



**Pacific Gas and  
Electric Company.**

# LETTER AGREEMENT NO. 07-42-PGE

**IBEW**



PACIFIC GAS AND ELECTRIC COMPANY  
LABOR RELATIONS DEPARTMENT  
MAIL CODE N2Z  
P. O. BOX 770000  
SAN FRANCISCO, CA 94177  
(415) 973-4310

INTERNATIONAL BROTHERHOOD OF  
ELECTRICAL WORKERS, AFL-CIO  
LOCAL UNION 1245, I.B.E.W.  
P.O. BOX 2547  
VACAVILLE, CALIFORNIA 95696  
(707) 452-2700

STEPHEN A. RAYBURN,  
DIRECTOR AND CHIEF NEGOTIATOR

TOM DALZELL,  
BUSINESS MANAGER

July 20, 2007

Mr. Tom Dalzell, Business Manager  
Local Union No. 1245  
International Brotherhood of  
Electrical Workers, AFL-CIO  
P.O. Box 2547  
Vacaville, CA 95696

Dear Mr. Dalzell:

Company has been reviewing the work performed by the CIP Inspectors and the difficulty to maintain a well trained and qualified workforce in this area. In an effort to enhance their work and increase their wage the company is proposing to modify the job description of the CIP Inspector and to add an additional step to their wage progression pursuant to the provision of Section 204.4.

The changes are bolded on the attached job description and wage schedule. The effective date of this agreement will be when Payroll is able to set up the wage schedule in the system. The training will be provided as soon as practical. Employees who have been at the current top rate of pay six months will progress to the rate once it is available.

If you are in accord with the foregoing and agree thereto, please so indicate in the space provided below and return one executed copy of this letter to the Company.

Very truly yours,

PACIFIC GAS & ELECTRIC COMPANY

By:   
Stephen A. Rayburn  
Director and Chief Negotiator

The Union is in accord with the foregoing and agrees thereto as of the date hereof.

LOCAL UNION NO. 1245, INTERNATIONAL  
BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO

October, 2007

By:   
Tom Dalzell  
Business Manager

## **Classification**

### **2201 CIP INSPECTOR (Beginning Classification)\* (Customer Energy Efficiency Services Department)**

An employee who is responsible for the inspection of weatherization work installed under PG&E administered Energy Efficiency programs by contractors. In addition, this employee is responsible for implementing the Heating Appliance Repair and Replacement (R&R) program.

The employee will safely perform initial and follow-up inspections of Energy Efficiency Measures installed by PG&E and ensure the billed measures are present, safely installed to program standards, and were feasible.

Employee will be required to use phone and or site visits to schedule inspections and to route work to ensure customer convenience and employee efficiency. Monitor and track overtime and travel time. Determine the most economical and efficient methods to handle peak and non-peak workloads.

Ensure inspection paperwork (including measure quantities, "on-site" time frames, and comments) is complete, accurate, and legible. Data entry work of that paperwork is to be completed accurately and within allotted time frames.

Ensure that time cards and expense reporting are completed accurately and submitted timely.

Handle all customer complaints. Investigate complaint as needed, then resolve or elevate to the proper authority. Follow-up to ensure resolution was achieved. Respond to customer phone, e-mail, and mail inquiries or concerns.

Respond to PG&E Program Manager concerns and requests such as high profile inspections, suspected fraud cases, short notice inspections, and customer complaints.

Perform R&R work including NGAT inspections. Ensure that customers, their homes, and appliances meet program guidelines. Ensure that all field paperwork is completely and accurately filled out. Coordinate R&R process with HVAC contractor, customer, weatherization contractor, and local building officials.

#### **Maybe required to light pilots in conjunction with their work**

Must have combustion appliance knowledge, Energy Efficiency programs knowledge, and excellent customer and contractor relations, be physically able to lift extension ladder, and physically able to crawl in attics and under houses, **on roofs** and have the ability to assess and appropriately respond to hazardous situations.

#### **Training Requirements:**

1. Employee must pass one-week NGAT training session, which includes a written and lab test.
2. Employee must pass one-week weatherization training session that includes a written and lab test.
- 3. Employee must pass pilot light training.**

CIP Inspector is a beginning classification in its own department but will be considered next lower to the Gas Service Representative classification. Current CIP Inspectors will not be considered a beginning level classification for purposes of displacement.

**Pre-employment qualifications test to enter the classification is the Physical Test Battery.**

**Wages**

2007 Wage Rate:	Start:	\$ 825.60	20.64
	End six months	\$ 926.00	23.15
	<b>End 1 Yr.</b>	<b>\$ 1120.00</b>	<b>28.00*</b>

**\*Employees at the End 1 yr step are not considered as in a Beginning classification.**