

PACIFIC GAS AND ELECTRIC COMPANY

PGE + 245 MARKET STREET • SAN FRANCISCO, CALIFORNIA 94106 • (415) 781-4211 • TWX 910-372-6587

February 10, 1984

Local Union No. 1245
 International Brotherhood of
 Electrical Workers, AFL-CIO
 P.O. Box 4790
 Walnut Creek, California 94596

Attention: Mr. Jack McNally, Business Manager

Gentlemen:

Pursuant to Subsection 10.7(b) of the Clerical Agreement, Company proposes to effect a permanent change in hours for Ms. N. J. Williams, a Utility Clerk in the Hayward Operating Clerical Department.

Ms. Williams' current hours of work are 8:00 a.m. - 4:45 p.m. with a 45-minute lunch period.

Under this proposal, Ms. Williams' hours will be permanently changed to 7:30 a.m. - 4:30 p.m. with a one-hour lunch period. This change in hours will result in increased efficiency by providing improved mail coverage for the operating departments during the morning.

It is our understanding that this proposal has been discussed with Mr. Wayne Greer, Union Business Representative.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to the Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By *W. W. Bright*
 Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL
 BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

Mar 13, 1984

By *Jack McNally*
 Business Manager