

PACIFIC GAS AND ELECTRIC COMPANY

PGE



245 MARKET STREET • SAN FRANCISCO, CALIFORNIA 94106 • (415) 781-4211 • TWX 910-372-6587

February 11, 1987

Local Union No. 1245
International Brotherhood of
Electrical Workers, AFL-CIO
P. O. Box 4790
Walnut Creek, California 94596

Attention: Mr. Jack McNally, Business Manager

Gentlemen:

The Company proposes to establish two new shifts in the Design Drafting Department in order to handle present workload on engineering drawing aperture card production. This activity is currently performed by two clerks during normal working hours, but daily workload is approximately double the through-put capacity of existing equipment on one eight-hour shift and the overflow work is farmed out to others. Establishing a second shift will allow virtually all the work to be done in the Department by existing bargaining unit employees. The Company proposes to assign two existing clerical positions to each shift. All four positions are presently covered under the flexitime guidelines of Letter Agreement 83-40-PGE.

Accordingly, pursuant to Subsection 10.7(b) of the Clerical Agreement, the Company proposes the following:

1. Two shifts will be established in the Design Drafting Department for performing work associated with the production of engineering drawing aperture cards.
2. Hours for the first and second shifts, respectively, will be 7:15 a.m. to 3:45 p.m. and 3:30 p.m. to 12:00 midnight.
3. A one-half hour meal break will be provided approximately midway through each shift and a 15-minute rest break provided approximately midway through the first and second halves of each shift.
4. Not more than two employees will be assigned to each of the shifts described above. Hours of work for other employees are not affected by this agreement.

- 5. Volunteers from those employees in the section that have been trained on the equipment will be solicited for these shifts. If there are not enough volunteers, individuals will be assigned from those employees in the section that have been trained on the equipment, based on service; the least senior to be assigned first.
- 6. This agreement may be cancelled by either party following 30 days' written notice of cancellation.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to the Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By *Albert Wright*
 Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL
 BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

June 16, 1987

By *Jack Wilkey*
 Business Manager