

# PACIFIC GAS AND ELECTRIC COMPANY

PG&E +

245 MARKET STREET • SAN FRANCISCO, CALIFORNIA 94106 • (415) 781-4211 • TWX 910-372-6587

June 19, 1975

Local Union No. 1245  
International Brotherhood of  
Electrical Workers, AFL-CIO  
P. O. Box 4790  
Walnut Creek, California 94596

Attention: Mr. L. L. Mitchell, Business Manager

Gentlemen:

Pursuant to Subsection 10.7(b) of the Clerical Agreement, Company proposes to establish hours of work of three Clerk D non-public contact positions, Customer Services Department, Central District, Oakland.

The schedules and reasons therefor are as follows:

1. Two Clerks will work a basic workweek of Monday-Friday, 12 Noon to 9:00 PM with one hour for lunch to complete orders taken by Customer Services Clerks for late, same day and/or next day service.
2. One Clerk will work a basic workweek of Monday-Friday, 1:00 PM to 10:00 PM with one hour for lunch to provide office checking of records for next day's credit action. These records are more readily available at night and allow review for up to the minute posting to avoid shutting customers off in error.

This proposal has been discussed with the Local Business Representative.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By *M. Bonbright*  
Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL  
BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

July 11, 1975

By *L. L. Mitchell*  
Business Manager