

II-A-2
La 12-20-60(10)

PACIFIC GAS AND ELECTRIC COMPANY

245 Market Street
San Francisco 6
SUtter 1-4211

In reply please refer to

December 20, 1960

Local Union No. 1245, International
Brotherhood of Electrical Workers, AFL-CIO
1918 Grove Street
Oakland 12, California

Attention Mr. Ronald Weakley, Business Manager

Gentlemen:

Attached are the lines of progression for the Power Accounts Promotion and Transfer Unit of the Central Customer's Accounts Department which were agreed to at our meeting of December 8, 1960. These lines of progression were established under the provisions of Section 13.9 of the Agreement dated July 1, 1953 as amended and will be effective January 1, 1961.

If you are in accord with the foregoing and the attachment and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By *[Signature]*
Manager of Industrial Relations

The Union is in accord with the foregoing and agrees thereto as of the date shown below.

LOCAL UNION NO. 1245, INTERNATIONAL
BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

January 6, 1961

By *[Signature]*
Business Manager

12-20-60 (C)

January 1, 1961

LINES OF PROGRESSION
CENTRAL CUSTOMERS ACCOUNTS DEPARTMENT
POWER ACCOUNTS PROMOTION AND TRANSFER UNIT

The tables shown below are for use in filling vacancies in the Power Accounts Bureau of the Central Customers Accounts Department. They should be used in connection with Subsections 18.8(a) and 18.8(c) of the Clerical Agreement dated July 1, 1953.

To use these tables, find the vacant classification in the left hand column. Opposite the vacant classification is listed the code designations of the next lower classification.

To determine the classification seniority of an employee in the next lower classification accumulate all time which the employee has spent on a regular basis in each of the classifications designated as next lower to the vacant classification. Such time shall include time spent in the same classifications in the Customers Records Departments of the Divisions.

Vacant Classification

Next Lower Classification

Section A - Billing Pre-Audit and Keypunch

A-1 Clerk A (Keypunch experience required)	A-2, B-2, D-2
A-2 Clerk B (Keypunch experience required)	A-3, A-4, B-3, B-5, C-2, D-3
A-3 Clerk C	B-6, C-3
A-4 Clerk-Machine Operator C	A-5
A-5 Machine Operator B	Beginner's Classification

Section B - General Office Accounts and Typing

B-1 Clerk A	B-2, A-2, D-2
B-2 Clerk B (Keypunch experience may be required)	B-3, B-5, A-3, A-4, C-2, D-3
B-3 Clerk C	B-6, C-3
B-4 Clerk E	Beginner's Classification
B-5 Typist AA	B-6, A-5
B-6 Typist A	B-4, C-4

Section C- Service Desk and Posting

C-1 Supervising Clerk B

A-1, B-1, D-1

C-2 Clerk C

C-3, B-6

C-3 Clerk D

C-4, B-4

C-4 Clerk E

Beginner's Classification

Section D- Statement and Controls

D-1 Clerk A

D-2, A-2, B-2

D-2 Clerk B

D-3, A-3, A-4, B-3, B-5, C-2

D-3 Clerk C

B-6, C-3