

PG and E
FOR INTRA - COMPANY USES

DIVISION OR DEPARTMENT GAS UTILIZATION
FILE NO. 735.2
RE LETTER OF
SUBJECT Servicemen's Names on Uniforms

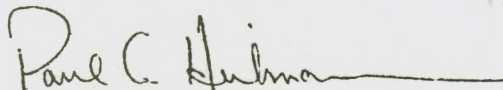
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March 14, 1979

DIVISION GAS SUPERINTENDENTS:

In order to continue to personalize service to our customers, Servicemen's names are to continue to be required on their uniform shirts. However, to eliminate various objections made regarding the use of last names, the following change in name policy has been made, effective immediately:

1. Each Serviceman may specify either a first name or a last name to be ordered for all shirts supplied to that individual.
2. At your discretion, Servicemen may be allowed to request a change in name patches at this time.
3. Subsequently, all requested names must remain for the life of the garment.
4. Middle names are acceptable, if that name normally is used by the individual. Appropriate abbreviations of long last names may also be allowed to accommodate the size of the patch.
5. Nicknames will not be allowed.



P. C. HEILMANN

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