

PACIFIC GAS AND ELECTRIC COMPANY

PGE + 245 MARKET STREET • SAN FRANCISCO, CALIFORNIA 94106 • (415) 781-4211 • TWX 910-372-6587

October 27, 1982

Local Union No. 1245
 International Brotherhood of
 Electrical Workers, AFL-CIO
 P. O. Box 4790
 Walnut Creek, California 94596

Attention: Mr. Jack McNally, Business Manager

Gentlemen:

Company proposes to amend the Vice President and Comptroller Department Flextime Guidelines for the Payment Processing Center as follows:

1. Change the Midnight shift from 10:30 p.m. - 8:30 a.m. to 9:30 p.m. - 6:45 a.m. The Sunday Midnight shift will be changed from 10:00 p.m. - 8:30 a.m. to 9:30 p.m. - 6:45 a.m.
2. Change the Operational Units I and II, and Banking Unit Day shifts from 6:30 a.m. - 5:00 p.m. to 6:45 a.m. - 5:00 p.m. The Research Unit Day shift will be changed from 6:30 a.m. - 5:00 p.m. to 6:45 a.m. - 5:00 p.m. as telephone coverage is required until 5:00 p.m.
3. The Swing shift will be changed from 2:30 p.m. - 12:00 a.m. to 2:45 p.m. - 12:00 a.m.

The above changes have become necessary to avoid overlap on the shifts, which creates more people in the work stations than can be accommodated. The changes will also reduce the need for overtime and better structure the work flow.

This proposal has the concurrence of Ms. Dorothy Fortier, Union Business Representative serving the Vice President and Comptroller Department.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to the Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By

Al Bourright
 Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL
 BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

By

Jack McNally
 Business Manager

Nov 9, 1982