri & sun	ex fri & sun	ex fri & sun
7.	Schedule of Employee Relieved	888 7 7 7 7	x x 8 8 8 v v	8 X X 8 8 V V	8 8 X X 8 V V	8 8 8 X X V V	8 8 8 V X X
	Revised Relief Schedule	8 8 8 8 8 X X	X X 8 8 8 8 8	8 X X 8 8 8 8	8 8 X X 8 8 8	8 8 8 X X 8 8	88888888
		no	resched	resched	resched	resched	ex fri & sun
8.	Schedule of Employee Relieved	8 8 V V V X X	x x 8 8 V V V	8 x x 8 v v v	8 8 X X V V V	8 8 V X X V V	8 8 V V X X V
	Revised Relief Schedule	88888X X	X X 8 8 8 8 8	8 X X 8 8 8 8	8 8 X X 8 8 8	8 8 8 X X 8 8	8 8 8 8 X X 8
		no	resched	resched	resched	resched	ex fri & sun
9.	Schedule of Employee Relieved	8 V V V V X X	x x 8 v v v v	8 X X V V V V	8 V X X V V V	8 V V X X V V	8 V V V X X V
	Revised Relief Schedule	888 <u>8</u> 8XX	X X 8 8 8 8 8	8 X X 8 8 8 8	88XX888	8 8 8 X X 8 8	8 8 8 8 X X 8
		no	resched	resched	resched	resched	ex fri & sun
	Legend: 8 = Work Day		= Brea	ak in the workwee	k		
	X = Non-work day	no = No schedule change for Relief Shift Employee					
	V = Vacation, sick leave, e	e, etc. Resched = Reschedule Relief Shift Employee for the week					· · · · ·
	$\underline{8}$ = Non-work day worked at	overtime rate					day
6th = Sixth day worked in workweek is (day)							

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. م Relief Shift Employee's Workweek: Monday through Sunday - 5-on and 2-off Schedule Relieved Employee's Workweek: Sunday through Saturday

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	Refleved haptoyee 3 workweek. Sund	ay childen Sacurday						
		C	D	E	F	G	A+C	
	Days Off of Relieved Employee	Sun-Mon	Mon-Tue	Tue-Wed	Wed-Thu	Thu-Fri	Fri-Sat and Sun	
		SMTWTFSS.	SMTWTFSS	SMTWTFSS	SMTWTFSS	SMTWTFSS,	SMTWTFSS,	
	Relief Employee's Regular Schedule	88888XX	88888XX	8 8 8 8 8 X X	88888XX	88888XX	8 8 8 8 8 X X	
1.	Schedule of Employee Relieved	1x x v 8 8 8 8 8	10000000000	10 0 0 0 0	[(1	
	Revised Relief Schedule	8 8 8 8 8 X X						
	Revised Reffet Schedule							
2	Schedule of Employee Relieved	1x x v v 8 8 8 8	v x x v 8 8 8 8	v v x x 8 8 8 8	v v s x x s s s	V V 8 8 X X 8 8	v v 8 8 8 x	
2.	Revised Relief Schedule	[8 8 8 8 8 X X]		8 8 8 8 8 X X	8 8 8 8 8 X X	88888XX	88888	
	Revised Reffel Schedule	100000	10000011	0000011	• •	1	100000	
2	Cabadula of Employee Doliousd			V V X X V 8 8) 8	no v v v x x v 8 8	no v v v 8 x x 8 8	lv v v 8 8 x xl x	
5.	Schedule of Employee Relieved					88888XX	8 8 8 8 8 X X	
	Revised Relief Schedule	' 8 8 8 8 8 X X	88888 X X	88888XX	88888XX		100000AA	
		$\frac{n^{\circ}}{n}$				no	lv v v v s x x x	
4.	Schedule of Employee Relieved	x x v v v v 8 8		V V X X V V 8 8	V V V X X V 8 8	V V V V X X 8 8		
	Revised Relief Schedule	88888 X X	' 8 8 8 8 X X	88888XX	88888 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	. 8 8 8 8 8 X X	88888XX/	
_		no	no	no	no			
5.	Schedule of Employee Relieved	X X V V V V 8	V X X V V V 8	V V X X V V V 8	V V V X X V V 8	<u> v v v v x x v 8</u>		
	Revised Relief Schedule	88888 <u>8</u> X		8 8 8 8 8 <u>8</u> X	8 8 8 8 8 <u>8</u> X	88888 <u>8</u> X	88888x'x	
	· ·	no/6th sat	no/6th fri	no/6th sat	no/6th sat	no/6th sat	no	
6.	Schedule of Employee Relieved	xxvvvvvv	{v,x x v v v v/v,	v v x x v v v v	v v v x x v v v	v v v v x x v v		
	Revised Relief Schedule	X 8 8 8 8 8 8	X X 8 8 8 8 8	' 8 X X 8 8 8 8	' 8 8 X X 8 8 8	888XX88		
		<u>resched/6th</u> sun	resched	resched	resched	resched		
7.	Schedule of Employee Relieved	X X 8 8 8 8 8 V	8 X X 8 8 8 8 V	88XX888V	8 8 8 X X 8 8 V	<u> 88888XX8 V</u>		
	Revised Relief Schedule	8888 X X 8	8888XX8	- 8 8 8 8 X X 8	' 8888XX8	8 8 8 8 X X 8/		
		ex fri & sun	ex fri & sun	ex fri & sun	ex fri & sun	ex fri & sun	, ,	
8.	Schedule of Employee Relieved	<u> </u>	<u>8 x x 8 8 8 v v</u>	88XX88VV	/8 8 8 X X 8 V/V .	/8 8 8 8 X X V/V	/8888VXX/X	
	Revised Relief Schedule	X 8 8 8 8 8 8	X X 8 8 8 8 8	8 X X 8 8 8 8	' 8 8 X X 8 8 8)	888XX88	. 8 8 8 8 8 X X	
		resched/6th sun	resched	resched	resched	resched	no	
9.	Schedule of Employee Relieved	<u> x</u> x888vv v	8 X X 8 8 V V V	8 8 X X 8 V V V	888XXVVV	8 8 8 V X X V V	888 7 7 7 7 8 8 8 8 7 7 7 8 8 8 8 7 7 7 8 8 8 8 7 7 8 8 8 8 7 8	
	Revised Relief Schedule	x 8 8 8 8 8 8	X X 8 8 8 8 8	8 X X 8 8 8 8	8 8 X X 8 8 8	[8 8 8 X X 8 8]	' /8 8 8 8 8 X X	
		resched/6th sun	resched	resched	resched	resched	no	
10.	Schedule of Employee Relieved	X X 8 8 V V V	8 X X 8 V V V V	8 8 X X V V V V	8 8 V X X V V V	8 8 V V X X V V	88 V V V X X X,	
	Revised Relief Schedule	X 8 8 8 8 8 8 8	X X 8 8 8 8 8	8 X X 8 8 8 8	88XX888	888xx88	88888xx	
		resched/6th sun	resched	resched	resched	resched	no	
11.	Schedule of Employee Relieved	X X 8 V V V V/V	8 X X V V V V V	8 V X X V V V V	<u> 8 V V X X V V V</u>	8 V V V X X V V	8 V V V V X X X	
	Revised Relief Schedule	X 8 8 8 8 8 8	X X 8 8 8 8 8 8	[8 X X 8 8 8 8]	8 8 X X 8 8 8	1888xx88	88888XX	
		resched/6th sun	resched	resched	resched	resched	no	
		coorder our our	1					
	Legend: 8 = Work day			in the workweek				
	X = Non-work day			hedule change for R				
V = Vacation, sick leave, etc.			Resched = Reschedule Relief Shift Employee for the week					

- 8 =Non-work day worked at overtime rate
- = Exchange Relief Shift Employee's workday and non-work day = Sixth day worked in workweek is (day) ex
- 6th

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