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 : SKH2@ShcMgr@GenlCnsl
 Subject : Vehicle Smoking Policy
 Date : Thursday, July 11, 1996 at 2:55:31 pm PDT
 Attachment : (none)
 Certify : N

Steve, Brent:

The letter on the vehicle smoking policy is below. My thanks to both of you and the IBEW and the ESC for developing a fair policy that allows the company to come into compliance on this issue. Many nonsmoking employees have asked that we address the issue, and I expect they will be please to see action on the subject.

If you would run this letter by the unions before Etta signs it out, we would appreciate it. Please let me know if they have any concerns or wish any amendments.

Sue

Effectively immediately, it is PG&E policy that requirements of Section 6404.5 of the California Labor Code, which prohibits smoking in enclosed locations in places of employment, be extended to include all company vehicles. This policy was developed with input from the Central Safety Advisory Committee, the IBEW, and the ESC.

According to this policy, smoking may be permitted in company vehicles only if the driver and all passengers are smokers, and agree that smoking is acceptable. However, if the driver or any one passenger is a non-smoker, the interior of the vehicle becomes a non-smoking area.

Please review this policy with all employees and actively support compliance at every opportunity. Questions regarding application of this policy should be directed to the Safety and Health helpline, 223-8700.

Etta Herbach

FYI

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