



# LETTER AGREEMENT No.

91-27-PGE



Pacific Gas and Electric Company  
Industrial Relations Department  
215 Market Street  
San Francisco, California 94106  
[415] 973-1125

International Brotherhood of  
Electrical Workers, AFL-CIO  
Local Union 1245, IBEW  
P.O. Box 4790  
Walnut Creek, California 94596  
[415] 933-6060

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Richard Bradford, Manager

Jack McNally, Business Manager

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February 6, 1991

Local Union No. 1245  
International Brotherhood of  
Electrical Workers, AFL-CIO  
P. O. Box 4790  
Walnut Creek, CA 94596

Attention: Mr. Jack McNally, Business Manager

Gentlemen:

In accordance with Subsection 204.4(b), Company proposes to establish the position of (0254) Utility Foreman's Clerk (Weaverville). This position will have a modified job definition as follows:

An employee who is a Foreman's Clerk and, in addition, performs commercial business office work, such as receiving service calls, collections, meter tags, new business applications, etc. Shall be required to type with proficiency (40 words per minute), utilizing a typewriter or personal computer.

Company is proposing this addition as it is essential to the efficient operation of the department that the incumbent provide clerical support which includes typing of correspondence and performing personal computer work.

In order to fill this position, it will be posted as a new position at headquarters on all bulletin boards. A message will be included on this posting that states that the position has a 40 word per minute typing requirement. The position will then be filled according to Title 205 of the Physical Agreement.

This proposal has been discussed with the Union Business Representative, Richard Hafner.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to the Company.

Very truly yours,

PACIFIC GAS AND ELECTRIC COMPANY

By Richard B. Bruehl  
Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL  
BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

Feb 25, 1991

By Joe Wehner  
Business Manager

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