



LETTER AGREEMENT

No.

90-163-PGE



Pacific Gas and Electric Company
Industrial Relations Department
215 Market Street
San Francisco, California 94106
[415] 973-1125

International Brotherhood of
Electrical Workers, AFL-CIO
Local Union 1245, IBEW
P.O. Box 4790
Walnut Creek, California 94596
[415] 933-6060

Richard Bradford, Manager

Jack McNally, Business Manager

July 5, 1990

Local Union 1245
International Brotherhood of
Electrical Workers, AFL-CIO
P.O. Box 4790
Walnut Creek, CA 94596

Attention: Jack McNally, Business Manager

Gentlemen:

Pursuant to Subsection 10.7(b) of the Clerical Agreement, Company proposes a modified work hours schedule for the clerical employees of Vaca Valley Division Support Services Department located at the Vacaville Service Center.

This schedule will be implemented with the following conditions:

1. REGULAR WORK HOURS:

The regular working hours are to remain as is, 8:00 a.m. to 5:00 p.m.

2. MODIFIED WORK HOURS:

Modified work hours may begin no earlier than 6:00 a.m. and to conclude no later than 6:00 p.m. Varied work hours are to be for one day only, up to a maximum of two hours per day.

3. LUNCH PERIOD:

The lunch period will remain one hour and shall be scheduled between 11:00 a.m. and 2:00 p.m.

4. MODIFYING WORK HOURS:

Should a bargaining-unit employee elect to modify his/her work hours, the following conditions would apply:

- It must be prearranged.
- It must be approved by the Department Manager or his/her delegated authority.
- An employee may not modify his/her hours more than four (4) times per month. Modification of hours cannot be accrued from one month to the next.
- The basic workweek shall remain five workdays of eight hours each, Monday through Friday, 40 work hours per week.
- Modified hours cannot be used in conjunction with vacation or other personal time off.
- No overtime will result when utilizing this Agreement.

It is also proposed that the foregoing schedule can be discontinued by either party upon seven (7) days advance written notice.

This proposal has been discussed with Corb Wheeler, Business Representative.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to the Company.

Very truly yours,

PACIFIC GAS AND ELECTRIC COMPANY

By Paul B. Bradford
Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL
BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

Aug 22, 1990

By Jack Wheeler
Business Manager