

# PACIFIC GAS AND ELECTRIC COMPANY

PG&E



245 MARKET STREET • SAN FRANCISCO, CALIFORNIA 94106 • (415) 781-4211 • TWX 910-372-6587

March 8, 1974

Local Union No. 1245  
International Brotherhood of  
Electrical Workers, AFL-CIO  
P. O. Box 4790  
Walnut Creek, California 94596

Attention: Mr. L. L. Mitchell, Business Manager

Re: Local Joint Labor-Management Meeting

Gentlemen:

Pursuant to our discussions during negotiations this year and to further expand the opportunity for improvement of communications and relations at the Division or Department level, Company and Union agree to the following arrangement:

## Division/Department Labor-Management Meeting

### 1. Purpose

If the Division Manager or Department Head is informed by the Union Business Representative serving his area of supervision of problems other than those subject to the grievance procedures of the applicable contract concerning the affairs and relationship between Union and Division management or involve public affairs matters of a local nature which the Division Manager or Department Head believes could be solved or improved through joint participative discussion, the Division Manager or Department Head and Union Business Representative shall mutually arrange for a meeting at a place and time which may be during or outside of regular work hours. Such meetings (excluding a continuation of any adjourned meeting) shall take place not more often than bimonthly.

### 2. Attendees and Agenda

After notice of a scheduled meeting, the Union may select a reasonable number of its Shop Stewards who are knowledgeable in the matters of concern conveyed to the Division Manager to attend the meeting. Ten days prior to the date set by the Division Manager for such meeting, the Union will submit to him agenda items together with a list of employees Union desires to be in attendance at the meeting. As soon as possible thereafter, an agenda will be prepared from the items submitted by the Union and those proposed by Management and sent to Union.

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3. Summary

Following the meeting, the Division Manager or Department Head will prepare a summary of the items discussed and the conclusions reached by the Committee which shall thereafter be distributed to the Union and Company members in attendance.

Inasmuch as it is impossible to determine at this time whether such meeting will prove beneficial to Company, Union, and employees, it is further agreed that any Division or Department may withdraw from participation in the Local Labor-Management Committee upon Company's Manager of Industrial Relations giving notice of such intent to Union.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By *H. W. Bonbrigit*  
Manager of Industrial Relations

The Union is in accord with the foregoing provisions for establishing local meetings between the Division and Department management and Union's members. Union further agrees that any Division or Department may withdraw from participating in the Committee activities upon the giving of notice as provided for above.

LOCAL UNION NO. 1245, INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

July 1, 1974

By *L. L. Mitchell*  
Business Manager