

Pacific Gas and Electric Company215 Market Street
San Francisco, CA 94106
415/972-7000

July 28, 1989

Local Union No. 1245
International Brotherhood of
Electrical Workers, AFL-CIO
P.O. Box 4790
Walnut Creek, CA 94596

Attention: Mr. Jack McNally, Business Manager

Gentlemen:

Pursuant to Subsection 10.7(b) of the Clerical Agreement, the Company proposes to revise Letter Agreement 89-94-PGE, which was signed May 30, 1989, to change the work hours only. A temporary swing shift of 15 Accounting Clerks in the Payables Processing Section of the Payment Accounting Department was established for the purpose of processing regional invoices. This invoice processing work will be performed in the Regions, beginning in October 1989, under the new payables system. However, during the transition period of June through October, the processing must be performed in General Office. The nature and volume of this work requires 15 additional teleprocessing (TP) lines in the Payables Processing Section, which are not available. By establishing a swing shift operation, the Company is able to process the regional invoices using existing workstations that have TP access.

The swing shift began the week of June 26, 1989, and will go through October 31, 1989, or until the work is completed. We propose that the hours of work be changed from 3:30 p.m. - 11:30 p.m. to 3:00 p.m. - 11:00 p.m. The shift is first offered to Accounting Clerks within the Payables Section and then to the Utility Clerks/Clerk D's in the Payables Section. If there are insufficient volunteers, the least senior Utility Clerks/Clerk D's in the Payables Section are assigned to the shift. Any Utility Clerks/Clerk D's working on this shift will be upgraded to Accounting Clerk.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to the Company.

Very truly yours,

PACIFIC GAS AND ELECTRIC COMPANY

By Richard B. Bradford
Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL
BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIOAug 7, 1989By Jack McNally
Business Manager

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