



REVIEW COMMITTEE



PACIFIC GAS AND ELECTRIC COMPANY
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RECEIVED by LU 1245
April 19, 2012

**CASE CLOSED
FILED & LOGGED**

- DOUG VEADER, CHAIRMAN
 DECISION
 LETTER DECISION
 PRE-REVIEW REFERRAL

F.E. (ED) Jr DWYER, SECRETARY

Pre-Review Committee Number 20785 Customer Care – Office Services – Various Locations

Marlene Brock
Company Member
Local Investigating Committee

Darryl Norris
Union Member
Local Investigating Committee

Subject of the Grievance

This grievance concerns the Northern Office Services vacation policy.

Facts of the Case

In January of 2011, the Northern Office Services employees were notified of expectations relating to scheduling and cancelling vacation. This grievance was filed over the expectation that requests to cancel scheduled vacation must be submitted and approved at least thirty days in advance of the scheduled vacation.

Subsequent to the filing of the grievance, discussions took place and the Company modified its policy to require a minimum of two weeks, rather than thirty days advance notice. Additionally, the policy recognizes there may be valid reasons for short notice cancellations and that such requests will be considered on a case-by-case basis.

Discussion

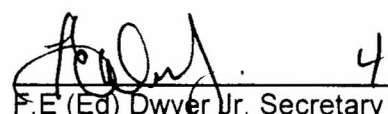
The Committee reviewed the Office Services vacation policy as revised on June 8, 2011 and the provisions of Title 8 (Vacation)..

Decision

The vacation policy established by Northern Office Services is not a violation of the agreement. This case is closed without adjustment and is without prejudice in the interpretation of Section 24.3 of the Clerical Agreement.



Doug Veader, Chairman
Review Committee
Date 4/19/12



F.E. (Ed) Dwyer Jr, Secretary
Review Committee
Date 4/19/2012