

PACIFIC GAS AND ELECTRIC COMPANY

PG&E + 245 MARKET STREET • SAN FRANCISCO, CALIFORNIA 94106 • (415) 781-4211 • TWX 910-372-6587

October 16, 1975

Local Union No. 1245
International Brotherhood of
Electrical Workers, AFL-CIO
P. O. Box 4790
Walnut Creek, California 94596

Attention: Mr. L. L. Mitchell, Business Manager

Gentlemen:

In accordance with Subsection 10.7(b) of the Clerical Agreement, Company proposes to change the days and hours of work of employees in the Mail Processing Center to conform to the attached work schedule.

Also attached, for your information, is a comparison of the existing schedule and the proposed schedule.

Mrs. Shirley Storey, of your staff, is familiar with this proposal and has indicated concurrence.

If you are in accord with the foregoing and its attachments and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By *W. W. Bright*
Manager of Industrial Relations

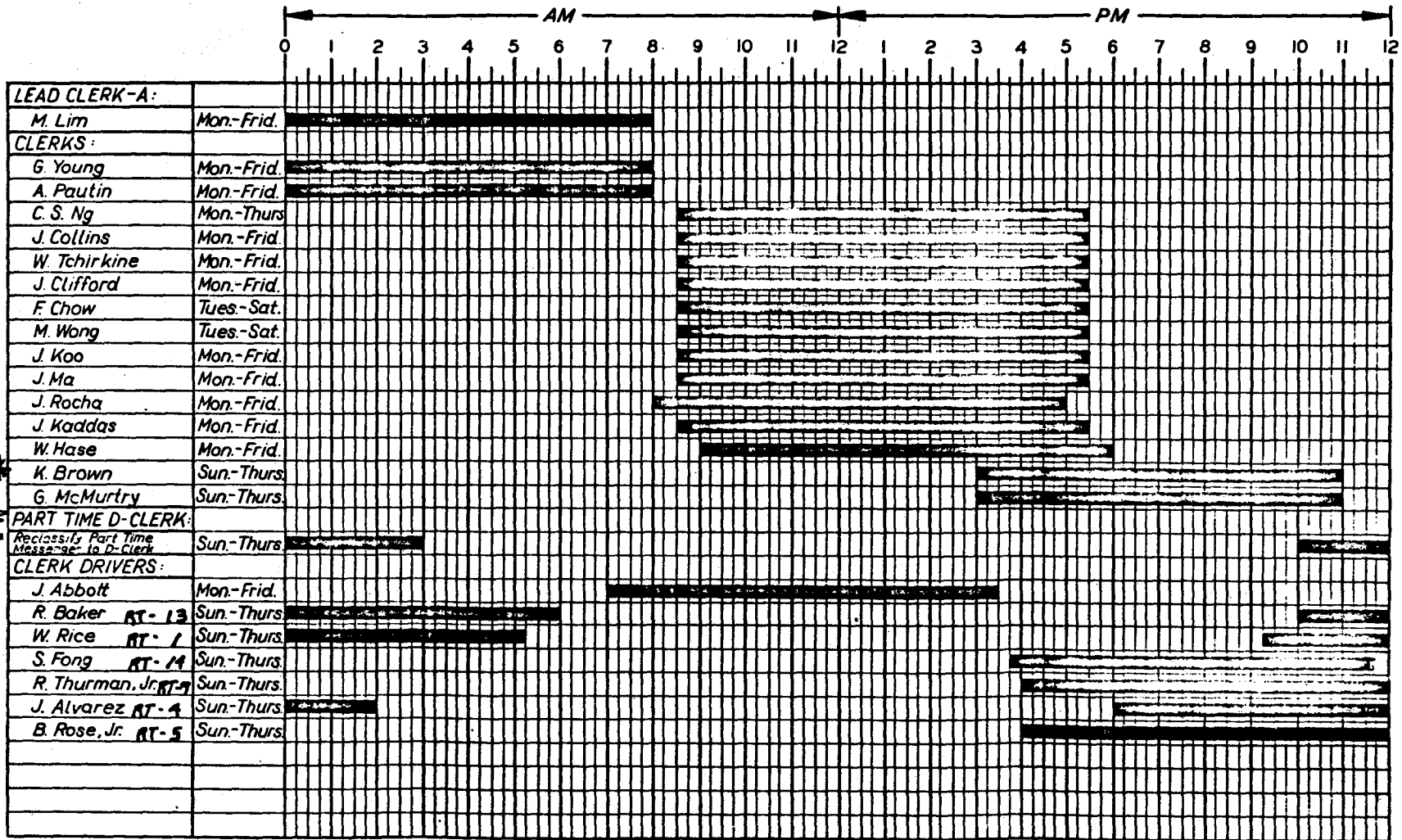
The Union is in accord with the foregoing and its attachments and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL
BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

October 22, 1975

By *L. L. Mitchell*
Business Manager

SATURDAY- THURSDAY



** Relief for Routes #1 and #13
 * Relief for Routes #4, #5, #9 & #14

PROPOSED SCHEDULE FOR MAIL PROCESSING CENTER

EXISTING AND PROPOSED SCHEDULE

NAME	Existing Schedule			Proposed Schedule		REASON FOR CHANGE
	CLASSIFICATION & SENIORITY	DAYS	HOURS	DAYS	HOURS	
<u>CLERKS</u>						
C. S. NG	C 4-17-70	MON. - THURS. FRIDAY	9:00 a.m. - 6:00 p.m. 10:00 a.m. - 7:00 p.m.	MON. - THURS. FRIDAY	8:30 a.m. - 5:30 p.m. 10:00 a.m. - 7:00 p.m.	MON. - THURS. - Change required due to early sorting FRIDAY - No change, help needed to sort and get U. S. Mail to Post Office. since there is no Second Shift on Friday
J. COLLINS	D 10-28-52	MON. - FRI.	8:30 a.m. - 5:30 p.m.	NO CHANGE	NO CHANGE	
W. TCHIRKINE	D 4-12-54	MON. - FRI.	8:30 a.m. - 5:30 p.m.	NO CHANGE	NO CHANGE	
J. CLIFFORD	D 11-3-69	MON. - FRI.	8:30 a.m. - 5:30 p.m.	NO CHANGE	NO CHANGE	
F. CHOW	D 9-15-70	MON. - THURS. SUNDAY	9:00 a.m. - 6:00 p.m. 6:30 a.m. 3:00 p.m.	TUES. - SAT.	8:30 a.m. - 5:30 p.m.	Changed to Tuesday through Saturday work week due to Y-25 Report. Same hours Tuesday through Saturday.
M. WONG	D 3-3-71	MON. - THURS. SUNDAY	9:00 a.m. - 6:00 p.m. 6:30 a.m. 3:00 p.m.	TUES. - SAT.	8:30 a.m. - 5:30 p.m.	Changed to Tuesday through Saturday work week due to Y-25 Report. Same hours Tuesday through Saturday.
J. KOO	D 3-25-71	MON. - THURS. FRIDAY	8:30 a.m. - 5:30 p.m. 10:00 a.m. - 7:00 p.m.	MON. - FRI.	8:30 a.m. - 5:30 p.m.	Changed to straight Monday through Friday schedule.
J. MA	D 10-1-71	MON. - THURS. FRIDAY	9:00 a.m. - 6:00 p.m. 10:00 a.m. - 7:00 p.m.	MON. - FRI.	8:30 a.m. - 5:30 p.m.	Changed to straight Monday through Friday schedule.
J. ROCHA	D 6-4-73	MON. - FRI.	8:00 a.m. - 5:00 p.m.	NO CHANGE	NO CHANGE	
J. KADDAS	D 5-13-74	MON. - FRI.	8:30 a.m. - 5:30 p.m.	NO CHANGE	NO CHANGE	
W. HASE	D 9-23-69	SUN. - THURS.	3:00 p.m. - 11:00 p.m.	MON. - FRI.	9:00 a.m. - 6:00 p.m.	Changed from 3:00 p.m. to 11:00 p.m. Relocated one D-Clerk from Second Shift to days. Replace with Part-Time D-Clerk. Volume of work does not justify three D-Clerks Full-Time on Second Shift. This will also help on Friday when we are short five Clerks due to the Sunday through Thursday Shift.
<u>CLERK DRIVER</u>						
J. ABBOTT	7-31-47	MON. - FRI.	7:00 a.m. - 3:30 p.m.	NO CHANGE	NO CHANGE	

EXISTING AND PROPOSED SCHEDULE

NAME	Existing Schedule			Proposed Schedule		REASON FOR CHANGE
	CLASSIFICATION & SENIORITY	DAYS	HOURS	DAYS	HOURS	
<u>CLERK DRIVERS</u>						
**R. BAKER	1-7-64	SUN. - THURS.	10:00 p.m. - 6:00 a.m.	NO CHANGE	NO CHANGE	ROUTE #13
**W. RICE	10-2-67	SUN. - THURS.	9:15 p.m. - 5:15 a.m.	NO CHANGE	NO CHANGE	ROUTE #1
*S. FONG	4-20-70	SUN. - THURS.	3:45 p.m. - 11:45 p.m.	NO CHANGE	NO CHANGE	ROUTE #14
*R. THURMAN, JR.	10-22-70	SUN. - THURS.	4:00 p.m. - 12:00 Mnght.	NO CHANGE	NO CHANGE	ROUTE #9
*J. ALVAREZ	10-1-70	SUN. - THURS.	6:00 p.m. - 2:00 a.m.	NO CHANGE	NO CHANGE	ROUTE #4
*B. ROSE, JR.	4-22-71	SUN. - THURS.	4:00 p.m. - 12:00 Mnght.	NO CHANGE	NO CHANGE	ROUTE #5
<u>CLERKS</u>						
+ K. BROWN	D 9-9-69	SUN. - THURS.	3:00 p.m. - 11:00 p.m.	NO CHANGE	NO CHANGE	
* G. MC MURTRY	D 5-3-68	SUN. - THURS.	3:00 p.m. - 11:00 p.m.	NO CHANGE	NO CHANGE	
<u>PART TIME</u>						
<u>D-CLERK</u>						
**Reclassify Part Time Messenger to D-Clerk		NONE	NONE	SUN. - THURS.	10:00 p.m. - 3:00 a.m.	Reclassify Part Time Messenger to Part Time D-Clerk, Sunday through Thursday. This will provide help sorting Pony Mail and loading trucks and pick up U. S. Mail and Post Office. Provide relief driving on Emergency (Route #13 - 10:00 p.m.) and (Route #1 - 9:15 p.m.)
SUNDAY THROUGH THURSDAY REQUIRED DUE TO SCHEDULING OF Y-25 REPORT. THIS IS A SYSTEM REPORT AND CANNOT BE CHANGED.						

**RELIEF FOR ROUTES #1 and #13

*RELIEF FOR ROUTES #14, #9, #4, #5

EXISTING AND PROPOSED SCHEDULE

NAME	Existing Schedule			Proposed Schedule		REASON FOR CHANGE
	CLASSIFICATION & SENIORITY	DAYS	HOURS	DAYS	HOURS	
<u>LEAD CLERK-A</u>						
M. LIM	10-7-68	MON. - FRI.	12:00 Mdnight.- 8:00 a.m.	NO CHANGE	NO CHANGE	
<u>CLERKS</u>						
G. YOUNG	D 12-27-67	MON. - FRI.	11:00 p.m. - 7:00 a.m.	NO CHANGE	12:00 Mdnight.- 8:00 a.m.	Pony Routes do not arrive until 12:M dnight. Clerks are also needed in morning to sor mail and get mail sorted for morning delivery in building.
A. PAUTIN	D 9-24-72	MON. - FRI.	11:30 p.m. - 7:30 p.m.	NO CHANGE	12:00 Mdnight.- 8:00 a.m.	Same as above
<p>THESE CLERKS NOW PROVIDE RELIEF DRIVING FOR ROUTE #1 AND #13. WHEN THEY ARE DRIVING THIS LEAVES ONLY TWO CLERKS TO SORT ALL INCOMING PONY AND U. S. MAIL WHICH SHOULD BE SORTED AND DELIVERED BY 8:00 a.m. WITH THIS NEW SCHEDULE, THESE CLERKS WILL BE REQUIRED ONLY ON EMERGENCY CONDITIONS WHEN THE 10:00 p.m. to 3:00 a.m. SHIFT CANNOT HANDLE IT.</p>						