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PG&E**FOR INTRA-COMPANY USES**

From Division or Department HUMAN RESOURCE SERVICES
 To Division or Department 762.3
 FILE NO.
 RE: LETTER OF
 SUBJECT Opening of Dining Facilities at the Learning Center and Termination of the Fixed Per Diem Meal Allowance

July 16, 1987

PARTICIPANTS ATTENDING POWER SYSTEM MAINTENANCE
 AND STEAM GENERATION SCHOOLS
 REGIONAL TRAINING COORDINATORS
 LOCAL UNION REPRESENTATIVE

On Sunday, July 19, the Learning Center's dining facilities will officially open for service. The Dining Room is located across the glade from the Entry Building at the far east corner of the Center.

Dinner will be served from 6:00 p.m. to 9:00 p.m. on Sunday evening. On the weekdays, the Dining Room will be open during the following hours:

6:00 a.m. - 8:30 a.m. for Breakfast

11:00 a.m. - 1:00 p.m. for Lunch

5:00 p.m. - 7:00 p.m. for Dinner (except Fridays)

Union Agreement 85-144 between the Company and Local Union No. 1245 established a fixed per diem meal allowance for employees who attend the Power System Maintenance and the Steam Generation Schools until such time as the dining facilities at the Learning Center open for service. Effective Sunday evening, the Learning Center will begin meal service in the Dining Room and the per diem meal allowance will terminate.


A Lodging or Day Use badge will serve as a participant's meal voucher in the Dining Room. Commencing on Sunday, each participant's Responsibility Center (RC) will be charged \$25 per day for meals if he/she is lodging at either the Holiday Inn at Pleasanton or at the Center. The \$25 charge entitles each participant to breakfast, lunch, and dinner in the Dining Room and a morning and afternoon snack in the breakroom near the classroom.

A participant who commutes to the Center to attend a class or meeting each day will be issued a Day Use badge which will entitle

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him/her to lunch and a morning and afternoon snack. The participant's designated RC will be charged a \$9 daily fee. If the participant who commutes to the Center wishes to eat breakfast and/or dinner at the Center, he/she can pay for these meals on a cash (PGandE discounted) basis in the Dining Room.

As a reminder, if a participant has received an advance per diem meal allowance for his/her full stay at the Learning Center, that participant will be required to reimburse his/her office for any advance for or after July 19. If the participant elected not to accept the fixed per diem allowance, he/she will only be reimbursed for expenses excluding meal costs which are accompanied by the required receipts.



TISH DAVIS-WICK
Dean, PGandE Learning Center

LLWong(252-7466)

cc: Juan Monzon
Jack McNally
Al Romvari
Joe Speck
Kevin Thompson

PACIFIC GAS AND ELECTRIC COMPANY

PGE + 245 MARKET STREET • SAN FRANCISCO, CALIFORNIA 94106 • (415) 781-4211 • TWX 910-372-6587

November 13, 1985

Local Union No. 1245
 International Brotherhood of
 Electrical Workers, AFL-CIO
 P. O. Box 4790
 Walnut Creek, California 94596

Attention: Mr. Jack McNally, Business Manager

Gentlemen:

This letter cancels and supersedes all previous correspondence on this subject and Letter Agreement No. 83-52-PGE.

Company proposes to establish fixed allowances for employees attending the Electric School in Emeryville and the Steam Generation Schools in Oakland and Suisun City. Such allowances are to cover meals that Company is obligated to provide under Section 201.8 of the Agreement, as well as incidental expenses (excluding bus fare to and from school) while attending school and will be granted without the requirement of the employee furnishing receipts. Should an employee elect not to accept the fixed amount, the employee would then be required to utilize the Expense Account Voucher and provide all required receipts.

Company proposes to provide the following fixed amounts, as indicated, for employees attending the following schools:

Electric School - Emeryville
 Operating School - Emeryville
 Steam Generation Schools - Oakland and Suisun City

Employee-Provided Lodging

Breakfast . . . \$ 5.00
 Lunch \$ 6.00
 Dinner \$15.00*

Employee Commuting

Lunch \$ 6.00

*Note: The major portion of incidental expenses are assumed to be incurred only by employees entitled to reimbursement for an evening meal.

The above allowances will be increased by two and one-half percent one year from the effective date of this agreement.

This agreement will remain in effect until such time as the centralized training facility in San Ramon is put into use by each of the above schools. This agreement can also be cancelled by either party with 30 days' written notice.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to the Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By *W. Paulbright*
Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

Dec 4, 1985

By *Jack Wilkey*
Business Manager