

# PACIFIC GAS AND ELECTRIC COMPANY

*Ka 12-21-60(c)*

245 Market Street  
San Francisco 6  
SUtter 1-4211  
December 20, 1960

In reply please refer to

Local Union No. 1245, International  
Brotherhood of Electrical Workers, AFL-CIO  
1918 Grove Street  
Oakland 12, California

Attention: Mr. Ronald Weakley, Business Manager

Gentlemen:

Attached are the lines of progression for the Stores Division which were agreed to at our meeting of December 8, 1960. These lines of progression were established under the provisions of Section 13.9 of the Agreement dated July 1, 1953 as amended and will be effective January 1, 1961.

If you are in accord with the foregoing and the attachment and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By *[Signature]*  
Manager of Industrial Relations

The Union is in accord with the foregoing and agrees thereto as of the date shown below.

LOCAL UNION NO. 1245, INTERNATIONAL  
BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

*January 16, 1961*

By *Ronald T. Weakley*  
Business Manager

*Include with  
LA 12-20-60*

*II-A-2  
Duplicate for Staff  
do.*

# PACIFIC GAS AND ELECTRIC COMPANY

245 Market Street  
San Francisco 6  
SUtter 1-4211

In reply please refer to

October 24, 1960

RECEIVED

NO. 3 1960

LOCAL 1245, I.B.E.W.

1	RTW	<i>BVC</i>
2	LLM	
	MAW	
	AMH	
2	NEA	<i>nk</i>
	HMS	
	MEK	
	R/S	
	...	

Local Union No. 1245  
International Brotherhood of  
Electrical Workers, AFL-CIO  
1918 Grove Street  
Oakland 12, California

Attention: Mr. Ronald T. Weakley, Business Manager

Gentlemen:

During the discussion of Lines of Progression for employees in the Central Accounting Department, Company stated that it would provide a statement of its position with respect to the accrual of seniority for employees who held clerical classifications which no longer exist in the Customer Records Departments of the Divisions. These classifications are as follows:

1. Ledger Clerk X.
2. Billing Machine Operator X.
3. Proof Machine Operator X.

With respect to an employee who held one of these classifications prior to the centralization of the Customers Records Department in which he was located, and who transferred to the Central Accounting Department, or the Central Customers Accounts Department because of the discontinuance of his job, Company believes that all the time spent in the discontinued classification should accrue in an appropriate classification which is currently in use, that is:

1. An employee who was formerly classified as a Ledger Clerk X may accrue such time in the Clerk B classification.
2. An employee who was formerly classified as a Billing Machine Operator X may accrue such time in the Clerk B classification.
3. An employee who was formerly classified as a Proof Machine Operator X may accrue such time in the Clerk D classification.

Company wishes to give further consideration to the problem of the accrual of seniority of employees who held these classifications but who remained in the Divisions, and will be prepared to discuss this matter when Lines of Progression in the geographic Divisions are discussed.

Very truly yours,

*R. J. Tilson*

R. J. TILSON  
Manager of Industrial Relations

IWB:djf

January 1, 1961

LINES OF PROGRESSION

STORES DIVISION

The tables shown below are for use in filling vacancies in the Stores Division. They should be used in connection with Subsections 18.8(a) and 18.8(c) of the Clerical Agreement dated July 1, 1953.

To use these tables, find the vacant classification in the left hand column. Opposite the vacant classification are listed the code designations of the next lower classification.

To determine the classification seniority of an employee in the next lower classification, accumulate all time which the employee has spent on a regular basis in each of the classifications designated as next lower to the vacant classification.

OFFICE PROMOTION AND TRANSFER UNIT

VACANT CLASSIFICATION

NEXT LOWER CLASSIFICATION

Section A - Invoice, Freight and Claims

A-1 Supervising Clerk B	A-2, B-1, C-1, E-1, I-1
A-2 Clerk A	A-3, C-2, C-3, E-2, E-3
A-3 Clerk B	A-4, A-7, B-2, C-4, D-1, E-4, I-2
A-4 Clerk C	A-5, D-2, E-5, F-5
A-5 Clerk D	A-6, D-3
A-6 Clerk E	Beginner's Classification
A-7 Machine Operator A (Comp.)	H-6, A-5, D-2, E-5, F-5

Section B - Pricing

B-1 Clerk A	A-3, C-2, C-3, E-2, E-3
B-2 Clerk C	A-5, D-2, E-5, F-5

Section C - Subsidiary Records

C-1 Clerk A	C-2, C-3, A-3, E-2, E-3
C-2 Clerk B (Reconciliation and Drum and Reel)	C-4, A-4, B-2, D-1, E-4, I-2
C-3 Clerk B (Miscellaneous Accounting)	C-4, A-4, B-2, D-1, E-4, F-4, I-2
C-4 Clerk C	A-5, D-2, E-5, F-5

VACANT CLASSIFICATION

Section D - File

D-1 Clerk C

D-2 Clerk D

D-3 Clerk E

Section E - Services

E-1 Clerk A

E-2 Clerk B (Stationery)

E-3 Clerk B (Payroll)

E-4 Clerk C (Comp. or typing required)

E-5 Clerk D (Mail)

E-6 Machine Operator A (Comp.)

Section F - Administration

F-1 Stenographer A

F-2 Stenographer B

F-3 Typist A

F-4 PBX Operator A

F-5 PBX Operator B/Clerk D

Section G - Stock Control

G-1 Clerk-Typist B

G-2 Clerk-Stenographer B

G-3 Clerk-Typist C

NEXT LOWER CLASSIFICATION

D-2, A-5, E-2, F-5

A-6, D-3

Beginner's Classification

E-2, E-3, A-3, C-2, C-3

E-4, E-6, A-4, B-2, C-4, D-1, F-4, G-3, I-2

E-4, E-6, A-4, B-2, C-4, D-1, I-2

E-5, A-5, D-2, F-3, F-5

A-6, D-3

H-6, E-5, A-5, D-2, F-5

F-2, G-3

F-3

A-6, D-3

F-5

A-6, D-3

G-3, A-4, B-2, C-4, D-1, E-4, F-2, I-2

G-3, A-4, B-2, C-4, D-1, E-4, F-2, I-2

A-5, D-2, E-5, F-3, F-5

*- E-5 - see cover letter  
RTW dated January 16, 1966*

VACANT CLASSIFICATION

NEXT LOWER CLASSIFICATION

Section H - Tabulating and Keypunch

Tabulating

H-1 Clerk A	H-2
H-2 Machine Operator X	H-3
H-3 Machine Operator A	A-5, D-2, E-5

Keypunch

H-4 Machine Operator A	H-5
H-5 Machine Operator B (Keypunch)	Beginner's Classification
H-6 Machine Operator B (Comp.)	Beginner's Classification

Section I - Correction

I-1 Clerk A	A-3, C-2, C-3, E-2, E-3
I-2 Clerk C	A-5, D-2, E-5, F-5

WAREHOUSE PROMOTION AND TRANSFER UNIT

VACANT CLASSIFICATION

NEXT LOWER CLASSIFICATION

Section A - Warehouse, Shops and Pipe Yard

A-1 Clerk A	A-2
A-2 Clerk B	A-3
A-3 Clerk C	A-4
A-4 Clerk D	Beginner's Classification