## PACIFIC GAS AND ELECTRIC COMPANY

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245 MARKET STREET • SAN FRANCISCO, CALIFORNIA 94106 • (415) 781-4211 • TWX 910-372-6587

July 2, 1980

Local Union No. 1245 International Brotherhood of Electrical Workers, AFL-CIO P. O. Box 4790 Walnut Creek, California 94596

Attention: Mr. Dean Cofer, Business Manager

## Gentlemen:

In 1975 two part-time beginning level clerical jobs were established in Berkeley to provide employment for students of the UC Berkeley campus. These positions also serve as backup to our two Campus Service Representatives, and with their knowledge of service problems of students, provide valuable assistance to the Company in an atmosphere unlike the average business office.

Company, pursuant to Section 18.17 of the Clerical Agreement, proposes to continue to use only UC Berkeley students to fill these two positions without reference to the transfer provisions of Subsection 18.5(b) of the Clerical Agreement.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to the Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

Nov 4 , 1980

By Business Manager

GWE

## FOR INTRA - COMPANY USES

DIVISION OR DEPARTMENT EAST BAY - BAY DISTRICT

FILE No. 731

RE LETTER OF

SUBJECT Part-Time Clerical Positions
Customer Services, Berkeley

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<b>FOLLOW</b>	-UP		June	3,	1980

MR. R. F. PAPE:

Attention Ms. M. A. Short

We propose to have the two part-time scheduled Utility Clerk positions in our Berkeley Office designated to be filled exclusively by U.C. Berkeley students. Although these positions have consistently been filled by students enrolled at U.C. Berkeley, the issue of filling the jobs via transfer must be addressed. It appears that both positions are subject to the provisions of Title 18.5(a), with one employee (non-student) having already submitted a transfer to one of the two positions.

We feel that is is imperative to have U.C. Berkeley students in these jobs because:

- 1. U.C. Berkeley constitutes the largest single customer group serviced by our Berkeley Office. The unique characteristics of this large, predominately liberal student population presents a myriad of problems. Utilization of the students, particularly for on-campus order-taking and the handling of inquiries, has proved to be very helpful in minimizing problems in servicing students.
- 2. Student clerks serve as backup to our two Campus Service
  Representatives as well as complementing their effects on campus.
  Non-students could not serve in this capacity.
- These positions provide much needed employment opportunities for worthy students and improve our visibility and credibility on campus.

Please pursue having these positions designated as "NBU" or seek Union Agreement to fill the position exclusively with U.C. Berkeley students. Your assistance is appreciated.

Gory = Wood

GARY F. WOOD

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cc JMEaneman

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