

PACIFIC GAS AND ELECTRIC COMPANY

245 Market Street
 San Francisco 6
 SUtter 1-4211

In reply please refer to

January 22, 1962

Local Union No. 1245
 International Brotherhood of
 Electrical Workers, AFL-CIO
 1918 Grove Street
 Oakland 12, California

Attention: Mr. Ronald T. Weakley, Business Manager

Gentlemen:

As requested in your letter of July 28, 1961 to Mr. C. R. Coons, Personnel Supervisor, Auditor of Division Accounts Department, Company has made an analysis of the Clerk B job held by Mr. Gustavo Rendon in the Mail Section of the Domestic and Commercial Accounts Department.

Following such analysis we have come to the conclusion that this job is not susceptible to evaluation under the Company's Clerical Job Evaluation Plan, since it is not, in essence, a clerical job.

Company, therefore, proposes to establish a new classification in the Section F - Mail Room and Special Bill Handling of the Domestic and Commercial Accounts Promotion and Transfer Unit. The proposes classification and wage rate are as follows:

OFFICE MACHINE REPAIRMAN

Start	\$116.60 per week
End 6 months	\$123.05 per week
End 1 year	\$126.95 per week
End 18 months	\$129.25 per week

The duties of the Office Machine Repairman classification are primarily those of operating and maintaining the various inserting and mailing machines in the Domestic and Commercial Accounts Department.

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Company proposes to substitute the Office Machine Repairman in the Line of Progression as job F-2 and to amend the list of next lower classifications to show only F-3. Company further proposes to delete F-2 from the list of next lower classifications to B-2 and L-1.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to Company.

Yours very truly,

PACIFIC GAS AND ELECTRIC COMPANY

By *W. J. Thompson*
Manager of Industrial Relations

The Union is in accord with the foregoing and it agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

February 23, 1962

By *Ronald T. Westley*
Business Manager